

COPY

CITY OF PEORIA
CONTRACT

#09-21

This agreement, made and entered into this 1st day of September A.D., 2021 by and between the City of Peoria, a municipal corporation, party of the first part, and Global Security Services 1003 W Fourth Street, Davenport, IA 52802, his/their executors, administrators, successors or assigns, party of the second part.

WITNESSETH: That for and in consideration of the payments and agreements mentioned in the proposal hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the bond referring to these presents, the party of the second part agrees with said party of the first part, at his/their own proper costs and expense to furnish and deliver all the work, materials and supplies in accordance with the specifications contained in said proposal, and in full compliance with all of the terms of this agreement.

IT IS UNDERSTOOD AND AGREED that the instructions to bidders, proposal, and bid and specifications are component parts of this contract and shall be deemed a part hereof. It is also understood and agreed that the contractor shall not assign, transfer, convey or otherwise dispose of this contract, or his right to execute it, or his right, title or interest in or to it or any part thereof, unless the previous written consent of the City Manager of the City of Peoria shall first be obtained thereto.

IN WITNESS WHEREOF, the said parties have executed these presents on the date above mentioned.

In accordance with the attached specifications, and pricing Global Security Services will provide Security Services for Peoria City Hall.

Normal - Work Hours 7:15 am - 5:15 pm

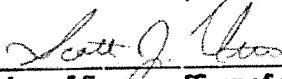
The contract will begin September 1, 2021 and end August 31, 2024. This contract provides for two (2) one year renewals with mutual agreement.

THE CITY OF PEORIA


By 
City Manager

PARTY OF THE SECOND PART

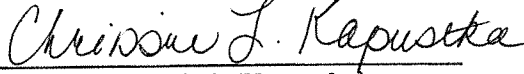
Global Security Services
(Name of individual, firm, or corporation)

By 
(Member of firm or officer of corporation)

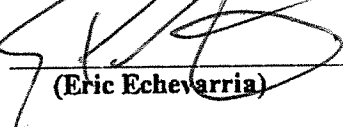
APPROVED FINANCE DEPARTMENT

By 
(Kyle Cratty)

APPROVED LEGAL DEPARTMENT

By 
(Chrissie Kapustka)

APPROVED USING DEPARTMENT

By 
(Eric Echevarria)



City of Peoria

419 Fulton Street
Peoria, IL 61602

Legislation

Agenda Date: 8/10/2021

File #: 21-238; Version: 1

ACTION REQUESTED:

Communication from the City Manager and Finance Director/Comptroller with a Request to APPROVE and Authorize the Execution of a Three-Year CONTRACT with GLOBAL SECURITY SERVICES, in an Amount not to Exceed \$135,000.00 per Year, to Provide SECURITY SERVICES at City Hall.

BACKGROUND: In an effort to minimize the risk to employees and visitors from the potential of violence the City issued a request for proposals for City Hall security services. On occasion Employees and visitors have felt threatened by irate individuals who have entered the building and approached individuals or groups in offices. Employees have been threatened in person inside the building and via email/telephone. Hostile individuals have presented at public meetings and on rare occasions have made inflammatory statements which caused other meeting attendees to feel unsafe.

The proposal provided for the use of armed private security officers to work with the metal detection devices and video monitoring system the City has already installed.

The Purchasing Division distributed the request for proposal and received two (2) responses. A committee consisting of Facility Operations, Police, and the Finance Office was formed to review the proposals. The results are below:

	Max Score	Global Security Services	Allied Universal
Vendor			
Rater 1	100	95	83
Rater 2	100	95	91
Rater 3	100	93	88
Rater 4	100	95	96
Total	400	378	358

Global Security proposal not only ranked the highest they also provided the best price of \$24.70 per guard per hour.

There will be two guards in the building during working hours and for all after hour meetings.

FINANCIAL IMPACT: The cost of the project is \$135,000 yearly. Funds are provided in account # 1012110-503999.

NEIGHBORHOOD CONCERNS: N/A

IMPACT IF APPROVED: City Hall will have security in place.

IMPACT IF DENIED: Open access to City Hall.

ALTERNATIVES: None.

EEO CERTIFICATION NUMBER: 03691-220930

WHICH OF THE GOALS IDENTIFIED IN THE COUNCIL'S 2017 - 2032 STRATEGIC PLAN DOES THIS RECOMMENDATION ADVANCE?

1. Not applicable.
2. Choose an item
3. Choose an item

WHICH CRITICAL SUCCESS FACTOR(S) FROM THE COMPREHENSIVE PLAN DOES THIS RECOMMENDATION IMPLEMENT?

1. Not applicable.
2. Choose an item.
3. Choose an item.

DEPARTMENT: Police



REQUEST FOR COUNCIL ACTION

To: Honorable Mayor and Members of the City Council

From: Interim Chief Douglas C. Theobald

AGENDA DATE REQUESTED: August 10, 2021

ACTION REQUESTED: Communication from the City Manager and Finance Director/Comptroller with a request to APPROVE and Authorize the Execution of a three-year CONTRACT with Global Security Services, in an amount not to exceed \$135,000 per year, to provide security services at City Hall.

BACKGROUND: In an effort to minimize the risk to employees and visitors from the potential of violence the City issued a request for proposals for City Hall security services. On occasion Employees and visitors have felt threatened by irate individuals who have entered the building and approached individuals or groups in offices. Employees have been threatened in person inside the building and via email/telephone. Hostile individuals have presented at public meetings and on rare occasions have made inflammatory statements which caused other meeting attendees to feel unsafe.

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There will be two guards in the building during working hours and for all after hour meetings.

FINANCIAL IMPACT: The cost of the project is \$135,000 yearly. Funds are provided in account # 101-2110-50.39-99

NEIGHBORHOOD CONCERNS: N/A

IMPACT IF APPROVED: City Hall will have security in place.

IMPACT IF DENIED: Open access to City Hall.

ALTERNATIVES¹: None.

EEO CERTIFICATION NUMBER: 03691-220930

RELATIONSHIP TO THE COMPREHENSIVE PLAN:

REQUIRED SIGNATURES

Department Director

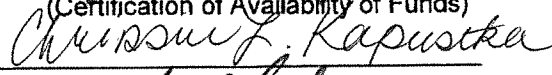


Finance Director



(Certification of Availability of Funds)

Corporation Counsel



City Manager



¹ If necessary, this section to be used to explain alternate purchases that would be more energy efficient and a justification for choosing otherwise.

CITY OF PEORIA
Request for Proposal
Peoria City Hall Security Services

6. Provide answers to section E. Contract Requirements and questions listed on Pages 13 and 14.
7. Provide information listed on Page 15 and return entire RPF

CITY OF PEORIA
PROPOSAL

The executing of this form certifies understanding and compliance with the total proposal package.

PROPOSAL SUBMITTED BY:

Global Security Services-IA, Ltd # _____
Company Peoria EEO Certificate of Compliance Number

1003 W. 4th Street
Address

Davenport Iowa 52802 563-359-3896
City State Zip Daytime Telephone #

1-866-304-4477 Scott J Utter
After Hour Telephone # Contact Person (Please print or type)

Scott J. Utter Vice President
Name of Authorized Agent or Officer Title


Signature of Authorized Agent or Officer

06/21/21
Date

PLEASE MARK ENVELOPE: Proposal # 09-21



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Price Sheet-Year 1

Armed Security Rate-Per Hour: \$24.70

Armed Security Rate-Per Monthly: \$9,880.00

$(\$24.70 \times 50 = \$1,235 \times 2 = \$2,470 \times 4 = \$9,880)$

Armed Security Rate-Per Year: \$128,440.00

$(\$24.70 \times 50 = \$1,235 \times 2 = \$2,470 \times 52 \text{ weeks} = 128,440)$



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Price Sheet-Year 2

Armed Security Rate-Per Hour: **\$24.70**

Armed Security Rate-Per Monthly: **\$9,880.00**

(\$24.70 x 50 = \$1,235 x 2 = \$2,470 x 4= \$9,880)

Armed Security Rate-Per Year: **\$128,440.00**

(\$24.70 x 50 = \$1,235 x 2 = \$2,470 x 52 weeks= 128,440)



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Price Sheet-Year 3

Armed Security Rate-Per Hour: \$25.44

Armed Security Rate-Per Monthly: \$10,176.00

(\$25.44 x 50 = \$1,272 x 2 = \$2,544 x 4= \$10,176)

Armed Security Rate-Per Year: \$132,288.00

(\$25.44 x 50 = \$1,272 x 2 = \$2,544 x 52 weeks= 132,288)



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Price Sheet-Year 4

Armed Security Rate-Per Hour: \$25.44

Armed Security Rate-Per Monthly: \$10,176.00

$(\$25.44 \times 50 = \$1,272 \times 2 = \$2,544 \times 4 = \$10,176)$

Armed Security Rate-Per Year: \$132,288.00

$(\$25.44 \times 50 = \$1,272 \times 2 = \$2,544 \times 52 \text{ weeks} = 132,288)$



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Price Sheet-Year 5

Armed Security Rate-Per Hour: \$26.20

Armed Security Rate-Per Monthly: \$10,480.00

$(\$26.20 \times 50 = \$1,310 \times 2 = \$2,620 \times 4 = \$10,480)$

Armed Security Rate-Per Year: \$136,240.00

$(\$26.20 \times 50 = \$1,310 \times 2 = \$2,620 \times 52 \text{ weeks} = 136,240)$



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June 22, 2021

Introduction Letter

City of Peoria
Division of Purchasing
419 Fulton Street
Peoria, Illinois 61602

RE: RFP # 09-21 Peoria City Hall Security Services- 2:00 p.m.

Global Security Services respectfully submits this proposal to the City of Peoria, Illinois in response to the above-referenced RFP for Peoria City Hall Security Services.

Global Security Services (GSS) is a full service security firm specializing in providing physical security and protective services, private investigation, and electronic security.

Since our inception, GSS has provided only the highest quality services to a variety of clientele ranging from elite businesses to government alike. With our 22-years of service excellence, we have emerged as a leader in our industry due, in part, because of dedication to our founding principles; ***Duty, Honor, and Integrity***. With these principles at the core of every team member and a Better Business Bureau Integrity Award to back it up, Global Security Services has emerged as a leader in the 21st Century.

We have thoroughly read the RFP and are absolutely certain that we can not only provide the required services, but can exceed the City of Peoria's expectations for a quality security partner.

Respectfully,

A handwritten signature in cursive script, appearing to read "Scott J. Utter".

Scott J. Utter,
Vice President

1003 West Fourth Street, Davenport, Iowa 52802
Tel: 563-359-3896 • Fax: 877-322-7191
www.globalsecurityservices.com



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ORIGINAL - INVITATION FOR PROPOSAL S (IFP) 09-21

STATEMENT OF UNDERSTANDING

Global Security Services respectfully submits the following proposal in response to City of Peoria #09-21

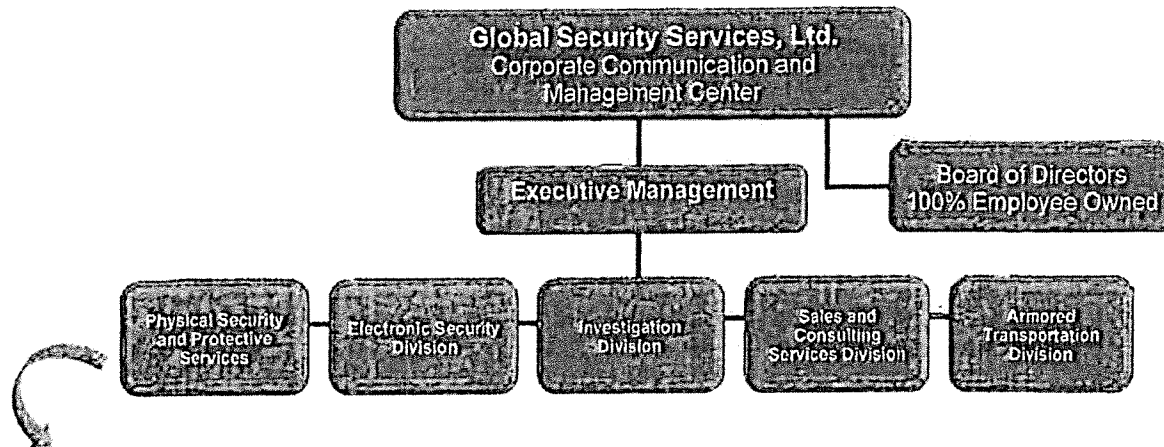
We acknowledge and understand the general information presented in the RFP, statement of work, any and all addenda associated and agree to all terms, conditions, and provisions included in Security Guard Services.

COMPANY OVERVIEW

Founded in 1999, Global Security Services®, Ltd. is a full service private security, investigation, and electronic security agency whose collective expertise enables us to provide all of the security-related products and services a business or government may need to address sensitive, complex issues or concerns. Global Security Services' provides security products and services in five (5) industries in support of the total physical and electronic security environment. They are: consulting, electronic security, physical security and protective services, investigation, and armored transportation.

Collectively, our management team and industry experts have more than 100 years of operational security experience which enable us to provide customized security solutions to solve virtually any problem. Since our inception, we have provided the aforementioned services to a variety of clientele ranging from elite business to government alike. With our excellence in service we have emerged as a leader in these industries due, in part, to the dedication of our founding principles; *Duty, Honor, and Integrity*. With these principles at the core of every team member and a Better Business Bureau Integrity Award to back it up; Global Security Services has emerged as a leader in the 21st Century.

Global Security Services (GSS) is a Small Business Enterprise (SBE), structured as an S-Corporation formed in Iowa in 1999 and in good standing. Our Corporate Communication and Management Center (CCMC) is located at 1003 W. 4th Street, Davenport, Iowa. Our name has remained unchanged since organized.



ORIGINAL - INVITATION FOR PROPOSAL (IFP) 09-21



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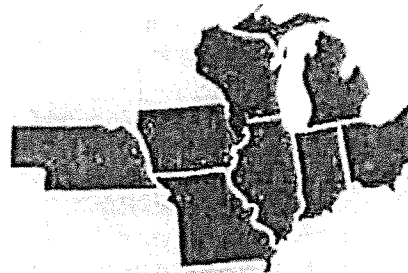
ORIGINAL - INVITATION FOR PROPOSAL (IFP) 09-21

Our **Physical Security and Protective Services** division is responsible for the scope of services requested within this RFP. This division is specifically responsible for planning, scheduling, coordinating and supervising all armed uniformed security officers within the Continental United States.

GSS currently has either a full service office or local management presence in 24 markets in 8 states, along with strategic growth plans to move into an additional 5 markets in the near future. We currently serve Nebraska, Iowa, Missouri, Illinois, Wisconsin, Indiana, Michigan, and Ohio.

Current Areas of Operations

Corporate Communication and Management Center (CCMC)



FINANCIAL STRENGTH

As Vice President for Global Security Services, I, Scott J. Utter, hereby swear and affirm Global Security Services is financially sound and capable of performing the work outlined in Peoria City Hall Security Services. As a standard practice, Global Security Services has separate departments that handle accounts receivables, accounts payables, and audit functions to ensure the integrity of financial transactions and the stability of our business. Global Security Services contracts with Anderson, Lower, Whitlow, and P.C., a Certified Public Accountant, who provides financial statements, tax records, and other accounting functions.



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CORPORATE EXPERIENCE - PAST PERFORMANCE 1 - PRIME CONTRACTOR



Indiana Army National Guard (INNG)

Contract Number: MDI-SAB-19-S-0014
Period of Performance: 1 APR-2019 – PRESENT
Contract Value: \$4,546,713.60
Contact: Craig Wagoner, Provost Marshal
 2002 Holt Road
 Indianapolis, IN 46241
 317-247-3212
 Craig.s.wagoner2.civ@mail.mil

Project Description: GSS provides armed uniformed security officers for six (6) Army National Guard Installations throughout Indiana. Officers provide Random Antiterrorism Measures (RAM), ensure the safety of employees, protect the property of the State by providing services in support of post patrol, access control points, security enforcement, vehicular traffic flow and vehicle inspections in accordance with the federal, state, local, Department of Defense (DOD) and applicable force protection conditions to include random antiterrorism measures.

Officers deter, detect and detain persons suspected of committing other offenses such as operating a vehicle under the influence of alcohol or other drug, driving a motor vehicle on any IANG facility with a suspended/revoked license, and illegal transport of drugs/explosive materials/weapons.

PAST PERFORMANCE 2 - PRIME CONTRACTOR



Iowa Army National Guard (IANG)

Contract Number: MA 17191
Period of Performance: 1 JAN-2017 – PRESENT
Contract Value: \$702,424.06
Contact: David Broomhall, Provost Marshal, IA ARNG Military Police and Security
 5698 NW 78th Ave
 Johnson, IA 50131
 515-650-0112



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09-21-2015 10:00 AM - 09-21-2015 11:00 AM

Project Description:

GSS provides armed and unarmed uniformed security officers for four (4) Army National Guard Installations throughout Iowa. Officers ensure the safety of employees, protect the property of the State by providing services in support of post patrol, access control points, security enforcement, vehicular traffic flow, and vehicle inspections in accordance with the federal, state, local, Department of Defense (DOD), and applicable force protection conditions to include random antiterrorism measures.

Officers deter, detect and detain persons suspected of committing other offenses such as operating a vehicle under the influence of alcohol or other drug, driving a motor vehicle on any IANG facility with a suspended/revoked license, and illegal transport of drugs/explosive materials/weapons.

PAST PERFORMANCE 3-PRIME CONTRACTOR



Illinois Department of Military Affairs (DMA)

Contract Number: 1592601
Period of Performance: 23 SEPT-2015 – PRESENT
Contract Value: \$8,875,000.00
Contact: John Chepulis, Provost Marshal, IL ARNG Military Police and Security
 1301 N. MacArthur Blvd.
 Springfield, IL 62702
 217-761-3388
john.p.chepulis@mail.mil

Project Description:

GSS provides armed uniformed security officers for six (6) Army National Guard Installations throughout Illinois. Officers ensure the safety of employees, protect the property of the State by providing services in support of post patrol, access control points, security enforcement, vehicular traffic flow, and vehicle inspections in accordance with the federal, state, local, Department of Defense (DOD), and applicable force protection conditions to include random antiterrorism measures.

Officers deter, detect and detain persons suspected of committing other offenses such as operating a vehicle under the influence of alcohol or other drug, driving a motor vehicle on any DMA facility with a suspended/revoked license, and illegal transport of drugs/explosive materials/weapons.

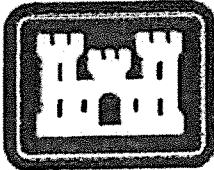


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ORIGINAL - INVITATION FOR PROPOSAL (IFP) 09-21

PAST PERFORMANCE - PRIME CONTRACTOR



U.S. Army Corps of Engineers, Marietta Repair Station

Contract Number: W91237-14-T-0062
Period of Performance: 18-MAR-2014 – PRESENT
Contract Value: \$410,102.69
Contact: Chris Abshire, Chief
 100 Post Street
 Marietta, OH 45750
 740-373-3393
chris.abshire@usace.army.mil

Project Description: Global Security Services provides a security force to perform all of the necessary security including monitoring and operation of building fire alarm system, other protection systems, maintains surveillance of the property and performs random inspection tours of buildings, grounds, and boatyard. Officers perform all necessary services to assure the safety and security of personnel and property against injury, molestation, loss or damage from any preventable cause including, but not limited to, fire, theft, trespassing, espionage or sabotage.

We feel we are uniquely qualified to provide the services requested in RFP for the City of Peoria when you consider our past performance. We would be honored to serve and fully support the City of Peoria so that it may carry out its mission.

SUBCONTRACTORS

No subcontractors necessary on this project.

OFFICER SELECTION AND SCREENING PROCESS

As a military contractor currently serving ten different U.S. Army Installations and two federal facilities we strictly adhere to all of the requirements of AR 190-56 (Army Civilian Police and Security Program). As a vendor, we represent the organization we protect and we are often the first impression military or civilian personnel have with the facility. A sloppy uniform, unshaven or unkempt officer is the wrong type of first impression. We take pride in our uniform appearance and we are proud to serve the men and women who safeguard us around the world. In order to ensure this, we seek to attract and retain only the most qualified security personnel available in each area we serve. We do so by offering an industry leading pay sale and benefits package second to none. Our process of quality control begins with our rigorous selection and screening process which serves to weed out candidates who may not be suited for such a sensitive position or who fail to meet our strict experience requirements.



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ORIGINAL INVITATION FOR PROPOSAL (IFP) 09-21

All candidates must have a minimum of 2 years of prior security experience, 2 years of post-secondary education, or a combination of the two, in order to move forward in our selection and screening process. If they meet our strict experience requirements, candidates are further screened by means of in-depth interviews by at least two management team members. The interviewers question the candidate's past experience, attitude, and character to determine their suitability for employment. If a candidate passes, individuals are subject to a criminal background check at the local and State level and tested for substance abuse. After completion of the screening process, candidates go through our Certified Officer Response Education program (C.O.R.E) which incorporates a vast array of training material to ensure the maximum effectiveness from our security personnel and to reduce liability. ***Our average qualification per team member calculates to over 7 years' experience and more than one year of higher education.***

Our comprehensive training program includes a combination of classroom, tactical and hands-on training provided by experienced private security and law enforcement instructors. Due to the sheer volume of information, it would be un-realistic to include the documents with this RFP. However, we have provided an outline of some of the material covered through classroom lecture and actual hands on training.



**CERTIFIED
OFFICER
RESPONSE
EDUCATION**

NEW OFFICER TRAINING

TRAINING

Employment Guidelines 12 Hours

- ☛ Officer Regulation Manual
- ☛ Chain of Command
- ☛ Understanding the Company
- ☛ GSS Culture of Excellence
- ☛ Rules of Conduct
- ☛ General Guidelines and Policies
- ☛ Work Schedule/Reporting for Duty
- ☛ Uniform Care/Wear, Inspections and Grooming Standards (AR190-56)
- ☛ Attendance Policy
- ☛ Officer conduct while on duty
- ☛ Disciplinary Procedures
- ☛ Confidentiality Agreement
- ☛ Alcohol and Drug Policy

Basic Security Training 20 Hours

- ☛ Understanding AR190-56
- ☛ General Orders
- ☛ Purpose and function of a security officer
- ☛ Understanding the law
- ☛ Criminal law
- ☛ Definition of a crime
- ☛ Constitutionally protected rights
- ☛ Legal limitations
- ☛ Reasonable man theory



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- ☛ Arrest, search and seizure
- ☛ Reasonable suspicion
- ☛ Investigatory detention
- ☛ Probable cause
- ☛ Search incident to an arrest
- ☛ Use of force and use of force continuum
- ☛ Communications, including verbal judo and de-escalation techniques
- ☛ Safety considerations
- ☛ Documentation
- ☛ Standing post
- ☛ General operating procedures
- ☛ Patrol procedures
- ☛ Radio Etiquette
- ☛ Alarm Response
- ☛ Behavioral Observation
- ☛ Public and Client Relations
- ☛ Emergency Situations
 - General Safety
 - Internal/External Disasters
 - React to Injuries
 - Blood Borne Pathogens
 - Ingress/Egress Points
 - Evacuation
 - Traffic Control
 - Electrical Safety
 - Fire Safety
 - HAZMAT

Anti-Terrorism Training **8 Hours**

- ☛ Department of Justice Operation Security Course (OPSEC)
- ☛ Department of Justice Anti-Terrorism Level I Course
- ☛ Contract specific/ Department of Homeland Security Training

NRA Law Enforcement Firearms **40 Hours**

- ☛ Firearms Safety
- ☛ Use of deadly force
- ☛ State statutes regarding use of force
- ☛ Firearm nomenclature
- ☛ Private security responsibilities
- ☛ Range qualification

Basic Security Officer Training **20 Hours**

- ☛ Oleoresin Capsicum Spray (OC)
- ☛ Police Expandable Baton
- ☛ Unarmed Defensive Tactics
- ☛ Basic Handcuffing
- ☛ Responding to Security Incidents
- ☛ First Aid and Fire Safety

ORIGINAL - INVITATION FOR PROPOSAL (IFP) 09-21



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ORIGINAL - INVITATION FOR PROPOSALS (IFP) 09-21

On the Job Training:

Hours Vary

- Standard operating procedures (specific to location)
- Security Operations
- Facility Operations
- Introduction to local workers
- Site familiarization



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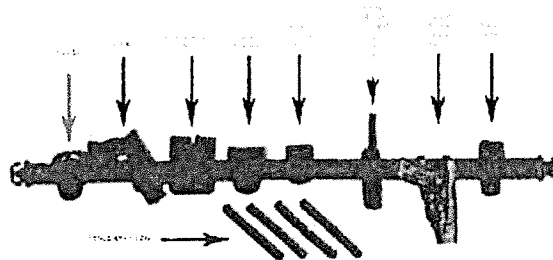
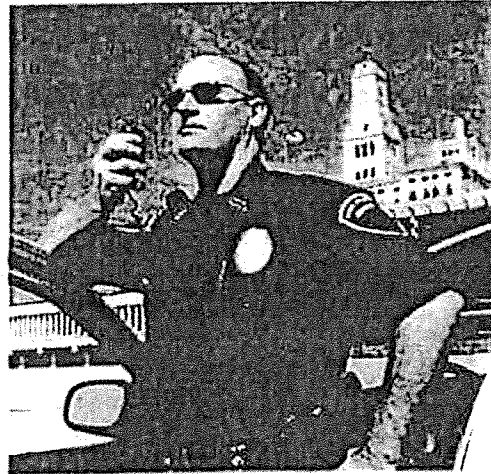


ORIGINAL - INVITATION FOR PROPOSAL (IFP) 09-21

UNIFORM APPEARANCE

We believe that the appearance of our officers is a window into our company, our client, and our ability to do a professional job. When a professional appearance is presented, respect is readily given and a better relationship between the officer and the public is formed. Each officer is issued a *NEW* uniform by our quartermaster and every uniform is tailored to each individual officer. This instills pride in their uniformed appearance and promotes the principles that founded Global Security Services... **Duty, Honor, and Integrity!**

CLASS A OR B UNIFORM OPTIONS





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ORIGINAL - INVITATION FOR PROPOSAL (IFP) 09-21

DUTY EQUIPMENT AND SUPPLIES

Duty equipment is the gear we utilize to perform our duties. As a contract security agency we understand that it is our responsibility to provide our personnel with required duty equipment and necessary supplies at no cost to our team members.

SUPERVISORY INSPECTION AND QUALITY CONTROL

Supervisory inspection of security personnel is a critical part of our quality control process and has contributed greatly to our success. To ensure that officers are performing their duties in accordance to policy, procedure, and to the best of their professional ability, supervisors will check on each account unannounced. This allows for effective evaluation of security personnel. Supervisors will perform security checks twenty-four (24) hours a day.

Our corporate communication and management center (CCMC) operates twenty-four hours per day, 365 days per year to ensure that our security personnel and management staff have the resources, support and leadership they need to ensure contract compliance and excellent customer service.

Our corporate-office leads with strict oversight but empowers each regional office with the authority and the duty to ensure full compliance with our client's needs. Global Security Services' Account Manager (Project Manager) will be responsible for the day-to-day operations and will serve as an immediate point of contact for the RFP. The site will also have a supervisor capable of day-to-day decision making as a working position.

SCHEDULING AND EMERGENCY STAFFING

Global Security Services utilizes a tailor made cloud-based scheduling program that enables us to perform various functions to ensure uninterrupted security services to our clients. With this system, we produce an advanced weekly schedule which is then transmitted to each officer via email. A site schedule is also posted at each site. Through this system we have the ability to schedule personnel, check officers availability in the case of illness or emergencies, manage time-off request, document training, and most importantly track and verify employee attendance in real-time. In addition, our system generates automated alerts in case of late check-in, early check-out or missed safety checks increasing our teams overall effectiveness and safety of personnel. Lastly, this system allows us to quickly access our customer's site information, customer details, history, billing information, customer contacts, notes, and other information regarding complimenting the scheduling function.

Concerning emergency coverage, our general orders mandates that a post be manned until properly relieved. There are no exceptions. With that in mind, we have at the ready, on-call officers that are prepared to fill in at any post quickly in the event of an unplanned absence, an unforeseen circumstance, or to fill in, as appropriate. In addition, we have supervisory personnel that are available who can also fill in emergencies. This system is why NO post goes unmanned when you select GSS as your security contractor

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ORIGINAL INVITATION FOR PROPOSAL (IFP) 09-21

OFFICER SALARY AND BENEFITS (QUALITY VS QUANTITY)

While GSS may not offer the lowest cost in all instances, our attractive wage structure enables us to recruit from a pool of highly qualified security professionals in the areas we operate. Typically, our pay structure allows us to pick from the best available personnel in a given area which has attributed greatly to our success. In general, turnover in our industry is very high. This is due to many factors, but in our opinion, it is the fact that wages are *horrible*, benefits are unaffordable if offered and advancement opportunity is next to zero. The security industry as a whole has an annual attrition rate between 100-300%. In contrast, our attrition rate is 32%. So, why is ours so low? Simply put, because we pay our team members a living wage, we pay for 77% of the team member's health insurance coverage, provide initial and ongoing training to ensure officer's safety and we truly care about our team members. In fact, we don't refer to our personnel as employees. They are members. This is because we are all on the same team. This sense of membership combined with a living wage allows officers to stay with us because they can meet their family obligations and grow with our team professionally. This is what makes the difference. Are there cheaper options out there, surely? However, that comes with a turnstile at the front door where they will supply cheap labor that is poorly trained and turnover lots of guards. We prefer skilled labor with a living wage. We plan to pay \$17.95 per hour starting on this particular contract.

CONTRACTOR REQUIREMENTS

Page #13, Section E, Question 1: Global Security Services agrees to enter into a three-year agreement for services.

Page #13, Section E, Question 2: Yes! We are pleased to hear that you are looking for a security partner, not just a vendor. We work every day with our customers to ensure smooth operations and provide regular updates for any security issues or concerns so that they can be address in a timely manner.

RFP QUESTIONS

Page #14, RFP Questions 1: Global Security Services can provide this service to the City of Peoria.

Page #14, RFP Questions 2: We have provided these same services to our military partners and over 16 different facilities in Iowa, Illinois and Indiana. Please see past performance section.

Page #14, RFP Questions 3: G.S.S. has over 22 years of experience providing armed private security and law enforcement services to various city, state, and federal partners. We have excelled in our field for professionalism, training, and low turnover. We do not refer to our officers as employees, they are members of an elite team of highly trained professionals and if you have seen one of our members in person you will see that for yourself.

Page #14, RFP Questions 4: G.S.S. trains all of team members to identify and report all security relates issues to their immediate supervisor and team members so that the proper actions can

ORIGINAL - INVITATION FOR PROPOSAL (IFP) 09-21



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ORIGINAL - INVITATION FOR PROPOSAL (IFP) 09-21

be taken to remedy the situation or to notify our clients representatives of any ongoing security related matter so that it may be resolved with the utmost concern for the safety of the facility and staff.

Page #14, RFP Questions 5: Our Corporate Communication and Management Center (CCMC) is located at 1003 W. 4th Street, Davenport, Iowa 52802

Page #14, RFP Questions 6: Please see page #5 for full details.

Page #14, RFP Questions 7: G.S.S. provides the full range of security services. We provided Armed/Unarmed, ATM & Couriers Services, Investigations and the full range of electronic security services (Burglar Alarm, Fire Alarms, Cameras, Access Control, GPS, Etc.)

TRANSITION PLANNING

Transition plans are important. Selecting a company that you know can plan, coordinate, and execute simultaneously at multiple sites is important. We have a proven track record of transitioning multiple sites in short order. Our most recent addition has been the Indiana Army National Guard. We were given notice of award on 03/11/19 with a firm transition date of 04/01/19. This left us with only 14 business days to screen, hire, train, and outfit 60 officers for 6 sites throughout Indiana. We also had to provide 3 marked vehicles fully equipped to provide vehicle patrols and guard mount. Through the amazing efforts of our administrative team, we successfully transitioned with minimum interruption given the existing conditions with the incumbent security provider. Of note is the Illinois Army National Guard contract. We were notified on 09/01/15 of the award with a firm start date of 10/01/15. Ordinarily not a problem. However, the State of Illinois has a 15 day protest period which meant the contracting authority could not execute an agreement until after the protest period but still needed us to start on October 1st due to existing conditions outside of their control. This essentially left us with 15 days to transition 6 sites without an interruption of services. We were successful in transitioning without interruption and accomplished the mission. In addition, we successfully transitioned the Iowa Army National Guard, USDA Forest Products Laboratory, USACE Marietta Repair stations and countless others over our 19 services of service.

Past performance is critical to determining future success. Selecting a company that you know can plan, coordinate and execute simultaneously at multiple sites spread across a wide geographic area is key to accomplishing the mission. Our administrative team has a proven track record of transitioning multiple sites in short order, even under less than ideal conditions.

Of particular note is the relatively recent transition of the Iowa Army National Guard. The solicitation/RFP was grossly inaccurate and severely under-estimated the scope of work, billable hours and needs of the Iowa Army National Guard. It was approximately 4 times the manning requirements outlined in the original solicitation/RFP. To complicate matters further, the Iowa Army National Guard was transitioning the Provost Marshal position so real-time information to clarify matters was severely limited at best. Given the gross under-estimation of hours and miscommunication of the scope of work we volunteered to provide a site-by-site assessment of the actual hours and scope of work necessary and provide a detailed assessment to assist the newly appointed Provost Marshal in identifying contract requirements and expectations.

ORIGINAL - INVITATION FOR PROPOSAL (IFP) 09-21



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GLOBAL SECURITY SERVICES, INC. 1000 N. UNIVERSITY AVENUE, PEORIA, ILLINOIS 61614

We simultaneously transitioned all sites outlined in the RFP and scaled up to meet the actual needs of the Iowa Army National Guard. This came shortly after transitioning the Illinois Army National Guard contract. The ILARNG contract required a commitment few companies would meet. We were notified on 09/01 of the award with a firm start date of 10/01. Ordinarily, not a problem. However, the State of Illinois has a 15-day protest period which meant the contracting authority could not execute an agreement with us until after the protest period ended but still required us to start on 10/01 due to existing conditions outside of their control. This essentially left us with 15 days to transition 6 sites without a signed contract and ensure no interruption of services. GSS made the commitment to the Illinois Army National Guard and dedicated the resources necessary to transition the sites within the timeline provided. We were successful in transitioning without an interruption of services and accomplished the mission meeting all of the contract requirements. In addition to the aforementioned, we have successfully transitioned the Rock County Courthouse Security, Des Moines Waterworks, USDA Forest Products Laboratory, US Army Corps of Engineer Marietta Repair station and countless others over the last 22 years of service. References are provided to verify the statements above.



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Price Sheet-Year 1

Armed Security Rate-Per Hour: **\$24.70**

Armed Security Rate-Per Monthly: **\$9,880.00**

($\$24.70 \times 50 = \$1,235 \times 2 = \$2,470 \times 4 = \$9,880$)

Armed Security Rate-Per Year: **\$128,440.00**

($\$24.70 \times 50 = \$1,235 \times 2 = \$2,470 \times 52 \text{ weeks} = 128,440$)



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Price Sheet-Year 2

Armed Security Rate-Per Hour: \$24.70

Armed Security Rate-Per Monthly: \$9,880.00

(\$24.70 x 50 = \$1,235 x 2 = \$2,470 x 4= \$9,880)

Armed Security Rate-Per Year: \$128,440.00

(\$24.70 x 50 = \$1,235 x 2 = \$2,470 x 52 weeks= 128,440)



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Price Sheet-Year 3

Armed Security Rate-Per Hour: \$25.44

Armed Security Rate-Per Monthly: \$10,176.00

$(\$25.44 \times 50 = \$1,272 \times 2 = \$2,544 \times 4 = \$10,176)$

Armed Security Rate-Per Year: \$132,288.00

$(\$25.44 \times 50 = \$1,272 \times 2 = \$2,544 \times 52 \text{ weeks} = 132,288)$



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Price Sheet-Year 4

Armed Security Rate-Per Hour: \$25.44

Armed Security Rate-Per Monthly: \$10,176.00

$(\$25.44 \times 50 = \$1,272 \times 2 = \$2,544 \times 4 = \$10,176)$

Armed Security Rate-Per Year: \$132,288.00

$(\$25.44 \times 50 = \$1,272 \times 2 = \$2,544 \times 52 \text{ weeks} = 132,288)$



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Price Sheet-Year 5

Armed Security Rate-Per Hour: \$26.20

Armed Security Rate-Per Monthly: \$10,480.00

$(\$26.20 \times 50 = \$1,310 \times 2 = \$2,620 \times 4 = \$10,480)$

Armed Security Rate-Per Year: \$136,240.00

$(\$26.20 \times 50 = \$1,310 \times 2 = \$2,620 \times 52 \text{ weeks} = 136,240)$

REQUEST FOR PROPOSALS

Peoria City Hall Security Services

09-21



CITY OF

PEORIA

ISSUED BY
DIVISION OF PURCHASING
CITY OF

PEORIA, ILLINOIS

Sealed Requests for Proposals will be received at
the office of
The PURCHASING MANAGER
Room 108, City Hall,
419 Fulton Street, Peoria, Illinois until 2:00 P.M.

Wednesday, June 23, 2021
for furnishing the materials, or services
described herein.

PLEASE RETURN ENTIRE
DOCUMENT AS YOUR RESPONSE. SUBMITTED BY:

Global Security Services-IA, Ltd.

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INSTRUCTIONS TO PROPOSERS

ACCEPTANCE OF PROPOSALS - The right is reserved, as the interest of the City may require, to reject any or all proposals and to waive any nonmaterial informality or irregularity in the responses received. All such responses will be in English. The City will select a Proposer as described below or reject all Proposals within one sixty (60) calendar days from the date the responses are opened.

ADDITIONAL COPIES OF RFP - Proposers may secure additional copies of the RFP documents from the City of Peoria's Finance Department Purchasing Division.

RFP ENVELOPE IDENTIFICATION - Proposers shall submit their response in a sealed envelope which shall be clearly labeled with the organization/individual name and address. Proposers are requested to indicate in the LOWER LEFT HAND CORNER OF THEIR ENVELOPE THE ITEM BEING REQUESTED, REQUEST NUMBER, DATE AND TIME THE REQUEST IS DUE.

MAILING OF PROPOSALS - One (1) original and Three (3) copies of all responses are to be mailed or delivered to the City of Peoria Purchasing Department, Room 108, City Hall, 419 Fulton Street, Peoria, Illinois, 61602-1276. Proposals will not be accepted by FAX, e-mail, internet, telephone or telegraphic means. Information regarding the proposal can be obtained by calling the Purchasing Manager at (309) 494-8582.

CLOSING TIME - The Proposal closing time will be based upon Central Standard Time or Central Daylight Time, whichever is in effect on the date the proposal is due.

SELECTION - The proposal selected will be that which best meets the needs of the City of Peoria as expressed in the RFP. Said Selection will be made as per the guidelines created by the City of Peoria's Selection Committee. The content of the proposal, the experience of the firm/individuals and the result of any scheduled interview(s) may be considered in making the selection.

WITHDRAWAL OF PROPOSALS - Proposers may withdraw their proposals at any time prior to the RFP closing time by telephone, fax or written request. A telephone request must be confirmed in writing within 24 hours of the call and prior to closing time. No Proposers shall withdraw its response for a period of sixty (60) calendar days from the RFQ opening date. Negligence on the part of the Proposer in preparing a response confers no right of withdrawal or modification of a proposal after it has been opened. No response will be opened which has been received after the closing time specified in the RFP document and it will be returned unopened to the Proposer.

ALTERNATE RESPONSES - The RFP describes the service and level of experience/expertise, which the City feels are necessary to meet the performance requirements of the City. Proposers desiring to submit a response on items which deviate from these specifications, but which they believe to be equivalent, are requested to submit alternate responses. However, **ALTERNATE TENDERS MUST BE CLEARLY INDICATED AS SUCH AND DEVIATIONS FROM THE APPLICABLE SPECIFICATIONS PLAINLY NOTED.** The response must be accompanied by complete specifications of the items offered.

AWARD - An award will be made to the lowest qualified (responsive and responsible) proposal that complies with the terms and conditions of the specifications provided that it is in the best interest of the City to accept the proposal. Awards will be made on per item basis unless otherwise stated. The quality of the articles to be supplied, their conformity with specifications, their suitability to the requirements of the City and the delivery terms will be taken into consideration in making the award. By signing this document Vendor/Contractor/Consultant is **certifying they have not been barred from bidding by Federal, State or Local governments and has not been suspended or debarred from receiving federal funding.**

COSTS - Unit costs must be clearly identified for each component requested by the RFP document or otherwise submitted by the Proposer. All costs shall be stated in U.S. dollars. In case of mistake in extension of cost, unit cost shall govern. All costing must be typewritten or written in ink. No erasures are permitted. Mistakes must be crossed out and corrections typewritten or written in ink adjacent thereto and initialed in ink by the party signing the proposal or his authorized representative.

SIGNATURES - Each proposal must be signed by the Proposer with its usual signature. Proposals by partnerships must be signed with the partnership name by one of the members of the partnership, or by an authorized representative, followed by the signature and title of the person signing. Proposals by corporations must be signed with the name of the corporation, followed by the signature and title of person authorized to bind it on the matter. All signatures must be in ink.

INVESTIGATION - Proposer shall make all investigations necessary to thoroughly inform itself regarding the supplies and/or service to be furnished in accordance with the RFP. No plea of ignorance by the Proposer, of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the Proposer to make the necessary examinations and investigations, will be accepted as a basis for varying the requirements of the City or the compensation to the Proposer.

EQUAL EMPLOYMENT OPPORTUNITY - To be awarded a contract all Suppliers, Vendors, Contractors to the City of Peoria, County of Peoria and/or the Peoria Park District must be registered in the City of Peoria's Contract Compliance Program and have a current EEO Certification number. This program is unrelated to any State and Federal program. The number is secured by completing and submitting, under notary seal, an Employer Report Form CC-1 (with required sexual harassment policy attached) to the City's Equal Opportunity Manager. *Please note that the Certificate of Compliance is valid for one year and must be annually renewed.* The form may be requested on-line from the City's website (<http://www.peoriagov.org/equal-opportunity-forms>). Click on Government > Other Departments > Equal Opportunity > then select "Employer Report Form CC-1". The forms can also be obtained by writing or calling:

**City of Peoria
Equal Opportunity Manager
419 Fulton St.
Peoria, IL 61602
(309) 494-8530 Voice**

In accordance with Chapter 17 of the Peoria Municipal Code, a fifty-dollar (\$50.00) processing fee will be charged with each original submission of the Employer Report Form Cc-1 that results in an approved certificate as well as the Annual Renewal Application. The only exception to payment of the processing fee is neighborhood associations.

Although all vendors are encouraged to obtain Equal Employment Opportunity Certification, vendors do not need an Equal Opportunity Certification to respond to a proposal. The EEO Certification Number is only required prior to the award of the contract.

SAMPLES - Samples of items, when required, must be submitted within the time specified and at no expense to the City; and if not destroyed in testing, they will be returned at the Respondent's request and expense. Samples, which are not requested for return within thirty (30) days, will become the property of the City.

RESPONSES - A response is requested of all Proposers even if it is a "no response".

CONTRACT TERMS

TAXES - The City is exempt, by law, from paying State and City Retailers Occupation Tax, State Service Occupation Tax, State Use Tax and Federal Excise Tax. The City will execute tax exemption certificates whenever required. The unit prices should be exclusive of all taxes. In the event the unit price includes taxes, the Proposer must show the amount of tax included in the unit price.

CITY'S AGENT- The City of Peoria's Purchasing Manager shall represent and act for the City in all matters pertaining to the RFP and contract in conjunction thereto.

PATENTS - The successful Proposer agrees to protect, defend and save the City harmless against any demand for payment for the use of any patented material process, article or device that may enter into the manufacture, construction or form a part of the work covered by the contract.

HUMAN RIGHTS ACT - The contract will be subject to and governed by the rules and regulations of the Illinois Human Rights Act 775ILCS5/1-101 et seq. and as amended. And the provision of Chapter 775 of the Illinois Compiled Statutes 5/2-105 on Sexual Harassment policies.

NON-COLLUSION - With the executing of this RFP, the Proposer is certifying to non-collusion in the preparation and submittal. The response must be properly executed by the Proposer or the response will not be considered for selection.

DEFAULT - In case of default by the contractor, the City will procure the articles or services from other sources and hold the contractor responsible for any excess cost incurred.

CANCELLATION - The City reserves the right to cancel the whole or any part of the contract, if the contractor fails to perform any of the provisions in the contract or fails to make delivery within the time stated. The cancellation notice will be written and delivered by certified mail to contractors address on record. In the event the contract is canceled, the vendor may be declared an irresponsible vendor by the City manager...and as a result may be disqualified from doing business with the City for the period of one year in accordance with City Ordinance Section 10-102. The contractor will not be liable to perform if situations arise by reason of strikes, acts of God or the public enemy, acts of the City, fires or floods.

PRICES SPECIFIED - The successful vendor agrees to furnish the material or services according to the City's plans, specifications and conditions and at prices specified herein.

DELINQUENT PAYMENT - By the signing of this RFP, the Proposer is certifying that the company is not delinquent in the payment of any indebtedness, tax, fee, liens, and fines owed or accruing to the City of Peoria or in the payment of any tax administered by the Illinois Department of Revenue and is in compliance with the terms and conditions of Section 10-109 of the Peoria City Code; and Chapter 65 of the Illinois Compiled Statutes, Section 5/11-42.1-1.

PERMITS AND LICENSES - The successful Proposer shall obtain, at its own expense, all permits and licenses which may be required to complete the contract.

INSURANCE - The successful Proposer shall obtain, at its own expense, all necessary insurance with regard to its fiduciary responsibility to the City of Peoria. Said Proposer shall indemnify and hold harmless the City of Peoria, its officials, officers, directors, employees, heirs and assigns from any and all actions, claims, demands or suits at law or equity for damages, costs, loss or other injury as a result of the contract.

The City does not assume any liability for acts or omissions of contractor and such liability rests solely with contractor.

Contractor's Insurance - The contractor and all subcontractors shall secure and maintain such insurance policies as will protect the contractor or subcontractors from claims for bodily injuries, death or property damage which may arise from operations under this Contract whether such operations be by contractor or anyone employed by contractor directly or indirectly. The following insurance policies may be required:

- Statutory Worker's Compensation
- Comprehensive General Liability
 - Combined Single Limit \$2,000,000.00
 - Property Damage \$2,000,000.00
- Automobile Public Liability and Property Damage
 - Combined Single Limit \$2,000,000.00
 - Property Damage \$2,000,000.00

Insurance Inclusions – The comprehensive general liability insurance shall include independent contractors' protective liability, products and completed operations broad form property damage coverage. The completed operations and products liability shall be maintained for two years after final payment.

Contractual Liability – The insurance required above shall include contractual liability insurance coverage for the contractor's obligations.

Certificates of Insurance – Certificates of insurance acceptable to the City indicating insurance required by the Contract is in force shall be filed with the City prior to contract approval by the City. These certificates shall contain a provision that coverage afforded under the policies will not be canceled until at least thirty (30) days prior written notice has been given to the City.

PRECEDENCE - Where special conditions are written in the specifications, these conditions shall take precedence over any conditions listed under the "Instructions to Proposers".

GOVERNING – This contract will be governed by the laws of the State of Illinois. The contractor/vendor agrees that Chapter 10 of the Code of the City of Peoria is hereby incorporated by reference, as if set out verbatim."

AFFIRMATIVE ACTION REQUIREMENTS - "The contractor/vendor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual harassment, ancestry, national origin, place of birth, age or a physical or mental handicap which would not interfere with the efficient performance of the job in question. The contractor/vendor will take affirmative action to comply with the provision of this division and will require any subcontractor to submit to the City written commitment to comply with this division. The contractor/vendor will distribute copies of this commitment to all persons who participate in recruitment, screening, referral and selection of job applicants, prospective job applicants, member or prospective subcontractors."

"The contractor/vendor agrees that the provision of Division 4 of Article III of Chapter 17 of the Code of the City of Peoria is hereby incorporated by reference, as if set out verbatim."

EMPLOYEE EMPLOYMENT RESTRICTIONS – THE CONTRACTOR

THE CONTRACTOR (hereinafter referred to as “SERVICE PROVIDER”) agrees, as a condition of accepting this contract with the City of Peoria, that, for a period of one (1) year following completion of this contract, it shall be prohibited from hiring, directly or indirectly, any City employee or official who was involved, directly or indirectly in: (1) the selection and/or recommendation to select the SERVICE PROVIDER for performance of this contract; (2) coordinating the efforts of the SERVICE PROVIDER in the consummation or completion of this contract; or (3) monitoring or determining the performance of the SERVICE PROVIDER. The SERVICE PROVIDER further acknowledges and agrees that, upon the City’s determination that a violation of this provision has occurred, the penalty imposed, at the sole discretion of the City, may include one or more of the following: (1) cancellation of any other contract(s) between the City of Peoria and the SERVICE PROVIDER; (2) disqualification of the SERVICE PROVIDER from bidding or being awarded future contracts with the City of Peoria for a period of two [2] years; and/or (3) payment of liquidated damages to the City of Peoria in the amount of TWENTY FIVE THOUSAND DOLLARS (\$25,000.00).

REFERENCE - All of the contract terms shall be incorporated by reference into any written contract.

Proposal Contact – City of Peoria Purchasing Manager Chris Switzer 419 Fulton, Room 108, Peoria, IL 61602. (309) 494-8507 cswitzer@peoriagov.org

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CITY OF PEORIA
Request for Proposal
Peoria City Hall Security Services

Introduction

The City of Peoria, is seeking a professional security service for City Hall. Peoria City Hall located at 419 Fulton St. in Peoria IL and is public building which houses a majority of the offices conducting City Business including but not limited to the City Manager's Office, Treasurer, Human Resources, City Legal, City Council Offices and public meeting rooms including City Council Chambers. On occasion Employees and visitors have felt threatened by irate individuals who have entered the building and approached individuals or groups in offices. Employees have been threatened in person inside the building and via email/telephone. Hostile individuals have presented at public meetings and on rare occasions have made inflammatory statements which caused other meeting attendees to feel unsafe. It is the intent of the city to minimize the risk to employees and visitors from the potential of violence by securing City Hall with the use of armed private security officers, metal detection devices and a video monitoring system.

General Information and Proposal Specifications

A. Scope of Request for Proposal

The City of Peoria is seeking proposals for a contract to provide security for City Hall.

The building description is as follows:

It is a five floor structure with a basement. The structure is 45,600 square feet not including the basement or attic. The four main floors are approximately 9120 square feet each. The masonry construction with a sandstone façade was built at the turn of the last century. The building has large windows on all of the floors including the basement area. The offices are located off a main rotunda which extends to the first 4 floors. The 5th floor is an attic which is kept locked and not accessible to the public. The building has 3 main entrances one at the front of the building on Fulton Street and two additional entrance/exits located on the west and east side of the main floor. Floors 1-4 are accessible to the public via a central rotunda staircase and two elevators. One located near the front entrance and one located at the rear of the building. All four main floors have offices which are open to the public. The basement is accessible by keypad for employees only. Some of the offices have restricted areas controlled via non-secured doors or ½ doors. These areas are typically manned by administrative assistants as a part of their daily duties. Money is collected from the public and kept in the Treasurer's office located on the main floor of the building. Taxes are also collected in the Treasurer's office. Approximately 90 employees work in the building on a full time basis.

CITY OF PEORIA
Request for Proposal
Peoria City Hall Security Services

The Request for Proposal is to provide security services for City Hall including, but not limited to, the following:

- Provide armed security trained and meeting or exceeding all state standards for security officers (Armed at all times with a handgun).
- All security officers trained on the use of metal detection devices and the use of video surveillance equipment.
- Provide all uniforms and personal equipment for the security officers including the firearms.
- Security officers will not have arrest powers.
- Security officers will keep a written record of all visitors' entry from the building and be able to provide the record upon request of the City Manager or his designee. There will also be a nightly sweep of the building to make sure all visitors have departed:
- Security officers working in City Hall must pass a background check conducted by the City of Peoria.
- Two security officers present during all regular business hours Monday-Friday 0715hrs-1715hrs. With the exception of all official city holidays in which the building is closed to the public.
- Security officers will be expected to man the first floor at all times due to the entrance doors.
- Security officers will also be expected to regularly check the building for security purposes, with access to two-way radios for communication between officers.
- Both security officers will arrive forty-five minutes before opening at 0715hrs until closing at 1715hrs. (tentative)
- Provide staffing for after hour events at least one hour in advance of the scheduled meetings. Two officers will be required for all City Council Meetings (typically held two Tuesdays a month). Two security officers will also be required at other large scale meetings scheduled by necessity.
- The providing agency will need to provide proof of all staffing levels by time stamp and date for start and ending times.
- The City Manager, Chief of Police and HR Director will have full authority to dictate who will be assigned to the building and have the authority to immediately terminate individuals from working on City property.
- Pricing must be presented per hour. No time period will receive additional payment unless specifically agreed upon by joint communication.
- All benefits for the security employees will be provided by the private security agency and the agency will manage all payroll issues associated with the security officers.

CITY OF PEORIA
Request for Proposal
Peoria City Hall Security Services

- The security officers will not be employees of the City of Peoria.
- The private security agency will assume all liability for the actions of the security employees. Including bonding and liability insurance.
- The private security agency will provide a supervisor contact that can be contacted on a 24/7 basis for consultation. A supervisor will also be available to attend meetings relative to security issues at City Hall.
- The private security agency will manage all staffing and hiring responsibilities with the exception of the city background check which will be conducted by the Police Department to meet the standards set forth by the City of Peoria.

Along with the above other requirements include:

Employees may be allowed expedited entrance into the building via the east door which will be secured with a key card entrance. The east entrance is also the only handicapped accessible entrance and will need to be utilized by the public on a limited basis. Citizens with special physical needs will gain access to this door by use of a buzzer system and will need to be cleared for entry by a security officer.

The west door will remain locked from the outside but will allow for exit from the building for employees.

All citizens must enter and exit through the main Fulton Street Doors unless they require handicapped access.

B. Purpose of this Request for Proposal (RFP)

The purpose of these specifications/requirements and proposal document is to execute a Service Contract for: **CITY HALL SECURITY GUARD SERVICE**

The City currently has a part time volunteer that occupies a desk inside the doors on the Fulton side entrance. The City of Peoria wishes to provide better security for City hall employees that occasionally feel unsafe. The City of Peoria is dedicated to the safety and well-being of our employees.

The City of Peoria expects responding vendors to serve in a role of safety partner with the City. The plan for security for City hall should ensure that employees can perform their daily duties without security interruptions.

CITY OF PEORIA
Request for Proposal
Peoria City Hall Security Services

C. Method of Evaluation

The award of the contract will be based on certain objective and subjective considerations listed below:

1. Understanding of the overall needs of the City as presented in the narrative proposal. Weight factor: 30%
2. Experience, qualifications, and past performance of the proposing firm. Weight factor: 30%
3. References. Weight factor: 10%
4. Cost to the City. Weight factor: 30%

Critical Criteria for Evaluation of Proposals:

Evaluation of proposals will be conducted by an evaluation committee of qualified City Staff, or other persons selected by the City.

Critical Elements include, but are not limited to, the following:

- Understanding of the City's needs.
- Experience of proposing firm.
- References.
- Cost of the program.

D. Effective Date

The City is expecting the start date of this contract to be on or before August 1, 2021.

CITY OF PEORIA
Request for Proposal
Peoria City Hall Security Services

E. Contract Requirements

1. Will your company enter into an agreement for an initial three (3) year term that includes the ability to seek annual one (1) year renewals for a maximum of five (5) years?
2. Will your company work with City of Peoria Police as a partner for building security?

Instructions for Proposal Submission

Proposal Submission and Questions

1. Each question should be answered completely
2. Please note that all answers to the questions listed in the Questionnaire section of the RFP will be considered a binding response as part of your proposal.
3. The City of Peoria will not be obligated to return any materials submitted in response to this RFP.
4. The City retains the full rights to analyze and consider the proposal materials for its purpose.
5. This RFP may or may not result in award of a contract. The City reserves the right to cancel this RFP at any time, and for any reason, and to reject any or all proposals.
6. Receipt of these proposal materials from the City or submission of a proposal to the City confers no rights upon the vendor nor obligates the City in any manner.
7. The City reserves the right to negotiate with any, all, or none of the proposers responding to this RFP.
8. The City is relying upon the vendor's expertise to answer all questions in this RFP document.
9. This RFP should not be considered as an offer. It constitutes only an invitation to submit proposals.
10. All costs incurred in preparing the response are the responsibility of the proposer and the City assumes no responsibility or accept any associated costs.
11. The City of Peoria reserves the right to accept or reject any and all proposals, to award contracts or to cancel the RFP without awarding a contract.
12. Deadline for questions Wednesday, June 23, 2021, 2:00 pm.

CITY OF PEORIA
Request for Proposal
Peoria City Hall Security Services

RFP QUESTIONS

Questions/Information:

1. Are you capable of providing security to the building as described above?
2. What other buildings of this size have you provided security?
3. Please describe your experience and success in providing security services.
4. Please describe your process for determining security issues.
5. Where is the office that will administer services for this account?
6. Describe your hiring and training process.
7. Can your company provide additional services upon request? Please list the additional services available.

RFP SUBMISSION

The Vendor/Contractor's proposal shall be organized so that the outline generally follows the items listed below:

1. Introductory letter.
2. Statement of understanding the City's security needs as outlined in this RFP. Describe how your company can provide the necessary services. Describe how your company will staff project.
3. Provide background information on your organization including; name and address, number of employees, service locations, and a brief history
4. Provide three (3) references of companies you are currently providing security services. Please include all contact information.
5. Provide a cost sheet based on hourly pricing for project as described, two armed security officers present during all regular business hours Monday-Friday 0715hrs-1715hrs, with the exception of all official city holidays in which the building is closed to the public. Also multiply the hourly price to get a monthly and yearly amount for years 1 through 3 and optional years 4 and 5 of the project. Please describe how you determined the amount. (for cost analysis the City will use the hourly pricing to determine after hour meeting cost vendor must indicate if hourly cost is different after 0715hrs)

CITY OF PEORIA
Request for Proposal
Peoria City Hall Security Services

6. Provide answers to section E. Contract Requirements and questions listed on Pages 13 and 14:

7. Provide information listed on Page 15 and return entire RPF.

CITY OF PEORIA
PROPOSAL

The executing of this form certifies understanding and compliance with the total proposal package.

PROPOSAL SUBMITTED BY:

Global Security Services-IA, Ltd # _____
Company Peoria EEO Certificate of Compliance Number

1003 W. 4th Street
Address

Davenport Iowa 52802 563-359-3896
City State Zip Daytime Telephone #

1-866-304-4477 Scott J Utter
After Hour Telephone # Contact Person (Please print or type)

Scott J. Utter Vice President
Name of Authorized Agent or Officer Title


Signature of Authorized Agent or Officer

06/2/21
Date

PLEASE MARK ENVELOPE: Proposal # 09-21

CITY OF PEORIA
Request for Proposal
Peoria City Hall Security Services

Attachment A

City Holidays

New Year's Day

Martin Luther King Jr Day

Good Friday

Memorial Day

Independence Day

Labor Day

Veteran's Day

Thanksgiving Day

Day After Thanksgiving

Christmas Day



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/9/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Mechanic Group One Blue Hill Plaza Suite 530 Pearl River NY 10965 INSURED Global Security Services, LTD & Global Security Services-IA, LTD 1003 West 4th Street Davenport IA 52802	CONTACT NAME: Lynn Linderman PHONE (A/C No. Ext): (845) 735-0700 FAX (A/C No.): (845) 735-8383 E-MAIL ADDRESS: llinderman@mechanicgroup.com INSURER(S) AFFORDING COVERAGE INSURER A: Allied World Surplus Lines 24319 INSURER B: Twin City Fire Insurance Company 29459 INSURER C: INSURER D: INSURER E: INSURER F:
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COVERAGES CERTIFICATE NUMBER: 2021-2022 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Errors & Omissions GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		5200-1429-06	4/26/2021	4/26/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS HIRED AUTOS SCHEDULED AUTOS NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB CLAIMS-MADE DED RETENTION \$		5201-1204-01	4/26/2021	4/26/2022	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A		16WRO1115	6/1/2020	6/1/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER ***** ***** ****Proof of Coverage**** ***** *****	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Steve Mechanic/LYNN
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Department of Financial and Professional Regulation
Division of Professional Regulation

122 00134F
119 001063

The practice of any profession, occupation or business requires the exercise of skill, judgment and knowledge, and the protection of the public interest requires the regulation of such practice. The practice of the profession, occupation or business is hereby declared to be a public interest and is hereby regulated by the Department of Financial and Professional Regulation.

Expires:
08/31/2023

LICENSED PRIVATE SECURITY
CONTRACTOR AGENCY



GLOBAL SECURITY SERVICES IA LTD
BRADLY UTTER
1003 W 4TH STREET
DAVENPORT, IA 52802



[Signature]

LEONARD HUNTER
SECRETARY

[Signature]

CECILIA ABUNDIS
ACTING DIRECTOR

The official status of this license can be verified at www.idfpr.com

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Cut on Dotted Line ✂

For future reference, IDFPR is now providing each person/business a unique identification number, 'Access ID', which may be used in lieu of a social security number, date of birth or FEIN number when contacting the IDFPR. Your Access ID is: 3596347