

SUBGRANTEE AGREEMENT AMENDMENT – EMERGENCY SOLUTIONS GRANT COVID

Pursuant to the Subgrantee Agreement effective April 1, 2020 by and between PHOENIX COMMUNITY DEVELOPMENT SERVICES (“SUBGRANTEE”), AND THE CITY OF PEORIA, ILLINOIS, an Illinois unit of local government (“City”) for the Emergency Solutions Grant - COVID (ESG-CV) funds the proceeds of which are to be used to provide rapid rehousing and emergency shelter costs for the Phoenix Community Development Services under the City ESG-CV funds (“Project”), this Budget Revision is for additional ESG-CV Project funds and additional allowable components.

1. GENERAL CONDITIONS.

This Budget Revision and the Project shall be subject to the applicable terms and conditions of the Emergency Solutions Grant under the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 [Docket No. FR-5474-I-01].

The City is a recipient of funds from the United States Department of Housing and Urban Development (“HUD”) under the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (“HEARTH Act”), as administrator of the Emergency Solutions Grant (“ESG”) having the Catalog of Federal Domestic Assistance number 14.231, pursuant to which HUD has agreed to make a grant to the City under Federal Award Identification Number **E-20-MW-17-0018**, dated **June 17, 2020** the proceeds of which are to be used to provide **Emergency Shelter and Rapid Rehousing** (as hereinafter defined) under the City ESG-CV funds (“Project”);

This Budget Revision reflects the amendment to include additional program components for remaining ESG-CV funds as approved by Peoria City Council on June 13, 2023.

This funding is to prevent, prepare for or respond to COVID-19.

This Budget Revision alters the duration of the agreement to extend to costs incurred through **September 30, 2023** and adds additional budget categories for Emergency Shelter.

All other terms, conditions, assurances, certifications and requirements included in the Subgrantee Agreement are not altered by this Budget Revision.

2. TERMS AND CONDITIONS OF THE BUDGET REVISION FOR THE PROJECT.

The Project shall be subject to the following terms and conditions of this Budget Revision:

- a. Expenditure Deadlines: All ESG-CV costs must be incurred by September 0, 2023.
- b. Project Cost. The overall Project Cost shall be in the amount of One Hundred Nineteen thousand seven hundred sixteen and 00/100 Dollars (\$119,716.00) This amount shall be paid directly to the Subgrantee during the Project in the amounts specified below:

COST CATEGORY DESCRIPTION	BUDGET AMOUNT
Rapid Re-Housing - Direct Assistance to Client – Rental Assistance and Housing Relocation and Stabilization Services - Financial Assistance Costs	\$41,985.40
Rapid Re-Housing - Housing Relocation and Stabilization Services – Service Costs	\$7,229.99
Emergency Shelter Operations – Maintenance, Security, Insurance, Utilities, Food, Supplies	\$30,500.00
Emergency Shelter -Essential Services – Case Management	\$40,000.61
TOTAL	\$119,716

- c. Cost Category Definitions. The definitions listed below will help to identify allowable costs for each of the Cost Categories. Any costs not specifically named below should be verified to be allowable by the City prior to incurring the cost.

COST CATEGORY	DEFINITIONS
Rapid Re-Housing - Housing Relocation and Stabilization Services - Financial Assistance Costs	<ul style="list-style-type: none"> • Security Deposits • Utility Assistance/deposits/arrears
Rapid Re-Housing - Rental Assistance	<ul style="list-style-type: none"> • Short-Term Rental Assistance • Medium-Term Rental Assistance (ESG-CV notice defines as maximum of 12 months)
Rapid Re-Housing - Housing Relocation and Stabilization Services - Service Costs	<ul style="list-style-type: none"> • Housing Search and Placement • Housing Stability Case Management • City ESG Reporting
Emergency Shelter – Operations	<ul style="list-style-type: none"> • Maintenance • Security • Insurance • Utilities • Food • Shelter supplies
Emergency Shelter – Essential Services	<ul style="list-style-type: none"> • Case Management

- d. Budget Revisions/Amendments. The Subgrantee shall not obligate, encumber, spend or otherwise utilize ESG-CV funds for any activity or purpose not included or not in conformance with the budget as apportioned and as submitted to the City unless:
- i. The Subgrantee has received explicit written approval from the City to undertake such actions, or
 - ii. Budget changes may be among approved project activities and among approved budget categories so long as the specific project activity has been approved, there is no change to the total grant amount, and the changes to the budget are documented.
- e. Payment/Program Procedure. The City shall maintain possession of the Project funds during the Duration of the Agreement and until approval to make disbursement is given by the City.
- i. Subgrantee will submit a Request for Reimbursement to the City to receive Project funds as awarded. Subgrantee agrees to provide any supporting documentation requested by the City in order to process the reimbursement.
 - ii. Rental and utility assistance will follow the same reimbursement process as other funds using a monthly reimbursement method.
 - iii. Extensions to the duration of the agreement may also be allowed with City approval as per HUD expenditure deadlines. As of approval of this agreement, all ESG-CV funds must be expended by September 30, 2023.
- f. Matching Requirement. The matching requirements for ESG-CV are waived. No matching dollars are required for this grant.
- g. Changes in Project. This Budget Revision shall not be altered or amended except in writing signed by the parties hereto.
- h. Errors and Omissions/Compliance. The Subrecipient agrees, upon request by the City or its representative, to fully cooperate and adjust for clerical errors, any or all documents if deemed necessary or desirable in the reasonable discretion of the City.

- i. Project Goals and Outcomes. A minimum of 14 unduplicated individuals will have permanent housing as a result of this funding.

[SIGNATURES ON NEXT PAGE]

IN WITNESS THEREOF, I have hereunto set my hand and seal this _____ day of _____, 2023

CITY OF PEORIA, an Illinois Municipal corporation,

By: _____
City Manager

Attest:

City Clerk

Approved as to Content:

Legal Department

Approved as to Form:

Community Development