

Michelle King

From: Web Info User
Sent: Saturday, July 28, 2018 8:31 AM
To: Karen Crowder
Cc: Michelle King
Subject: City of Peoria, Illinois Contact:

To:
MayorsOffice

Name:
Shawn Allen

Email:
shawnpallenjr0220@gmail.com

Home Address
7400 N. Villa Lake Dr. Apt G5

Business Name

Business Address

Home Phone
7708658336

Business Phone

Fax

Preferred method of contact:
* Home Phone * Email

Preference on which commission you would like to serve:
* Peoria Civic Center Authority * Riverfront Program and Policy Advisory Committee * Traffic Commission

Community Volunteer Experience

1.) Worked with project Open Hands Atlanta - served on Community Relations board.

2.) Worked with Georgia Veterans Associations - served on Community Relations board.

Have you previously served on a city commission:
No

If yes, please list which commission and the date of service N/A

Professional and Employment Background
Professional Experience

United States Army Reserves, Decatur, GA May 2013 - Present Human Resources Officer (42B), Platoon Leader/S1:
Secret Clearance

Evaluate strategic outcomes by organizing work, setting priorities and determining resource requirements Develop and implement military policy to ensure daily operations are ordered, structured, and maintained throughout the work environment Establish short term and long term goals for platoon and S1 section Review the monthly birth month audit process for platoon and S1 section Create and overview personnel actions, Involuntary Inactive Ready Reserves, Voluntary Inactive Ready Reserve, Retirement Packets, TPU to TPU transfers inside and outside the Command, overview chapter packets, etc.

Maintain Hard copy and electronic files Direct contact for down trace units to provide support and counsel on S1 functions

Develop, implement, and maintain the unit personnel and medical readiness programs Assisted with various unit support programs

Georgia House of Representatives, Atlanta, GA January 2014 – April
2017

Legislative Assistant, Georgia General Assembly

Formulates legislative initiatives for assigned issue areas which include:

devising a legislative plan;

drafting the plan into legislative form; planning, coordinating and scheduling introduction of legislation in the House (or offering it on an appropriate vehicle if it is in an amendment); gathering support for a bill or amendment from other Members, as well as appropriate interest groups; working with committees on legislation; Coordinating legislative support to get the bill passed in the House.

Tracks legislation and other developments in his or her assigned issue areas and briefs the Member for floor work, committee work, work in the district, and outside House-related activities; Monitors legislative developments within committees; Plans and coordinates co-sponsorship and support of other legislation; Monitors legislation on the House floor, providing the Member with information on each vote; Writes Floor speeches for the Member; If assigned to issues pending before a specific committee, prepares for and attends committee meetings and hearings with or without the Member (i.e., keeps in contact with committee staff and meets with interest groups and constituents with interests in such meetings); Acts as a liaison with committee and agency staffs; Performs special projects assigned by the Member or Chief of Staff/Administrative Assistant; Meets with constituents and interest groups; Provides information on and generates ideas for press, mass mailings, and newsletters; Drafts press releases in issue areas and provides background on media inquiries; Answers constituent letters and helps constituents on federal matters; Supervises interns with regard to legislative issues and constituent responses; Meets attendance requirements as established by the office; Maintains a good working relationship with the Member, staff, and constituents;

Published Work:

A Lost Generation Trouble With Our Black Youth

Educational Background
Education

Georgia Military College, Milledgeville, GA June 2013 Associates Degree in General Studies

University of West Georgia, Carrollton, GA May 2016 Bachelors Degree in Political Science

State briefly why you wish to be considered for a city volunteer commission and what you would hope to accomplish if appointed I am a new resident of the great city of Peoria, IL and I have a deep passion for community uplift. I believe everyone in life has a calling and a purpose, my purpose is to help develop communities into great master pieces. I would like to be considered to serve on these commission because I believe with my state government background I will be able to provide new fresh ideas on how we can improve in all areas. I hope to accomplish great things with the city of Peoria by improving our city roads, broadening our riverfront program by inviting new fresh ideas that inspire the community, and lastly I hope to take our civic center to the next level where it will be a site to see on the national level.

Would your service on a city commission be a conflict of interest for you?; No

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