

**BUDGET REVISION
SUBGRANTEE AGREEMENT – EMERGENCY SOLUTIONS GRANT**

Pursuant to the Subgrantee Agreement executed APRIL 1, 2021 by and between THE SALVATION ARMY PEORIA (“SUBGRANTEE”), AND THE CITY OF PEORIA, ILLINOIS, an Illinois unit of local government (“City”) for the Emergency Solutions Grant (ESG) funds the proceeds of which are to be used to provide emergency shelter operations for SALVATION ARMY PEORIA SAFETY NET under the City ESG funds (“Project”), this Budget Revision is for additional ESG-CV Project funds.

1. **GENERAL CONDITIONS.**

This Budget Revision and the Project shall be subject to the applicable terms and conditions of the Emergency Solutions Grant under the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 [Docket No. FR-5474-I-01].

The City is a recipient of funds from the United States Department of Housing and Urban Development (“HUD”) under the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (“HEARTH Act”), as administrator of the Emergency Solutions Grant (“ESG”) having the Catalog of Federal Domestic Assistance number 14.231, pursuant to which HUD has agreed to make a grant to the City under Federal Award Identification Number E-20-MW-17-0018, dated June 17, 2020 the proceeds of which are to be used to provide **Emergency Shelter** (as hereinafter defined) under the City ESG funds (“Project”);

The project was originally approved by City Council on March 9, 2021 under item #21-057. This Budget Revision reflects additional ESG-CV funds to this funding is to prevent, prepare for or respond to COVID-19. The City of Peoria declared a local emergency due to COVID-19 beginning March 18, 2020.

This Budget Revision does not alter the Duration of the Subgrantee Agreement which commenced on April 1, 2021 and will conclude on March 31, 2021.

All other terms, conditions, assurances, certifications and requirements included in the Subgrantee Agreement are not altered by this Budget Revision.

2. **TERMS AND CONDITIONS OF THE BUDGET REVISION FOR THE PROJECT.**

The Project shall be subject to the following terms and conditions of this Budget Revision:

- i. **Project Cost.** The overall Project Cost shall increase by the amount of \$5,600.00 in a new line item of Vaccine Incentives. The revised total Project Cost of be in the amount of **Thirty-Nine Thousand Three Hundred Sixty-Two Dollars (\$39,362.00)** shall be paid directly to the Subgrantee during the Project in the amounts specified below:

COST CATEGORY DESCRIPTION	BUDGET AMOUNT
Essential Services – Case Management	\$10,000.00
Shelter Operations – Maintenance	\$8,750.00
Shelter Operations – Utilities	\$10,612.00
Shelter Operations – Food/Meals	\$3,900.00
HMIS	\$500.00
Vaccine Incentives	\$5,600.00
TOTAL	\$39,362.00

- b. Cost Category Definitions. The definitions listed below will help to identify allowable costs for each of the Cost Categories. Any costs not specifically named below should be verified to be allowable by the City prior to incurring the cost.

COST CATEGORY	DEFINITIONS
Emergency Shelter Essential Services – Case Management	<ul style="list-style-type: none"> • The cost of assessing, arranging, coordinating, and monitoring the delivery of individualized services to meet the needs of the program participant is eligible. Component services and activities consist of: <ul style="list-style-type: none"> (A) Using the centralized or coordinated assessment system as required under § 576.400(d); (B) Conducting the initial evaluation required under § 576.401(a), including verifying and documenting eligibility; (C) Counseling; (D) Developing, securing, and coordinating services and obtaining Federal, State, and local benefits; (E) Monitoring and evaluating program participant progress; • (F) Providing information and referrals to other providers; • (G) Providing ongoing risk assessment and safety planning with victims of domestic violence, dating violence, sexual assault, and stalking; and • (H) Developing an individualized housing and service plan, including planning a path to permanent housing stability.
Shelter Operations - Maintenance	<ul style="list-style-type: none"> • Maintenance (including minor or routine repairs)
Shelter Operations – Utilities	<ul style="list-style-type: none"> • Utility payments for the operations of the Safety Net Shelter
HMIS	<ul style="list-style-type: none"> • Subscription service for HMIS system for Family Shelter program staff.
Vaccine Incentives	<ul style="list-style-type: none"> • Payment of \$50 per eligible person per dose. Payment must be cash or unrestricted gift card. Fees for unrestricted gift cards are eligible expenses.

- c. Budget Revisions/Amendments. The Subgrantee shall not obligate, encumber, spend or otherwise utilize ESG funds for any activity or purpose not included or not in conformance with the budget as apportioned and as submitted to the City unless:

- i. The Subgrantee has received explicit written approval from the City to undertake such actions, or
 - ii. Budget changes may be among approved project activities and among approved budget categories so long as the specific project activity has been approved, there is no change to the total grant amount, and the changes to the budget are documented.
- d. Payment/Program Procedure. The City shall maintain possession of the Project funds during the Duration of the Agreement and until approval to make disbursement is given by the City.
 - i. Subgrantee will submit a Request for Reimbursement to the City to receive Project funds as awarded. Subgrantee agrees to provide any supporting documentation requested by the City in order to process the reimbursement.
- e. Changes in Project. This Budget Revision shall not be altered or amended except in writing signed by the parties hereto.
- f. Eligibility. Per ESG-CV Notice CPD-21-08, participants for the vaccine incentives must meet HUD eligibility as a person experiencing homelessness, be eligible for a vaccine under CDC regulations, and must obtain the vaccine after the execution of this amendment. Subrecipient must have written policies and procedures for the program and must submit required documentation to the City upon request.

[SIGNATURES ON NEXT PAGE]

IN WITNESS THEREOF, I have hereunto set my hand and seal this 3rd day of December, 2021.

Bethany G. Petrie
SALVATION ARMY PEORIA

SALVATION ARMY PEORIA

STATE OF ILLINOIS,)
) SS
COUNTY OF Peoria)

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that Bethany G. Petrie, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that she signed, sealed, and delivered the said instrument as a free and voluntary act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.

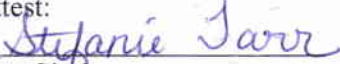
GIVEN under my hand and notarial seal, this 3rd day of December 2021.

Freyda M Sprattling
Notary Public



CITY OF PEORIA, an Illinois Municipal corporation,

By: 
City Manager

Attest:

City Clerk

Approved as to Content:

Legal Department

Approved as to Form:

Community Development