From: Juanita Morris
To: Deborah Roethler
Subject: Re: STRATEGIC FACILITATOR RFP: follow up from City of Peoria
Date: Thursday, June 6, 2019 3:46:20 PM

Good Afternoon Ms. Roethler,

Hourly Rate
Hourly Rate: $145.00 p/hour
That includes the 3J team in its entirety.

Sample of Strategic Document
Here is a brief summary of work with the City of Springfield Mayor. Included also is a video (https://ciodn.org/mayor-event/) discussion of the project. Dr. Kirby, one of our team members is far left, the facilitator in the video.

The project with the City of Springfield began in 2015 just after Mayor Jim Langfelder was elected to the Office of Mayor for the city of Springfield. Mayor Langfelder was reelected in April 2019 and has begun his second term. He promised the citizenry to seek information from the citizens themselves in development of budget priorities. The project consisted of Town Hall type meetings held in each of 10 wards during which the voice of the citizens were heard.

Over the course of five sets of meetings the same basic format was followed. The first sessions were almost entirely a matter of listening to the citizen comments and recording them. I facilitated all but three of these meetings. We had recorders writing down all of the comments and those comments were put into a spreadsheet and sorted based upon the general themes in the data received. All meetings followed the same process of recording and logging into the spreadsheet.

The mayor and some of his staff participated in a program for the Central Illinois Organization Development Network. (of which Dr. Kirby serves as a member) The following link goes a video was produced after two sets of meetings. https://ciodn.org/mayor-event/ It represents very well the thinking and results of the first couple of meetings.

Have a wonderful weekend!
Juanita

On Thu, Jun 6, 2019 at 7:35 AM Deborah Roethler <deborah@peoriagov.org> wrote:

> Ms. Morris
>
> We have reworked our project plan to an estimated 150 to 200 hours and in order to expedite our assessment, could you please send me the hourly rate you would charge if offered this project. And, because we'd like a sample of your documentation, would you please send me an example of a strategic document you have created with another government entity.
>
> We are clearly a bit behind our ambitious schedule but are working toward making a

> decision by Monday.
>
> Thank you again
>
> Deborah Roethler

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