



Legislation Details (With Text)

File #: 22-137 **Version:** 1 **Name:** Professional Service Agreement - Corbin Design
Type: Agreement **Status:** Approved
File created: 4/8/2022 **In control:** City Council
On agenda: 4/26/2022 **Final action:** 4/26/2022
Title: Communication from the City Manager and Director of Public Works with a Request to APPROVE a PROFESSIONAL SERVICES AGREEMENT with CORBIN DESIGN, for an Amount not to Exceed \$40,000.00 for the DOWNTOWN WAYFINDING PROJECT.

Sponsors:

Indexes:

Code sections:

Attachments: 1. 22-137 Signed Agreement_0001, 2. Corbin Design Professional Services Agreement, 3. 22-137 Proposal for Services_0001

Date	Ver.	Action By	Action	Result
4/26/2022	1	City Council	approved	Pass

ACTION REQUESTED:

Communication from the City Manager and Director of Public Works with a Request to APPROVE a PROFESSIONAL SERVICES AGREEMENT with CORBIN DESIGN, for an Amount not to Exceed \$40,000.00 for the DOWNTOWN WAYFINDING PROJECT.

BACKGROUND: In 2018 the Tri-County Regional Planning Commission funded a Special Transportation Planning project for Downtown Wayfinding Project. Tri-County Regional Planning Commission supported the City's request for funds for a downtown wayfinding plan. Tri-County programmed \$58,000.00 and the City pledged \$17,000.00 for an estimated \$75,000.00 total project cost. Corbin Design from Traverse City, Michigan was selected as the consultant to develop the plan.

Over the course of several months, the steering committee worked with Corbin to develop a Downtown Wayfinding plan, which entailed concept design and specification and a map of proposed locations. Additionally, public comment was gathered at an open house held on June 5, 2018 at the Gateway Building. The project was completed by the end of 2018. The deliverable for this project was full design of sign for a family of motorist and pedestrian wayfinding signage for Peoria's Downtown, a cost estimate, location map for installation and specification for the manufacture of the signs. These documents will help City staff implement the Downtown Wayfinding Plan, as funding is available.

The project went on hold until funding was available. Funding for Downtown Wayfinding is included in the 2022 budget. Staff is requesting authorization to enter into an agreement with the original vendor, Corbin Design, to complete the plans and specifications so the project can be put out to bid.

FINANCIAL IMPACT: The contract will be funded out of CIP project Downtown Wayfinding Implementation M2204.

NEIGHBORHOOD CONCERNS: Wayfinding signs will help Peoria residents and visitors to find features and amenities in the downtown area.

IMPACT IF APPROVED: Plans and specifications will be prepared to put the Downtown Wayfinding project

out to bid.

IMPACT IF DENIED: Plans and specifications will not be prepared, and the Downtown Wayfinding project will not go to bid.

ALTERNATIVES: N/A

EEO CERTIFICATION NUMBER: Corbin Design has submitted the forms and payment to request the EEO number and it is being processed.

WHICH OF THE GOALS IDENTIFIED IN THE COUNCIL'S 2017 - 2032 STRATEGIC PLAN DOES THIS RECOMMENDATION ADVANCE?

1. Beautiful Peoria
2. Grow Peoria
3. Choose an item.

WHICH CRITICAL SUCCESS FACTOR(S) FROM THE COMPREHENSIVE PLAN DOES THIS RECOMMENDATION IMPLEMENT?

1. Reinvest in neighborhoods.
2. Grow employers and jobs.
3. Choose an item.

DEPARTMENT: Public Works