



CLA (CliftonLarsonAllen LLP)
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City of Peoria
CLA Statement of Work 1
Date: March 8, 2021

This agreement constitutes a Statement of Work ("SOW") to the Master Service Agreement ("MSA") made by and between CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") and the City of Peoria ("you" and "your") dated March 8, 2021. The purpose of this SOW is to outline certain services you wish us to perform in connection with that agreement.

Scope of professional services

CLA will perform the following services at the direction of the City of Peoria's Management Team:

- Perform bank reconciliations for the months specifically requested by City management.
- Assist with audit preparation as needed.

For all services we may provide to you, your management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services.

Schedule

You have communicated that your needs will require approximately 30-40 hours of services per week starting the week of March 15, 2021. We will initially provide 15-20 hours of services per week and will work to increase those hours as resources become available. As the engagement progresses, we will update time estimates and engage you in conversation about the project status. If possible, we request a two-week advance notice of your intent to release the consultant back to CLA to ensure adequate time to re-schedule the consultant to another engagement.

Consultant

Adam Pulley is responsible for the services identified in this agreement. Beka Schultz is responsible for the daily activities of the engagement.

Fees

The professional fees for services rendered for the scope of services described in this SOW will be billed at a rate of \$125 per hour for actual time spent.

We will also add a technology and client support fee of five percent (5%) of all professional fees billed.

Should the duration of this engagement go beyond 6 months or the scope of services change, CLA retains the right to discuss an hourly rate adjustment.

Fees, plus applicable state and local taxes are due upon receipt.

Agreement and approvals

We appreciate the opportunity to provide the services described in this SOW related to the MSA. All terms and provisions of the MSA shall apply to these services. If you agree with the terms of this SOW, please sign below and return a signed copy to us by email or U.S. mail to indicate your acknowledgment and understanding of, and agreement with, this SOW.

CliftonLarsonAllen LLP



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Accepted:

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