

Eligibility

Completed by kari.jones@eastbluffcommunitycenter.org on
5/1/2023 4:34 PM

Case Id: 35420

Name: East Bluff Community Center - 2023

Address: 512 E Kansas St

Eligibility

Please provide the following information.



City of Peoria Violence Prevention

City of Peoria
419 Fulton Street
Peoria, IL 61602
309-494-8600

Applications are available to not-for-profits, 501(c)3 organizations, and government agencies to provide violence prevention programs for City of Peoria residents.

Programs must meet the criteria of one of five priority areas: Thriving Neighborhoods, Empowered Youth & Young Adult, Restorative & Resilience, Intervention, or Violence Reduction. For these categories the minimum funding request is \$50,000 and the maximum funding request is \$400,000. All programs must be evidence-based and have measurable results. A total of \$1,200,000 is available for violence prevention with \$700,000 in federal funding from the American Rescue Plan and \$500,000 in state funding from the Illinois Department of Commerce and Economic Opportunity (DCEO).

There is also funding available specifically for Workforce Training. In addition to measuring the number of people served, these programs must also measure how many clients are connected to permanent employment. The minimum request for Workforce Training is \$150,000 and the maximum is \$300,000. A total of \$300,000 is available for Workforce Training in state funding from the Illinois Department of Commerce and Economic Opportunity (DCEO).

Eligible applications will be reviewed by the Community Development Block Grant (CDBG) Public Services Advisory Commission and agencies will be notified of funding decisions following City Council approval.

Questions? Contact grants@peoriagov.org

1. Does your program serve low-income residents of the City of Peoria?

Yes

2 Is your organization (or the lead agency) a not-for-profit, 501(c)3, or government agency?

NOTE: If your organization does not meet this requirement, you may partner with a qualifying "lead agency" that will serve as your fiscal agent.

Yes

3 Does your organization (or the lead agency) have a completed audit for its most recent fiscal year? (This must be a full audit. 990 forms do not meet this requirement.)

NOTE: If your organization does not meet this requirement, you may partner with a qualifying “lead agency” that will serve as your fiscal agent.

Yes



IF YOU ANSWERED 'NO' TO ANY OF THE ABOVE QUESTIONS, YOUR ORGANIZATION DOES NOT QUALIFY FOR VIOLENCE PREVENTION FUNDING.

A. Applicant Agency Information

Completed by kari.jones@eastbluffcommunitycenter.org on
5/2/2023 9:40 AM

Case Id: 35420

Name: East Bluff Community Center - 2023

Address: 512 E Kansas St

A. Applicant Agency Information

Please provide the following information.

A.1 Violence Prevention Program Title

East Bluff Youth Programs & Campaigns

A.2 Organization Name

East Bluff Community Center

A.5 Address

512 E Kansas St Peoria, IL 61603

A.3 Contact Person

Jenny Winne

A.4 Title

Executive Director

A.6. Contact Phone Number

(309) 839-0781

A.7. Contact Email Address

ebcc@eastbluffcommunitycenter.org

A.8 Program operating location if different than listed above.

512 E Kansas St Peoria, IL 61603

A.9. If partnering with a lead agency, lead agency name:
NOTE: If your organization is not a not-for-profit, 501(c)3, or government agency, AND/OR does not have a completed audit for its most recent fiscal year, you may partner with a qualifying "lead agency" that will serve as your fiscal agent. If partnering with a lead agency please complete this Lead Agency Agreement below.

N/A

Please complete and upload the Fiscal Sponsor Agreement



[Fiscal Sponsor Agreement](#)

****No files uploaded**

A.10 Lead Agency contact name, email and phone number

N/A

A.11 Date of Incorporation

04/10/2012

A.10 Federal Employer Identification Number

46-0782449

A.11 City of Peoria EEO #

An EEO number shows that an organization has registered with the City of Peoria as an Equal Employment Opportunity organization. Please follow the instructions on [this form](#) to register. For more information on completing the form, please see this [instruction guide](#).
03761-240331

A.12. Agency Unique Entity Identifier (UEI):

All agencies receiving federal money must register for a UEI. In April 2022, The federal government phased out the use of the DUNS replacing it with the UEI. For more

information please [click here](#)

GKSYAWPPQGF7

A.13. SAM Cage Code # and Expiration

All agencies receiving federal money must register for a SAM Cage Code. Please visit www.sam.gov to register for free. Please also provide the expiration date of the SAM Cage Code. Agencies must have a DUNS number to register for a SAM Cage Code

8HA79 12/20/2023

A.14 Agency Annual Operating Budget

\$300,000.00

A.15 Number of Paid Staff

4

A.16 Number of Volunteers

20

B. Funding Requested

Completed by kari.jones@eastbluffcommunitycenter.org on
5/3/2023 1:11 PM

Case Id: 35420

Name: East Bluff Community Center - 2023

Address: 512 E Kansas St

B. Funding Requested

Please provide the following information.

B.1 Requested Amount: Min \$50,000 and Max \$400,000

NOTE: The Minimum request for Workforce Training is \$150,000 and the Maximum is \$300,000.

\$90,000.00

B.2. Total Project Budget

\$90,000.00

B.2 Number of Unique Clients to be served

100

B.4 Priority Area

Empowered Youth & Young Adult

B.5 Please provide a Detailed Project Budget for administrative costs

Item	Amount	Short Description
Personal and Fringe	\$8,500.00	.1 FTE of EBCC Executive Director and .1 FTE of EBCC Executive Assistant for administrative oversight of grant (plus fringe)
Other	\$0.00	
	\$8,500.00	

B.6 Please provide a Detailed Project Budget for direct program costs

Item	Amount	Short Description
Personnel and fringe	\$10,500.00	.25 FTE of EBCC Program Manager (plus fringe)
Direct expenses		
Travel	\$0.00	
Equipment	\$0.00	
Materials and Supplies	\$19,000.00	\$12,000 for Youth Club supplies, including food, art supplies, gaming supplies, etc. \$5,000 for printing and office supplies needed to run and advertise programs and campaigns \$2,000 for printer/copier for production of flyers, campaign materials, etc.
Contractual	\$27,000.00	\$15,000 contract with Mothers War on Violence to provide programming to Youth

		Club and oversee billboard campaigns \$12,000 contract for transportation to make programs more accessible for youth
Program Expenses	\$14,000.00	Expenses related to field trips that will instill in youth life skills and violence prevention values Violence prevention/life skills curricula and training Stipends for parents to participate in "Strengthening Families" component
Other	\$11,000.00	Violence prevention billboard campaigns and other campaign materials
Other	\$0.00	
Other	\$0.00	
Other	\$0.00	
Other	\$0.00	
Other	\$0.00	
Other	\$0.00	
Other	\$0.00	
	\$81,500.00	

C. Program Information

Completed by kari.jones@eastbluffcommunitycenter.org on
5/3/2023 1:28 PM

Case Id: 35420

Name: East Bluff Community Center - 2023

Address: 512 E Kansas St

C. Program Information

Please provide the following information.

C.1. Provide a brief description of your proposed program and goals. Describe the work to be performed, including the activities to be undertaken or the services to be provided, frequency and duration of services to be received by the average client or participant, and who will be carrying out the activities.

This grant will allow us to enhance our evening youth programming by implementing evidence-based violence prevention curricula, community-wide violence prevention campaigns, and additional life skills activities, in partnership with Mothers War on Violence. This grant will also allow us to provide transportation for programs, making them more accessible to all, and to make field trips that will instill in youth life skills and violence prevention values.

The East Bluff Youth Club currently meets on Monday-Thursday evenings, providing a safe place for youth to spend time and build skills during the hours when there are not many opportunities for them. This keeps them on a productive path and steers them away from crime and violence, both of which occur at high rates in the East Bluff neighborhood. Current activities during Youth Club programming include Tri-County Urban League's TSTM Gaming, Illinois Math Academy's Lego Robotics, Peoria Art Guild art classes, Club Invention STEM programs, life skills lessons, recreation, and meals.

C.2. Explain specifically how this program addresses the Priority Area selected on the previous page. How does the program address the goal of violence prevention in the City of Peoria?

This program aligns well with the "Empowered Youth and Young Adult" priority area, as its focus is on supportive services for youth facing challenges who have a higher likelihood of community disengagement without intervention strategies. This program connects youth

C.7. Describe the number of people to be served and the outcomes that will be measured. (Please see program guidelines for example measurable results. Multiple outcome measures must be included.) What is the basis for selecting the outcomes and how do they demonstrate achievement of the overall goals of the project? Describe the evaluation tools that will be used to track/monitor the progress of the activity, how progress will be measured, why these measures were chosen, and how these methods are evaluated. If you are expanding a current program or reinstating a previous program, please discuss the impact the program has had in our community, specifically highlighting quantitative and qualitative outcomes.

Our goal is to have 60 youth registered in the Youth Club programs—roughly 30 participants ages 6-11 and 30 participants ages 12-16. This is currently our capacity as far as space and staffing, and we want to reach as many youth as we can. Additionally, we want to hold 2-3 special events, including guest speakers and field trips, that will allow us to reach another 20 youth beyond the regular participants. We also hope to host 2 rounds of the "Strengthening Families Program", so that we can reach at least 20 parents of our youth participants.

The outputs and outcomes we will measure are:

-Under Education and Training:

of youth registered in the Youth Club

of "Too Good for Violence" sessions implemented

of youth completing the "Too Good for Violence" program

of youth participating in the "Good Behavior Game" strategy

of "Strengthening Families Program" sessions implemented

of parents completing the "Strengthening Families

participants to education, mentoring, recreation, and family support services, so that they will stay engaged in the community and will be less likely to join in crime and violence. The violence prevention campaigns that we run with Mothers War on Violence will be targeted to youth and young adults and will encourage them to be engaged with their community in a positive way. We expect this program to give youth and their families a sense of belonging at the community center, so that they know where to turn when facing challenges, rather than being pulled into negative behaviors.

C.3. How long has this program been in operation or is it a new program?

The East Bluff Youth Club has been in operation since October 2022. The specific violence prevention curricula and campaigns will be new to the program.

C.4. What specific geographic area does the program serve? (List Census Tracts or City-Wide.)

The program will mainly cater to youth in the East Bluff neighborhood, which includes parts of Census Tracts 16, 24, and 25. However, we will not turn away youth who do not live in these Tracts, and our violence prevention campaigns are intended to reach the full city.

C.5. Specifically, what is the need for the program, what does the program do, and what is the target population for the program? Describe how the activity addresses community needs to reduce violence in the community. Be precise in the project design and how it is linked to goals. Use data and facts for the need and provide sources for the data.

When the East Bluff Community Center conducted a door-to-door survey with over 200 households in the neighborhood, the number one thing we heard was the need for more youth activities to keep them engaged and out of trouble. This program aims to directly respond to this neighborhood feedback.

The East Bluff experiences high rates of crime and violence. Peoria Police Department data shows that Peoria's highest rates of violent crime occur in the 61603 and 61605 zip codes, and the East Bluff comprises much of 61603. According to FBI Crime Data, Peoria's violent crime rate in 2019 was 1,044 per 100,000 people compared to the national average of 366.7, so it is significant that much of

Program"

- Under Youth Skills Development & Attitudes: Track whether participants increase skills and/or experience improvement in attitude
- Under Youth Violence Reduction: Track if a participant is suspended or expelled during the grant period
- Under Outreach Efforts: Track # of campaigns underway to encourage violence prevention, and track youth participants' reactions to these campaigns

Progress will be tracked utilizing registration forms, attendance sheets, data spreadsheets, surveys (verbal or written), and pre-/post-tests when applicable.

Measurements will be as follows:

Our goals and reasons they were chosen are:

- 60 youth registered in the Youth Club (our current capacity due to space and staffing)
- 40 "Too Good for Violence" sessions implemented (20 sessions to each age group)
- 45 youth completing the "Too Good for Violence" program (75% completion rate)
- 30 youth participating in the "Good Behavior Game" strategy (targeted to ages 6-11 only)
- 30 "Strengthening Families Program" sessions implemented (2 rounds of approximately 15 sessions)
- 20 parents completing the "Strengthening Families Program" (our capacity will be 10 parents each round)
- 45 participants increase skills and/or experience improvement in attitude (75% achievement)
- Goal that fewer than 6 participants will be suspended/expelled (90% success rate)
- We will have 2 campaigns underway to encourage violence prevention, with goal of 50% awareness among our participants

C.8. For Workforce Training programs only, how many clients will you connect to permanent employment?
N/A

C.9. How will your organization track and record client demographics for the proposed program? How will you track outcome measures listed above?

All registration forms are compiled into spreadsheets to allow us to accurately track participant demographic data, attendance information, and program completions. The EBCC Program Manager is responsible for keeping

that crime is concentrated in the 61603 and 61605 zip codes. Youth in these neighborhoods are very likely to be regularly exposed to violence.

According to the Peoria County Mortality Report, for ages 15-24, homicide is leading cause of death, accounting for 55.2%. For ages 0-14, homicide is the second leading cause of death at 15.4%. These numbers show that our youth are at risk and need to have interventions that will lower their risk of being involved in crime and violence.

Poverty is a major challenge in the East Bluff, with over 30% of families living below the poverty line according to the most recent census data. It is well-documented that poverty and lack of opportunity often correlate with violence exposure. By providing youth with opportunities to build skills and resiliency, they are given a chance to overcome these challenges.

C.6. Provide information on how the program is evidenced-based. Provide clear, detailed information to support that project design. Please refer to research, third-party program evaluations or other objective data that indicates program design and note all sources of data. NOTE: Programs must be evidenced-based to be eligible for funding.

Receiving this grant will allow us to implement evidence-based curricula and methodologies in our Youth Club programming. We have utilized the CDC's STRYVE Strategy Selector Tool to find the evidence-based strategies for youth violence prevention that align best with our population and current offerings. We have selected the "Too Good for Violence" program as the foundational curriculum that will be presented to our youth by Mothers War on Violence, which can be implemented for youth from elementary to high school (<https://toogoodprograms.org/collections/too-good-for-violence>).

In addition, we will utilize the "Good Behavior Game" with our elementary-age participants, a strategy to improve aggressive and disruptive classroom behavior and prevent future criminality (<https://vetoviolence.cdc.gov/apps/stryve/good-behavior-game>). We also hope to add the "Strengthening Families Program" to our portfolio, so that we can better engage the families of our youth participants for a more sustainable change in attitudes toward violence and community

these spreadsheets up-to-date, with assistance from the EBCC Executive Assistant as needed. The EBCC Executive Director will routinely review the spreadsheets and will utilize them for furnishing grant reports.

C.10. How will outreach about program availability be conducted? What experience does your organization have with the target population of your program? What is your organization's capacity to carry out the program and provide direct services and/or case management for participants?

We currently have 40 participants in our Youth Club programs, and this number continues to grow with continued distribution of flyers, social media messages, banners, and word of mouth. Our goal is to have additional students registered at the beginning of the 2023-2024 school year. We will also hold 2-3 special events for youth that will lead to additional participation and awareness of our programs. Our Program Manager is responsible for community outreach efforts, and our Executive Assistant is responsible for social media outreach. To engage parents in the "Strengthening Families Program", we plan to reach out to the parents of our current participants, distribute flyers, and utilize social media and word of mouth. There will be a modest stipend to encourage participation.

C.11. How does the program collaborate with other agencies? Describe your agency's working relationship with other organizations and describe services and programs by other agencies that will provide additional or similar services to your clients. Please detail the formal agreements and history of partnerships within the community. Do these agreements lead to cost savings for your agency?

We will be working closely with Mothers War on Violence for the programming and campaigns associated with this grant. We will develop an MOU to outline each partner's responsibilities for the grant. The EBCC thrives on collaborations, and we always try to utilize partnerships before attempting to fill in a gap by ourselves. Current partners in our youth programming include Tri-County Urban League, Peoria Art Guild, Illinois Math Academy, and others who come as guest presenters based on our youth's needs. We are a small organization, and we do not take on more than we can handle. Our main mode of operation is partnering with

outcomes
(<https://strengtheningfamiliesprogram.org/ordering/>).

Additionally, our billboard campaign is supported by evidence, as outlined in this study, which finds that “billboard advertising appears to be well suited to engage the less fortunate, providing a productive pathway for the conveyance of helpful, supportive details, yielding healthier populations, enhanced opportunities, and better communities”
(<https://www.ncbi.nlm.nih.gov/pmc/articles/PMC5751759/>).

others to bring their services directly to the East Bluff. On top of our youth programming, we currently have rental agreements with multiple organizations that utilize the EBCC as their “home base” in the East Bluff. These include Boys & Girls Club, PCCEO, Peoria Opportunities Foundation, and more. We are part of several collaborative networks to ensure that we do not duplicate services or otherwise infringe on the work of others. These networks include the Hope Network, the Safety Network, the Peoria After-school Network, and the Tri-County Interagency Council.

C.12. How does your agency practice and promote diversity, equity and inclusion?

The EBCC has adopted a Justice, Equity, and Inclusion statement in which we commit to the following priorities: giving a voice to the marginalized and disempowered, treating each diverse group of people with respect and honor, and improving equitable access to opportunities for diverse groups of people. We take collective responsibility in creating an environment where everyone feels included, respected, and comfortable. We embrace people of all backgrounds, cultures, and life experiences. We harness our collective strengths to bring services to our community that promote justice, equity, diversity, and inclusivity.

C.13. Please provide a breakdown of your current staff demographics by race/ethnicity and gender identity.

Race/ethnicity—3 black, 1 white
Gender identity—3 female, 1 male

C.14. Please provide a breakdown of your Board of Directors or governing body by race/ethnicity and gender identity

Race/ethnicity—6 black, 5 white, 1 Hispanic
Gender identity—7 female, 5 male

C. Program Information Cont'd

Completed by kari.jones@eastbluffcommunitycenter.org on
5/9/2023 2:05 PM

Case Id: 35420

Name: East Bluff Community Center - 2023

Address: 512 E Kansas St

C. Program Information Cont'd

Please provide the following information.

C.15. Staff Qualifications: Please identify key program staff, titles and include background and qualifications (education, experience, training, etc.). Include ALL staff to be funded with Violence Prevention funds and staff that will compile reports. If the position has not been hired, please include requirements in job description in the background section.

Staff Member	Name	Title	FTE on This Program	Grants Funds Used
Program Manager	Angel Slaughter	Several years' experience in social work and community service settings. She has been running the EBCC programs since March 2023. She has also worked with Center for Prevention of Abuse and ICC. She has a background in trauma-informed care that lends itself well to working with at-risk youth.	.25	Yes
Executive Director	Jenny Winne	Skillset in community outreach and development will be instrumental to oversight of the grant	.1	Yes
Executive Assistant	Latoya Jorden	Years of experience in administrative roles will be essential to grant management and reporting	.1	Yes
Contractor from Mother's War On Violence	Yolanda Wallace	Extensive experience in advocacy for victims of violence and violence prevention, as well as a healthcare background		Yes

C.16. Are there or will there be any program membership or fees charged to the participant in the proposed program?

No

C.17. What is your organization's experience in managing publicly funded projects? Describe any specific experience your organization has in the administration of federal, state, and local government funds. If you are using a fiscal agency, you may list the information for that agency.

The EBCC currently has a state grant for programming through DHS, for which all reporting has been submitted in a timely manner without issue. We recently successfully closed a state capital grant through DCEO. We will soon be receiving funding for another state capital grant through DCEO, as well as a federal capital grant through HUD.

C.18. List funders for the last two years (including the City of Peoria, if applicable) and describe type and frequency of monitoring. Also describe any findings, the resolution of those findings, and any monetary penalties incurred.

The major funders for the EBCC over the last two years have been a state grant through DHS, Gilmore Foundation grant, Episcopal Charities grant, and various donations from individuals and businesses. Our state grant requires monthly financial reports and quarterly performance reports, and our two foundation grants require annual reporting. Our capital grant required quarterly financial and performance reports.

C.19. Describe your organization's financial reporting system/accounting procedures and time keeping system regarding the proposed activity. How will your organization separate Violence Prevention funds from other funds for identification, tracking, and reporting? Describe your organization's internal controls that minimize opportunities for fraud, waste, and mismanagement.

The EBCC utilizes Quickbooks for our financial reporting.

For all positions funded by grants, timesheets are kept to demonstrate the percentage of time going toward each grant's activities. The EBCC Executive Director oversees these timesheets and signs off on each staff person's reported hours.

For all expenditures made to this grant, receipts will be marked as "Violence Prevention". Our bookkeeper will then code these expenditures to the grant, so that a report can be run at any time for our grant-related expenditures.

We have Accounting Policies & Procedures as well as Employee Policies & Procedures that outline the controls for minimizing fraud, waste, and mismanagement. EBCC Executive Director reports all expenditures to the bookkeeper, who is responsible for financial reports and reconciliations. The Board of Directors reviews the check register each month and gives approval. All checks must be signed by two people among the Executive Director and Board officers.

C.20. As a part of the application process, your agency or sponsored fiscal agency must have conducted and must submit a copy of its most recent audit.

In the most recent audit, were any findings issued?

No

C.21. Is your agency required to complete a Single Audit?

No

C.22. Explain in narrative form how Violence Prevention funds will be used as shown in the proposed budget (e.g.

describe specific direct service and administrative positions for the program). Describe the specific need for all items outlined in the budget and how you will ensure that all costs are reasonable per 2 CFR Part 200. Describe your program funding source diversity if applicable. Provide details on program expenses and explain how the cost per unit of service and the cost per unduplicated client are reasonable for this program.

This grant is intended to enhance our East Bluff Youth Club by allowing us to add evidence-based violence prevention curricula and campaigns. 25% of our Program Manager's time will be dedicated to these activities. We will be contracting with Mothers war on Violence to help us run these activities. Additionally, the EBCC Executive Director and Executive Assistant will each dedicate 10% of their time to administration and support of this grant.

We have allocated \$1,000 a month for Youth Club supplies, as well as \$5,000 for the year for printing and office supplies associated with the grant. We also plan to purchase a business-grade printer that will allow us to do more of our flyer and campaign printing in-house.

One of the barriers to our youth programming is lack of transportation for participants. We have built in funds that will allow us to contract with a transportation service to make the programming more accessible for all.

We will need to purchase curricula and training for this program, which have been factored in to the grant expenditures. For one curriculum that involves parents, we will provide stipends to encourage their participation. We have also included funding for field trips and special presentations that will instill in youth life skills and violence prevention values.

Finally, we plan to utilize billboard campaigns to spread violence prevention messages, and this has been accounted for in the grant funding request as well.

C.23. Is there any additional information you want to mention? Use bullet style for each item in the space provided.

Thank you for your consideration of our request! If any additional documents would be helpful, or if there are any clarifications needed, please don't hesitate to let us know.

D. Conflict of Interest

Completed by kari.jones@eastbluffcommunitycenter.org on
5/2/2023 10:20 AM

Case Id: 35420

Name: East Bluff Community Center - 2023

Address: 512 E Kansas St

D. Conflict of Interest

Please provide the following information.

As an applicant requesting funding, will any of your employees, agents, consultants, officers, or elected officials experience the following conflicts of interest:

D.1. Participate in the decision-making process for the approval of this application? (i.e., a City of Peoria City Council Member or a Member of the [CDBG Public Services Advisory Commission](#))?

No

D.2. Have a personal financial interest or reap a financial benefit from this program/activity?

No

D.3. Have an interest in any contract, subcontract, or agreement with respect to this application either for themselves or those with whom they have family or business ties during the program year and for one year thereafter?

No

If you selected yes to any of the above, clearly describe the conflict below.

E. Required Documents

Completed by kari.jones@eastbluffcommunitycenter.org on
5/9/2023 2:06 PM

Case Id: 35420

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Address: 512 E Kansas St

E. Required Documents

Please provide the following information.

Documentation



Financial Audit ***Required**

East Bluff Comm Center NFP Audited FS 2021.pdf



IRS Tax Exempt Letter ***Required**

4. IRS Exemption Determination Letter.pdf



Audit Findings

****No files uploaded**



Please upload a copy of the Single Audit

****No files uploaded**



Program Fees Supporting Documents

****No files uploaded**

Submit

Completed by kari.jones@eastbluffcommunitycenter.org on
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Submit

Please provide the following information.

☒ I certify that the information contained in this application is true and correct; that it contains no misrepresentations, falsifications, intentional omissions, or concealment of material facts; and that the information given is true and complete to the best of my knowledge and belief. I agree to comply with all federal and City of Peoria requirements if funded.

Agency CEO Name

Kari Jones

Agency CEO Signature

Kari Jones

Electronically signed by kari.jones@eastbluffcommunitycenter.org on 5/9/2023 2:06 PM