



**Council Communication**

**Agenda Date : 4/21/2020**

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**File #: 20-086, Version: 1**

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**ACTION REQUESTED:**

Communication from the City Manager and Director of Public Works with a Request to APPROVE CONTRACTS for the 2020 CITY OF PEORIA AND PEORIA COUNTY TRUSTEE AND VACANT LOT MOWING PROGRAM (Bid #10-25) (All Council Districts) and Award the Contracts, in the Total Amount not to Exceed \$257,492.25, as Follows:

- A. D&D Homecare Solutions, in the Amount not to Exceed \$19,112.25;
- B. JIMAX, in the Amount not to Exceed \$20,671.50;
- C. P-Town Car Club, in the Amount not to Exceed \$36,976.50;
- D. Walton Service, Inc., in the Amount not to Exceed \$31,363.50;
- E. Carmody Lawn Services, in the Amount not to Exceed \$49,614.00;
- F. Hulse Lawn Care, in the Amount not to Exceed \$18,183.75;
- G. Law'n Order, in the Amount not to Exceed \$67,939.75; and
- H. Hearn's Landscaping, in the Amount not to Exceed \$13,632.00.

**BACKGROUND:**

**Note: The following represents reductions of previous service levels, resultant of the effects of COVID-19 on Department operational capabilities and its associated budget.**

The City-maintained vacant lots are owned by either the City of Peoria or the Peoria County Trustee. The Peoria County Trustee acquires properties through the tax deed process and holds these properties on behalf of all taxing bodies until they are sold at auction. If the properties are not sold, they remain in the Trustee's possession; however, the Trustee does not currently maintain these properties. The responsibility to maintain properties within the corporate limits of Peoria falls to City staff.

A Request for Proposals (RFP) was created in 2020 by Public Works staff for the mowing of these vacant lots. An RFP format was used so the City could get the best combination of price and businesses qualified to complete the work per City specifications. From past practice, City staff determined most of these mowing operations are too small to complete the City's entire mowing contract and still service their regular customers; therefore, in order to allow smaller Contractors to bid, and get the best prices, this mowing contract was divided into 13 routes.

Eight (8) Contractors were selected to mow the 13 routes based on the following five (5) criteria: Project Cost, Project Approach, Experience, Non-Profit Organization and WBE/MBE-qualifications as noted below. Two (2) Contractors are non-profit, three (3) are WBE/MBE-qualified and seven (7) of the eight (8) have had previous experience working on the City of Peoria's mowing contracts, the exception being Carmody Lawn Services.

Contractor	Not to exceed	Route #	Notes
D&D Homecare Solutions	\$19,112.25	1	WBE/MBE
JIMAX	\$20,671.50	2A	60% minority/disabled Veterans workforce
P-Town Car Club	\$36,976.50	2B	Non-Profit; MBE
Walton Service, Inc.	\$31,363.50	3	0%
Carmody Lawn Services	\$49,614.00	4	1% minority/disabled Veterans workforce
Hulse Lawn Care	\$18,183.75	5, 6	50% minority/disabled Veteran workforce
Law'n Order	\$67,938.75	7, 8, 9, 10, 11	Non-Profit; WBE
Hearn's Landscaping	\$13,632.00	12, 13	MBE
<b>TOTAL</b>	<b>\$257,492.25</b>		

**FINANCIAL IMPACT:** These contracts will be paid from Public Works Ground Services Account 801-3023-503-604.

**NEIGHBORHOOD CONCERNS:** Keeping public property mowed improves quality of life for the entire city. Tall grass and weeds are a blighting influence on neighborhoods and can cause health concerns.

**IMPACT IF APPROVED:** Relationships with not-for-profits will be built through this Program. Blight from tall grass and weeds on City vacant lots would be avoided.

**IMPACT IF DENIED:** Vacant lots would be cut far less frequently, through a work order system, requiring more Public Works staff time. Not only would the City's appearance suffer, but also neighborhood blight would increase.

**ALTERNATIVES:** Cut vacant lots less frequently.

**EEO CERTIFICATION NUMBER:**

**D&D Homecare Solutions** has current EEO #03589-210331

**JIMAX** has current EEO #03104-210331

**P-Town Car Club** has current EEO #03334-210331

**Walton Service, Inc.** has current EEO #03281-200630

**Carmody Lawn Services** has current EEO #03588-210331

**Hulse Lawn Care** has current EEO #01799-200630

**Law N' Order** has current EEO #03466-200630

**Hearn's Landscaping** has current EEO #02108-200630

**WHICH OF THE GOALS IDENTIFIED IN THE COUNCIL'S 2017 - 2032 STRATEGIC PLAN DOES THIS RECOMMENDATION ADVANCE?**

1. Financially Sound City
2. Grow Peoria
3. Beautiful Peoria

**WHICH CRITICAL SUCCESS FACTOR(S) FROM THE COMPREHENSIVE PLAN DOES THIS RECOMMENDATION IMPLEMENT?**

1. Grow employers and jobs.
2. Support sustainability.
3. Reinvest in neighborhoods.

**DEPARTMENT:** Public Works