

Report A: 2017 Dashboard Report (EBNHS' 2016 Work Plan) Update			Color	Legend
			Green	On Schedule
			Yellow	Caution - issues
			Red	Delayed
			Blue	Not Known- To Be Resolved
			Gray	Completed
No.	EBNHS Goal	Benchmarks	Status	Notes
1	EBNHS will implement specific measurable activities that provide a direct benefit to individual households within the SSD area. Proposed activities include, but are not limited to, The Health and Safety Loan Program.	EBNHS will continue to issue H&S Loans from 2012 - 2015 SSA funds.		
2	EBNHS will work toward the funding of programs from sources other than the SSD funds.	EBNHS will submit at least 2 grant applications quarterly and prepare a report quarterly on all activity, Which meet the following criteria: a. Grant applications submitted should be for ongoing EBNHS programs (not one-time events); and b. Grant applications included on the City report should be from diverse sources, with limited duplication in grant sources for all grants submitted in 2017.		
3	EBNHS will develop Property Management Program	In 2016 EBNHS will continue to manage their current portfolio , which will includes (8) IFF properties associated with the AG grant (16 units).		
4	EBNHS will continue to build organizational capacity	EBNHS will submit a CDFI application again and reestablish a relationship with NeighborWorks.		
5	EBNHS will continue to build board capacity	EBNHS work to maintain a full compliment of board members; making every reasonable effort to fill any open seat(s) within 6 months of the vacancy.		

City of Peoria							
East Bluff Neighborhood Housing Services							
Report C - Budget Tracking							
Budget Proposal - 2017							
		Sources of INCOME			EXPENSE	TOTALS	
	Budget Item	COP Funded Amount	IFF Funded Amount	EBNHS Rentals Funded Amount	EBNHS Funded Amount	EBNHS 2017 Budget	
			Access Peoria				
EXPENSE - Personnel							
	Administrator	\$ 24,250.00	\$ 11,375.00	\$ -	\$ 5,800.00		\$ 41,425.00
	Admin - Salary	\$ 21,250.00	\$ 11,375.00		\$ -	\$ 32,625.00	
	Admin - Training					\$ -	
	Admin - Fringe	\$ 3,000.00			\$ -	\$ 3,000.00	
		\$ -	\$ -	\$ -	\$ -		
	Admin Assistant - Salary					\$ -	
	Admin Assistant - Training					\$ -	
	Maintenance	\$ -	\$ 19,500.00	\$ -	\$ -		\$ 19,500.00
	Maintenance - Salary		\$ 19,500.00		\$ -	\$ 19,500.00	
	Maintenance - Training					\$ -	
	Taxes	\$ -	\$ -	\$ -	\$ 8,000.00		\$ 8,000.00
	Taxes (State and Federal) Employee contrib				\$ -	\$ -	
	7.65% Taxes (Est % of Total Payroll) EBNHS Contrib				\$ 8,000.00	\$ 8,000.00	
EXPENSE - Headquarters							
	Occupancy	\$ 12,450.00	\$ -	\$ -	\$ 3,050.00		\$ 15,500.00
	Utilities	\$ 3,500.00			\$ -	\$ 3,500.00	
	Repair / Maintenance / Alarm	\$ 3,500.00			\$ -	\$ 3,500.00	
	Insurance	\$ 3,000.00			\$ 2,000.00	\$ 5,000.00	
	Mortgage & Interest	\$ 2,450.00			\$ 1,050.00	\$ 3,500.00	
	Furniture & Equip.	\$ -	\$ -	\$ -	\$ 250.00		\$ 250.00
	Purchase/Lease/Maintenance	\$ -			\$ 250.00	\$ 250.00	
	Office Expenses	\$ 2,800.00	\$ -	\$ -	\$ 200.00		\$ 3,000.00
	Voice, Data, Web Site	\$ 2,000.00			\$ -	\$ 2,000.00	
	Postage	\$ 500.00			\$ -	\$ 500.00	
	Printing/Photocopying/Fax	\$ 100.00			\$ -	\$ 100.00	
	Consumables / Supplies	\$ 200.00			\$ 200.00	\$ 400.00	
	Misc.	\$ 10,500.00	\$ -	\$ -	\$ 4,625.00		\$ 15,125.00
	Acct, Legal & Other Fees, (bank, Recorder, etc.)	\$ 9,000.00			\$ 3,500.00	\$ 12,500.00	
	Memberships	\$ -		\$ -	\$ 175.00	\$ 175.00	
	Subscriptions	\$ -		\$ -	\$ 200.00	\$ 200.00	
	Conferences	\$ -		\$ -	\$ -	\$ -	
	Training/Out of Town Travel	\$ -		\$ -	\$ -	\$ -	
	D&O Insurance	\$ 1,500.00		\$ -	\$ -	\$ 1,500.00	
	Local Travel / Meals / Hospitality	\$ -		\$ -	\$ 750.00	\$ 750.00	
	Total EXPENSES	\$ 50,000.00	\$ 30,875.00	\$ -	\$ 21,925.00		\$ 102,800.00
INCOME - Sources							
	CoP SSD	\$ 50,000.00					\$ 50,000.00
	IFF		\$ 30,875.00				\$ 30,875.00
	IFF		\$ 5,000.00				\$ 5,000.00
	EBNHS Rentals			\$ 10,000.00			\$ 10,000.00
	Fundraising				\$ 10,000.00		\$ 10,000.00
	Total INCOME	\$ 50,000.00	\$ 35,875.00	\$ 10,000.00	\$ 10,000.00		\$ 105,875.00
	EBNHS OPERATIONS NET CASH FLOW :	\$ -	\$ 5,000.00	\$ 10,000.00	\$ (11,925.00)		\$ 3,075.00
PASS-THRU Accounts							
	CoP H&S Loan						
	Loan Program (escrow)	\$ -					\$ -
	Loan Processing	\$ -					\$ -
	TOTAL EBNHS PASS-THRU ACCOUNTS :	\$ -	\$ -	\$ -	\$ -		\$ -
	*** FUNDS DIRECTLY ADMINISTERED TO EAST BLUFF NEIGHBORHOOD PROJECTS & RENOVATIONS ***						
	TOTAL EBNHS ADMINISTERED BUDGET :	\$ 50,000.00	\$ 35,875.00	\$ 10,000.00	\$ 21,925.00		\$ 117,800.00