

RECEIVED JUL 15 2020



# Illinois Department of Transportation

Office of Highways Project Implementation / Region 3 / District 4  
401 Main Street / Peoria, Illinois 61602-1111

July 9, 2020

Ms. Beth Ball, City Clerk  
City of Peoria  
419 Fulton Street, Suite 401  
Peoria, Illinois 61602

Motor Fuel Tax (MFT) Funds  
City of Peoria  
Section No: 05-00302-00-PV  
FAU 6647 (Northmoor Road)  
Request for Expenditure/Authorization of MFT Funds

Dear Ms. Ball:

The authorization to expend \$3,249.24 of MFT funds for Construction Engineering for this section has been approved and should appear on the city's next MFT transaction detail.

If you have any questions, please contact Mr. Simon Alwan at (309) 671-3694.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Kensil A. Garnett'.

Kensil A. Garnett, P.E.  
Region Three Engineer

SJA/jjs

s:\gen\winword\blrs\staff\alwan\transmittals&letters\req expen\_auth\reqexpauth\_peoriacity\_05-00302-00-pv\_ce\_11.docx

cc: Mr. Bill Lewis, City Engineer  
Documentation Review  
File



# Request for Expenditure/Authorization of Motor Fuel Tax Funds



Local Public Agency City of Peoria	Type City	County Peoria	Section Number 05-00302-00-PV
---------------------------------------	--------------	------------------	----------------------------------

I hereby request authorization to expend Motor Fuel Tax Funds as indicated below:

Purpose	Amount
County Engineer/Superintendent Salary & Expenses	
Contract Construction	
Day Labor Construction	
Engineering	\$3,249.24
Engineering Investigations	
IMRF/Social Security	
Maintenance	
Maintenance Engineering	
Obligation Retirement	
Other	
Right-of-Way (Itemized on 2nd page)	
<b>TOTAL</b>	<b>\$3,249.24</b>

### Comments

Northmoor Road (Allen to University) expense for April, 2020 construction engineering by Millennia Professional Services

### ATTEST:

*Beth Baal*  
CITY CLERK

Local Public Agency Official Date  
*Patt Uth* 6/11/2020

Title  
City Manager

### Approved

Regional Engineer  
Department of Transportation Date  
*Prasad G. Jannab* 07/10/2020

### Department of Transportation Use

Entered By Date  
SA 7/9/2020

## Instructions for BLR 09150

This form is used when it is necessary for the Local Public Agency (LPA) to request authorization to disburse Motor Fuel Tax (MFT) funds for various purposes as listed. Some items are automatically authorized by IDOT upon approval of appropriate paperwork. For those items that are not automatically authorized, the LPA must submit this form. It shall be accompanied by the appropriate documentation (e.g. engineering bills, invoices for joint participation). Upon receipt of proper documentation, IDOT will authorize the necessary funds, up to the maximum amount that has been appropriated. Refer to Chapter 9 of the Bureau of Local Roads & Streets Manual for more information. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

Local Public Agency	Insert the name of the LPA.
Type	From the drop down, select the City, County, Town, Village or Road District.
County	From the drop down, select the name of the County in which the LPA is located.
Section Number	Insert the section number assigned to the project the request for authorization is for.
Purpose - Amount	Insert the amount of the requested authorization adjacent to the purpose. All funding requests must include supporting documentation attached to the request. All Right-of-Way requests must include the completed second page of this form.
Total	This is a calculated field, no entry is necessary. It will calculate the total of all requested authorizations.
Comments	Insert any comments that are relevant to the requested authorization(s).
Signed	The appropriate LPA official must sign, indicate his/her title, and date here.
Approved	The Department of Transportation representative shall sign and date here upon approval.
Department Use Only Entered By	For IDOT use only, indicate the name of the person entering information into the MFT system.
Date	For IDOT use only, indicate the date of entry of the authorization into the MFT system.
<b>Itemization of Right-of-Way Request</b>	
Location of Property Street/Road	Insert the name of the Street/Road of the acquired/used property involved in the Right-of-Way.
Parcel Number	Insert the parcel number as it applies to the location.
Address of Property Involved	Insert the address of the property involved for this location.
Property Owner	Insert the name of the owner(s) of the acquired/used right-of-way.
Relocation Costs	Insert the relocation costs for this parcel, if applicable.
Acres Right-of-Way	Insert the number of acquired/used right-of-way acres.
Cost of Land Acquires	Insert the cost of land being acquired.
Cost of Damage to Land Not Acquired	Insert the cost of damage to land not acquired.
Total	This is a calculated field, no entry is necessary. It is the sum of all costs for this parcel number.
Total(Overall)	This is a calculated field, no entry is necessary. It is the sum of all costs involving right-of-way.

**A minimum of three (3) signed originals must be submitted to the Regional Engineer's District office.  
Following IDOT's approval, distribution will be as follows:**

Local Public Agency Clerk  
Engineer (Municipal, Consultant or County)  
District

Millennia Professional Services  
 850 N Main Street  
 Morton, IL 61550



City of Peoria  
 Jane Gerdes  
 3505 N Dries Lane  
 Peoria, IL 61604

Invoice number ME19001.01-13  
 Date 05/18/2020

Project ME19001.01 Northmoor Phase III 2019-2020

Professional Services Provided through 04/25/2020

WO 19-01; 05-00302-00-PV

**Professional Fees**

Professional Services

	Date	Hours	Cost Rate	Cost Amount	Billed Amount
Technician V					
Chad M. Breedlove					
	03/31/2020	1.00	40.40	40.40	
	04/03/2020	1.00	40.40	40.40	
	04/06/2020	8.00	40.40	323.20	
	04/07/2020	8.00	40.40	323.20	
	04/08/2020	8.00	40.40	323.20	
	04/09/2020	1.00	40.40	40.40	
Subtotal		27.00	ck	1,090.80	ck
Markup	Rate	Basis	Markup	Amount	
	180.00%	1,090.80	1,963.44	3,054.24	3,054.24
	ck	Professional Fees subtotal			3,054.24

**Reimbursables**

Professional Services

	Date	Units	Rate	Billed Amount
Millennia Company Vehicle Day				
	04/06/2020	1.00	65.00	65.00
	04/07/2020	1.00	65.00	65.00
	04/08/2020	1.00	65.00	65.00
	Reimbursables subtotal			195.00

Invoice total 3,249.24

**Project Summary**

Description	Contract Amount	Prior Billed	Current Billed	Total Billed	Remaining Amount
PROFESSIONAL SERVICES	570,430.00	432,677.28	3,249.24	435,926.52	134,503.48
Total	570,430.00	432,677.28	3,249.24	435,926.52	134,503.48

Date	Project ID & Description	Phase ID & Description	Activity	Billed Units/Hours	Billed Amount	Notes
4/6/2020	ME19001.01 Northmoor Phase III	2019-2020 Professional Services	Millennia Company Vehicle Day	1.00	65.00	Chad Breedlove
4/7/2020	ME19001.01 Northmoor Phase III	2019-2020 Professional Services	Millennia Company Vehicle Day	1.00	65.00	Chad Breedlove
4/8/2020	ME19001.01 Northmoor Phase III	2019-2020 Professional Services	Millennia Company Vehicle Day	1.00	65.00	Chad Breedlove



Local Public Agency City of Peoria	Type City	County Peoria	Section Number 05-00302-00-PV
---------------------------------------	--------------	------------------	----------------------------------

I hereby request authorization to expend Motor Fuel Tax Funds as indicated below:

Purpose	Amount
County Engineer/Superintendent Salary & Expenses	
Contract Construction	
Day Labor Construction	
Engineering	\$3,249.24
Engineering Investigations	
IMRF/Social Security	
Maintenance	
Maintenance Engineering	
Obligation Retirement	
Other	
Right-of-Way (Itemized on 2nd page)	
<b>TOTAL</b>	<b>\$3,249.24</b>

Comments

Northmoor Road (Allen to University) expense for April, 2020 construction engineering by Millennia Professional Services

ATTEST:

*Beena Gull*

CITY CLERK

Local Public Agency Official

Date

*Pat H* 6/4/2020

Title

*City Manager*

Approved

Regional Engineer

Department of Transportation

Date

*Jana James* 07/10/2020

Department of Transportation Use

Entered By

Date

*SA* 7/9/2020

## Instructions for BLR 09150

This form is used when it is necessary for the Local Public Agency (LPA) to request authorization to disburse Motor Fuel Tax (MFT) funds for various purposes as listed. Some items are automatically authorized by IDOT upon approval of appropriate paperwork. For those items that are not automatically authorized, the LPA must submit this form. It shall be accompanied by the appropriate documentation (e.g. engineering bills, invoices for joint participation). Upon receipt of proper documentation, IDOT will authorize the necessary funds, up to the maximum amount that has been appropriated. Refer to Chapter 9 of the Bureau of Local Roads & Streets Manual for more information. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

Local Public Agency	Insert the name of the LPA.
Type	From the drop down, select the City, County, Town, Village or Road District.
County	From the drop down, select the name of the County in which the LPA is located.
Section Number	Insert the section number assigned to the project the request for authorization is for.
Purpose - Amount	Insert the amount of the requested authorization adjacent to the purpose. All funding requests must include supporting documentation attached to the request. All Right-of-Way requests must include the completed second page of this form.
Total	This is a calculated field, no entry is necessary. It will calculate the total of all requested authorizations.
Comments	Insert any comments that are relevant to the requested authorization(s).
Signed	The appropriate LPA official must sign, indicate his/her title, and date here.
Approved	The Department of Transportation representative shall sign and date here upon approval.
Department Use Only Entered By	For IDOT use only, indicate the name of the person entering information into the MFT system.
Date	For IDOT use only, indicate the date of entry of the authorization into the MFT system.
Itemization of Right-of-Way Request	
Location of Property Street/Road	Insert the name of the Street/Road of the acquired/used property involved in the Right-of-Way.
Parcel Number	Insert the parcel number as it applies to the location.
Address of Property Involved	Insert the address of the property involved for this location.
Property Owner	Insert the name of the owner(s) of the acquired/used right-of-way.
Relocation Costs	Insert the relocation costs for this parcel, if applicable.
Acres Right-of-Way	Insert the number of acquired/used right-of-way acres.
Cost of Land Acquires	Insert the cost of land being acquired.
Cost of Damage to Land Not Acquired	Insert the cost of damage to land not acquired.
Total	This is a calculated field, no entry is necessary. It is the sum of all costs for this parcel number.
Total(Overall)	This is a calculated field, no entry is necessary. It is the sum of all costs involving right-of-way.

**A minimum of three (3) signed originals must be submitted to the Regional Engineer's District office.  
Following IDOT's approval, distribution will be as follows:**

Local Public Agency Clerk  
Engineer (Municipal, Consultant or County)  
District

Millennia Professional Services  
 850 N Main Street  
 Morton, IL 61550



City of Peoria  
 Jane Gerdes  
 3505 N Dries Lane  
 Peoria, IL 61604

Invoice number ME19001.01-13  
 Date 05/18/2020

Project ME19001.01 Northmoor Phase III 2019-2020

Professional Services Provided through 04/25/2020

WO 19-01; 05-00302-00-PV

**Professional Fees**

Professional Services

	Date	Hours	Cost Rate	Cost Amount	Billed Amount
Technician V					
Chad M. Breedlove					
	03/31/2020	1.00	40.40	40.40	
	04/03/2020	1.00	40.40	40.40	
	04/06/2020	8.00	40.40	323.20	
	04/07/2020	8.00	40.40	323.20	
	04/08/2020	8.00	40.40	323.20	
	04/09/2020	1.00	40.40	40.40	
Subtotal		27.00		1,090.80	
Markup	180.00%	1,090.80	1,963.44	3,054.24	3,054.24
				Professional Fees subtotal	3,054.24

**Reimbursables**

Professional Services

	Date	Units	Rate	Billed Amount
Millennia Company Vehicle Day				
	04/06/2020	1.00	65.00	65.00
	04/07/2020	1.00	65.00	65.00
	04/08/2020	1.00	65.00	65.00
Reimbursables subtotal				195.00

Invoice total 3,249.24

**Project Summary**

Description	Contract Amount	Prior Billed	Current Billed	Total Billed	Remaining Amount
PROFESSIONAL SERVICES	570,430.00	432,677.28	3,249.24	435,926.52	134,503.48
Total	570,430.00	432,677.28	3,249.24	435,926.52	134,503.48



Date	Project ID & Description	Phase ID & Description	Activity	Billed Units/Hours	Billed Amount	Notes
4/6/2020	ME19001.01 Northmoor Phase III	Professional Services	Millennia Company Vehicle Day	1.00	65.00	Chad Breedlove
4/7/2020	ME19001.01 Northmoor Phase III	Professional Services	Millennia Company Vehicle Day	1.00	65.00	Chad Breedlove
4/8/2020	ME19001.01 Northmoor Phase III	Professional Services	Millennia Company Vehicle Day	1.00	65.00	Chad Breedlove



Millennia Professional Services  
 850 N Main Street  
 Morton, IL 61550



**MILLENNIA**  
 PROFESSIONAL SERVICES

www.millennia.pro

City of Peoria  
 Project ME19001.01 Northmoor Phase III 2019-2020

Invoice number ME19001.01-13  
 Date 05/18/2020

Chad M. Breedlove

Timesheet Date: 04/11/2020

Project	Phase	Activity	Employee Type	Sun-05	Mon-06	Tue-07	Wed-08	Thu-09	Fri-10	Sat-11	Total
Northmoor Phase III 2019-2020	Professional Services	Project Time	Technician V		8.00	8.00	8.00	1.00			25.00
			Regular total	0.00	8.00	8.00	8.00	1.00	0.00	0.00	25.00
			Timesheet total	0.00	8.00	8.00	8.00	1.00	0.00	0.00	25.00

Timesheet Date: 04/04/2020

Project	Phase	Activity	Employee Type	Sun-29	Mon-30	Tue-31	Wed-01	Thu-02	Fri-03	Sat-04	Total
Northmoor Phase III 2019-2020	Professional Services	Project Time	Technician V			1.00			1.00		2.00
			Regular total	0.00	0.00	1.00	0.00	0.00	1.00	0.00	2.00
			Timesheet total	0.00	0.00	1.00	0.00	0.00	1.00	0.00	2.00



### Itemization of Right-of-Way Request

Location of Property			Property Owner	Acres Right-of- Way	Relocation Costs	Cost of Land Acquired	Cost of Damage to Land not Acquired	Total
Street/Road	Parcel Number	Address of Property Involved						
							<b>TOTAL</b>	

Add Item



Millennia Professional Services  
 850 N Main Street  
 Morton, IL 61550



**MILLENNIA**  
 PROFESSIONAL SERVICES

www.millennia.pro

City of Peoria  
 Project ME19001.01 Northmoor Phase III 2019-2020

Invoice number ME19001.01-13  
 Date 05/18/2020

Chad M. Breedlove

Timesheet Date: 04/11/2020

Project	Phase	Activity	Employee Type	Sun-05	Mon-06	Tue-07	Wed-08	Thu-09	Fri-10	Sat-11	Total
Northmoor Phase III 2019-2020	Professional Services	Project Time	Technician V		8.00	8.00	8.00	1.00			25.00
			Regular total	0.00	8.00	8.00	8.00	1.00	0.00	0.00	25.00
			Timesheet total	0.00	8.00	8.00	8.00	1.00	0.00	0.00	25.00

Timesheet Date: 04/04/2020

Project	Phase	Activity	Employee Type	Sun-29	Mon-30	Tue-31	Wed-01	Thu-02	Fri-03	Sat-04	Total
Northmoor Phase III 2019-2020	Professional Services	Project Time	Technician V			1.00			1.00		2.00
			Regular total	0.00	0.00	1.00	0.00	0.00	1.00	0.00	2.00
			Timesheet total	0.00	0.00	1.00	0.00	0.00	1.00	0.00	2.00





**Itemization of Right-of-Way Request**

Location of Property			Property Owner	Acres Right-of- Way	Relocation Costs	Cost of Land Acquired	Cost of Damage to Land not Acquired	Total
Street/Road	Parcel Number	Address of Property Involved						
							<b>TOTAL</b>	

Add Item

