



A more human resource.

TOWN OF THE CITY OF PEORIA

2/24/2022

Dear Lynn Green,

Below are the features/products that are included in your payroll bundle for ADP payroll services for both controls.

| Client IID 21906237  | Client IID 21920867  |
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| <b>ADP Complete Payroll and HR</b><br>Includes:<br>Multiple Employee Pay Options<br>Tax Filing and New Hire Reporting<br>Electronic Reports<br>Employee Access<br>RUN Powered by ADP Mobile Payroll<br>General Ledger Interface<br>Garnishment Payment Service<br>Unemployment Claims Service (SUI)<br>Poster Compliance Update Service<br>24x7 Live Support<br>HR Help Desk<br>5 Background Checks<br>Employee Handbook Wizard<br>Zip Recruiter - 1 Job Slot<br>Job Description Wizard<br>Advanced HR Toolkits<br>Compliance Update and Training<br>HR Forms and Documents<br>21.21% of the Per Pay Fee is Software | <b>ADP Complete Payroll and HR</b><br>Includes:<br>Multiple Employee Pay Options<br>Tax Filing and New Hire Reporting<br>Electronic Reports<br>Employee Access<br>RUN Powered by ADP Mobile Payroll<br>General Ledger Interface<br>Garnishment Payment Service<br>Unemployment Claims Service (SUI)<br>Poster Compliance Update Service<br>24x7 Live Support<br>HR Help Desk<br>5 Background Checks<br>Employee Handbook Wizard<br>Zip Recruiter - 1 Job Slot<br>Job Description Wizard<br>Advanced HR Toolkits<br>Compliance Update and Training<br>HR Forms and Documents<br>29.08% of the Per Pay Fee is Software |

You are set up for a client discount on payroll invoices of 49.07% that does not expire, this applies to both controls you have through ADP services.

Invoice for client IID 21906237 calculates on the number of pays, for example: 26 employees paid the cost of \$236.00 less your 49.07% discount (\$115.80) and the net difference is \$120.20 total due.

Invoice for client IID 21920867 calculates on the number of pays, for example: 2 employees paid the cost of \$149.33 less your 49.07% discount (\$73.27) and the net difference is \$76.06 total due.

This also includes the year end W-2 invoice fees; base fee is \$54.95, plus \$5.95 per each employee and delivery fee \$12.95. There are no discounts that are applied to year end W-2s invoices.

Sincerely,

**Carina Hernandez** Associate Client Support Consultant  
Small Business Services - Midwest