



December 19,2018

Kathryn Murphy
City of Peoria
419 Fulton St., Room 300
Peoria, IL 61602

Dear Ms. Murphy,

Please find attached the Dream Center Peoria Application for:
PUBLIC FACILITIES –
HOMELESS SHELTER REHABILITATION
NOTICE OF FUNDING AVAILABILITY (NOFA)
AMOUNT: \$400,000

Legal Name of Agency:

Dream Center Peoria

Agency Address:

714 Hamilton Blvd.
Peoria, IL 61603

Agency FEIN & DUNS
Numbers:

FEIN: 52-2376242
DUNS: 010692590

Executive Director:

Andy King

Executive Director E-
mail Address:

andy.king@dreamcenterpeoria.org

Executive Director

309-676-3000

Telephone:

Contact Person:

Kristy Schofield

Contact Person E-mail
Address:

kristy.schofield@dreamcenterpeoria.org

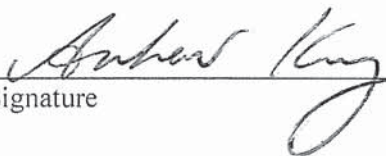
Contact Person

309-648-0542

Telephone:

AUTHORIZATION

With my signature, I hereby affirm that I am duly authorized to submit proposals on behalf of the applicant organization.


Signature

12/19/2018
Date

Dream Center Peoria
Homeless Shelter Rehabilitation
Proposal Narrative

Dream Center Peoria and the DCP Emergency Interim Shelter is completely focused on finding clients permanent, safe and affordable housing in the quickest most efficient manner possible. We work in tangent with other community agencies, such as South Side Office of Concern, Salvation Army and many more to ensure a coordinated and comprehensive plan out of homelessness. In 2015 our community lost HUD funding for the Day Homeless Services program at the Salvation Army. The HOICOC, HOIUW, City of Peoria administration and community leaders met to address the crisis, putting together a task force to work to solve the issue. In 2017 Dream Center was approached by that task force and asked to step up to provide comprehensive 24-hour interim shelter services and to act as the community hub for the Coordinate Entry process. Dream Center agreed to meet this need and has since opened the DCP Emergency Interim Shelter addressing the issue and barriers of the homeless and moving them to permanent housing as quickly as possible. In the Community Assessment it was also determined there was a need to evolve to a crisis response system that prevents homelessness and rapidly returns people to stable housing. As an agency we have met that need by acting with a great sense of urgency to return the homeless to permanent housing and stability. We also maintain a low-low barrier shelter, meaning we recognize the harm that can come to a person left out on the street and as such, have reduced the rules and regulations of the shelter as a harm reduction crisis strategy. We never turn any client in our served population away. This also stabilizes the client and allows for a quicker and more effective housing plan. The need within our community is great, as witnessed by the fact that this year it has not been unusual to serve over 80 individuals daily in the Interim Shelter.

The DCP Emergency Interim Shelter begins by immediately starting Intake and Assessment when the client presents at the shelter. The client begins the Coordinated Entry process which begins with the VI-SPDAT and then then moves to either the Coordinated Entry waitlist or to a deferral to another community program, depending upon the determination made after the intake and assessment are complete. This process assures that we are getting the most at-risk clients to the help they need as quickly as possible. It also assures that we are getting the right plan in place for each client. By assuring client fit to program, it greatly increases the likelihood that the client will remain housed permanently. Our goal is for people to get housed and stay housed. The way to accomplish this goal is by assuring the client has a service plan which puts them on the path to the correct type of housing for their needs. We are proud of our ability to find the correct fit of housing for our clients.

The DCP Interim Shelter client population is 100% homeless and low or zero income. All homeless clients are considered at-risk by HUD definition. We accept women, children, families, single parenting fathers and married couples. The only population we do not serve is the single male, as that population is served by both Salvation Army and Peoria Rescue Mission. A client is considered literally homeless by the standard that they are staying in our Emergency Shelter.

We follow income guidelines established by the Federal Government to determine income standard. We serve all clients regardless of income.

Clients come from all manner of referral, we have clients who arrive due to word of mouth, referral from police, DCFS, 211 and other agencies and organizations. We work to ensure we are listed in all area resource guides and systems. Clients come to the Shelter and are immediately given intake and case management services. During these processes the client is assessed and a service plan is designed. Also, during this time, we are providing basic needs, such as showers, food, clothing and helping identify needs for referrals. We also help the client as necessary in retrieving necessary items such as ID, Birth Certificates, social security cards, etc. so that finding a job or housing is not delayed due to missing items. We then begin the work identified in the assessments to get the client housed as quickly as possible. The VI-SPDAT Assessment determines by vulnerability and need what the client qualifies for. This could be deferment which is meant to refer clients to other Community Housing not through the HOIHCOC HUD funded programs. This could also be Rapid Re-Housing or Permanent Supportive Housing within the Continuum Programs. Once a determination is made, the referrals begin to the agencies that maintain the programs the client qualifies for. We also begin referral for other needs as well. A client who needs counseling, legal assistance, substance abuse treatment or other needs will be referred to collaborating agencies for assistance, thus insuring those barriers will not impact their housing in the future. During this process, the client and any family they may have with them are safely housed and needs being met within the Interim Shelter. We work closely with District 150 to ensure children are attending school. The McKinney Vento Act assures that children receive transportation directly from the shelter to the school they had been attending to ensure a sense of stability for the child as the parent makes their way through this process. Parents are given bus passes and assistance with transportation to assure they can get to referrals and job searches, etc.. Volunteers come on site to assist with resume writing and job search. Children are referred to Project 309, our after-school program for tutoring and mentoring to ensure the child's needs are being met while they are in the Interim Shelter. As the client gets closer to being housed, we work closely with the family to ensure all basic needs, such as furniture, household items, etc.. can be secured prior to housing. We get a majority of items from our Hope Store, where everything is given at no cost and we work with numerous agencies where clients receive items at no cost as well. Once the client is housed, we continue follow-up by phone calls and home visits. We want to make sure that the client remains housed and identify if the client is having issues prior to them losing housing. By continuing to follow-up we are able to keep the client housed and well as ensure the client remains stable.

DCP Emergency Interim Shelter, located at 714 Hamilton Blvd., Peoria, is open 24 hours a day, 365 days a year with all services available. Case managers are available 24 hours a day, 365 days a year to begin client intake and assessment.

DCP Interim Shelter is a participating member of the HOIHCOC and as such collaborates with many local agencies and organizations. It is an integral part of our programming that we use service referral to ensure all the needs of the clients are met. This also provides that we are not

duplicating services within the community. The Shelter refers directly to the Human Service Center for Mental Health Services, South Side Office of Concern assists our clients with Rapid Rehousing funds, Prairie State Legal Services provides legal services to our clients and many others also act as referral agencies to ensure complete client care and a better chance of successful placement in permanent housing. The Salvation Army partners with us in the Shelter food area and provides hot lunches to our clients through the area Hot lunch program. We act as a referral agency for those agencies as well. With comprehensive, coordinated services, individuals and families can maintain self-sufficiency and improve their quality of life.

Our current capacity is 95 individuals with 72 in bunkbeds and 23 overflow floor cots. This expansion would allow for a capacity of 125 with 116 in bunkbeds and 9 overflow floor cots. Expanding our shelter from one floor to two floors will allow us the space we need to provide service to more women, children & families. This expansion not only would allow for us to serve more in the form of beds but would allow for expansion of our ability to feed those we serve. Currently our dining area is in a very small 25 x 25 square foot space. People eat in shifts with some forced to eat on the windowsill in the hallway. This expansion will open us to adequate dining area to feed 125. This Expansion would also allow for additional space for job skill training as well as needed classes and groups. It will increase our ability to be effective in our client's lives.

The Dream Center Peoria maintains numerous Grant Awards from Federal (HUD & FEMA), State (DHS ETH & ESG), Local (ESG, CDBG), Community (HOIUW) and Private Foundation (Caterpillar) sources. The Dream Center has been successfully monitored on these grants as well as is audited according to government standards annually. The Dream Center has successfully managed these grants for 5+ years. The Dream Center Peoria is proudly founded as a religious organization, however as such we also recognize the need to follow all grant required guidelines as specifically defined by HUD 24 CFR 5.109(d). We follow these guidelines.

The enclosed drawings include the changes described above. Based on our architect's preliminary estimates, the total project is expected to cost \$958,000. The estimate is broken down by division (floorcovering, HVAC, carpentry, etc.) We have secured a line of credit of \$200,000 to fund the match requirement on the \$400,000. However, we expect to fund all costs in excess of the grant through a targeted capital campaign. Though we have not started a campaign, we have just under \$100,000 pledged to the project should we obtain the funds from the grant.



Project: Dream Center Peoria Shelter Renovations

Project Budget Summary

Date: December 18, 2018

Description	Detail or Dimensions	Quantity	Unit Mat	Total Material	Unit Labor	Total Labor	Sub/Unit \$	Subs/Equip	TOTAL
GENERAL CONDITIONS									\$84,760
DEMOLITION (DIVISION 2)									\$19,895
SITWORK (DIVISION 2)									\$0
CONCRETE (DIVISION 3)									\$4,200
MASONRY (DIVISION 4)									\$0
MISC. STEEL (DIVISION 5)									\$26,000
CARPENTRY (DIVISION 6)									\$21,298
THERMAL/MOISTURE (DIVISION 7)									\$7,400
GLASS/GLAZING (DIVISION 8)									\$2,545
DOORS/WINDOWS (DIVISION 8)									\$27,275
DRYWALL/ACOUSTICAL (DIVISION 9)									\$113,840
PAINTING (DIVISION 9)									\$39,900
FLOORCOVERING (DIVISION 9)									\$38,480
SPECIALTIES (DIVISION 10)									\$13,100
FURNISHINGS (DIVISION 12)									\$0
SPECIAL CONSTRUCTION (DIVISION 13)									\$0
MECHANICAL - FIRE PROTECTION (DIVISION 15)									\$17,400
MECHANICAL - HVAC (DIVISION 15)									\$122,800
ELECTRICAL (DIVISION 16)									\$203,400
Total Material, Labor, Subcontractors									\$ 798,208
Consumables taxes									\$ 3,273
Small Tools (2% of Labor)									\$ 1,555
General Liability Insurance (0.85%)									\$ 6,954
E & O Insurance (0.25%)									\$ 1,996
Builder's Risk Insurance (0.15%)									\$ 1,197
Building Permit									\$ 6,565
Erosion Control Permit									\$ -
Subtotal									\$ 819,748
Project Contingency (5%)									\$ 40,987
Subtotal									\$ 860,735
Construction Manager Contingency (5%)									\$ 43,037
Subtotal									\$ 903,772
Overhead and Profit									\$ 54,226
TOTAL BUDGET AMOUNT									\$ 957,998

Scope of Work Includes the following:

- Construction Project Management
- Construction Supervision
- Applicable Design Fees
- Insurance/Building Permit
- Overhead and Profit
- Mobilize Equipment & Materials

Excludes the following items:

- Premium Time
- Performance Bond
- Kitchen/Cooking Equipment
- Kitchen MUA Hood Systems
- Kitchen Hood fire protection systems



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Excludes the following items (continued):

- Existing RTU servicing/maintenance
- Roof Work/Roof Warranty
- Exterior Improvements
- Exterior Tenant Signage
- Furniture, beds, dining room furniture
- Loose kitchen equipment
- Wall-mounted or other Televisions
- Security/Access Control
- Low voltage/data cabling/head end equipment

Clarifications:

- IDPH Permitting by Owner
- Water and power to be provided by Owner (during construction)

