



**Office of the City Manager**



**TO:** Honorable Mayor and Members of the City Council  
**THRU:** Patrick Urich, City Manager  
**FROM:** James R. Scroggins, Finance Director/Comptroller  
**DATE:** October 8, 2019  
**SUBJECT:** **BUDGET CALENDAR FOR 2020 – 2021 BIENNIAL BUDGET**

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September	Departmental Meetings with City Manager and Preparation of Proposed 2020 – 2021 Biennial Operating/Capital Budget Document
October 8	Proposed 2020 – 2021 Biennial Budget Placed on File in the City Clerk’s Office for Public Viewing Budget
October 8	Proposed 2020 - 2021 Biennial Budget Operating / Capital Budget document to City Council
October 11	Publish Notice of Public Hearing for 2020 – 2021 Biennial Budget (at least 10 days before hearing)
October 15	Budget discussions (Operating & Capital) with the City Council
October 15	Estimate of Levy to Council (not less than 20 days before adoption)
October 18	*Publish Notice of Truth In Taxation Hearing for Tax Levy (if necessary)
October 22	Public Hearing for Budget – Start @ 6:00 p.m.
October 22	Continue Budget discussions (Operating & Capital) with the City Council
October 29	Truth in Taxation Hearing (if necessary)
October 29	Continue Budget discussions (Operating & Capital) with the City Council
November 5	Finalization of 2020 – 2021 Biennial Budget
November 12	***RESOLUTION Adopting the 2020 – 2021 Biennial Budget for the City of Peoria and Ordinance Approving 2019 Tax Levy
November 15	File 2019 Tax Levy with Peoria County
November 22	File 2020 – 2021 Biennial Budget with Peoria County
December	Publish Final 2020 -2021 Biennial Budget Documents

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