



REQUEST FOR COUNCIL ACTION

To: Honorable Mayor and Members of the City Council

From: Interim Chief Douglas C. Theobald

AGENDA DATE REQUESTED: August 10, 2021

ACTION REQUESTED: Communication from the City Manager and Finance Director/Comptroller with a request to APPROVE and Authorize the Execution of a three-year CONTRACT with Global Security Services, in an amount not to exceed \$135,000 per year, to provide security services at City Hall.

BACKGROUND: In an effort to minimize the risk to employees and visitors from the potential of violence the City issued a request for proposals for City Hall security services. On occasion Employees and visitors have felt threatened by irate individuals who have entered the building and approached individuals or groups in offices. Employees have been threatened in person inside the building and via email/telephone. Hostile individuals have presented at public meetings and on rare occasions have made inflammatory statements which caused other meeting attendees to feel unsafe.

The proposal provided for the use of armed private security officers to work with the metal detection devices and video monitoring system the City has already installed.

The Purchasing Division distributed the request for proposal and received two (2) responses. A committee consisting of Facility Operations, Police, and the Finance Office was formed to review the proposals. The results are below:

Vendor	MAX SCORE	Global Security Services	Allied Universal
Rater 1	100	95	83
Rater 2	100	95	91
Rater 3	100	93	88
Rater 4	100	95	96
Total	400	378	358

Global Security proposal not only ranked the highest they also provided the best price of \$24.70 per guard per hour.

There will be two guards in the building during working hours and for all after hour meetings.

FINANCIAL IMPACT: The cost of the project is \$135,000 yearly. Funds are provided in account # 101-2110-50.39-99

NEIGHBORHOOD CONCERNS: N/A

IMPACT IF APPROVED: City Hall will have security in place.

IMPACT IF DENIED: Open access to City Hall.

ALTERNATIVES¹: None.

EEO CERTIFICATION NUMBER: 03691-220930

RELATIONSHIP TO THE COMPREHENSIVE PLAN:

REQUIRED SIGNATURES

Department Director _____

Finance Director _____
(Certification of Availability of Funds)

Corporation Counsel _____

City Manager _____

¹ If necessary, this section to be used to explain alternate purchases that would be more energy efficient and a justification for choosing otherwise.