

**BUDGET REVISION
SUBGRANTEE AGREEMENT – EMERGENCY SOLUTIONS GRANT**

Pursuant to the Subgrantee Agreement executed January 1, 2020 by and between SOUTH SIDE OFFICE OF CONCERN (“SUBGRANTEE”), AND THE CITY OF PEORIA, ILLINOIS, an Illinois unit of local government (“City”) for the Emergency Solutions Grant (ESG) funds the proceeds of which are to be used to provide emergency shelter operation costs for the South Side Office of Concern under the City ESG funds (“Project”), this Budget Revision is for the 2021 program year Project funds.

1. GENERAL CONDITIONS.

This Budget Revision and the Project shall be subject to the applicable terms and conditions of the Emergency Solutions Grant under the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 [Docket No. FR-5474-1-01].

This Budget Revision reflects the applicable 2021 program year Project funds awarded to the Subgrantee based upon a percentage used in the 2020 program year of the total ESG funding allocation.

This Budget Revision does not alter the Duration of the Subgrantee Agreement which commenced on January 1, 2020 and will conclude on December 31, 2021.

All other terms, conditions, assurances, certifications and requirements included in the Subgrantee Agreement are not altered by this Budget Revision.

2. TERMS AND CONDITIONS OF THE BUDGET REVISION FOR THE PROJECT.

The Project shall be subject to the following terms and conditions of this Budget Revision:

- i. **Project Cost.** The overall Project Cost shall be in the amount of Fifty-Five Thousand and Four Dollars (\$55,004.00) which represents 38.00 percent (%) of the total ESG funding allocation for the 2021 program year. This percentage was applied for the available funds in the 2020 program year. The sum of Fifty-Five Thousand and Four Dollars (\$55,004.00) shall be paid directly to the Subgrantee during the Project in the amounts specified below:

COST CATEGORY DESCRIPTION	BUDGET AMOUNT
Rapid Re-Housing - Direct Assistance to Client - Rental Assistance and Housing Relocation and Stabilization Services - Financial Assistance Costs	\$39,544.00
Rapid Re-Housing - Housing Relocation and Stabilization Services - Service Costs	\$15,460.00
TOTAL	\$55,004.00

- b. **Cost Category Definitions.** The definitions listed below will help to identify allowable costs for each of the Cost Categories. Any costs not specifically named below should be verified to be allowable by the City prior to incurring the cost.

COST CATEGORY	DEFINITIONS
Rapid Re-Housing - Housing Relocation and Stabilization Services - Financial Assistance Costs	<ul style="list-style-type: none"> • Security Deposits • Utility Assistance/deposits/arrears
Rapid Re-Housing - Rental Assistance	<ul style="list-style-type: none"> • Short-Term Rental Assistance

	<ul style="list-style-type: none"> • Medium-Term Rental Assistance
Rapid Re-Housing - Housing Relocation and Stabilization Services - Service Costs	<ul style="list-style-type: none"> • Housing Search and Placement • Housing Stability Case Management • City ESG Reporting

- c. **Budget Revisions/Amendments.** The Subgrantee shall not obligate, encumber, spend or otherwise utilize ESG funds for any activity or purpose not included or not in conformance with the budget as apportioned and as submitted to the City unless:
- i. The Subgrantee has received explicit written approval from the City to undertake such actions, or
 - ii. Budget changes may be among approved project activities and among approved budget categories so long as the specific project activity has been approved, there is no change to the total grant amount, and the changes to the budget are documented.
- d. **Payment/Program Procedure.** The City shall maintain possession of the Project funds during the Duration of the Agreement and until approval to make disbursement is given by the City.
- i. Subgrantee will submit a Request for Reimbursement to the City to receive Project funds as awarded. Subgrantee agrees to provide any supporting documentation requested by the City in order to process the reimbursement.
 - ii. Rental and utility assistance will follow the same reimbursement process as other funds using a monthly reimbursement method.
- e. **Matching Requirement.** The Subgrantee agrees to provide cash contribution match equal (\$1 to \$1 match requirement) to the amount awarded under this Budget Revision. Matching contributions must be provided after January 1, 2021 and expended during the Duration of the Agreement. Match in the form of cash contributions may be obtained from any source, including Federal source other than the ESG program, as well as state, local and private sources. However, the following requirements apply to matching contributions from a Federal source of funds:
- i. The Subgrantee must ensure the laws governing any funds to be used as matching contributions do not prohibit those funds from being used to match ESG funds.
 - ii. If ESG funds are used to satisfy the matching requirements of another Federal program, then funding from that program may not be used to satisfy the matching requirements under this section.
- f. **Performance and Goals of Project.** The Project Costs of \$55,004.00 represent a funding allocation increase of approximately 6% from the Subgrantee 2020 program year grant award. A 6% change is a negligible increase in funds. As such, the Subgrantee's identified performance measures for the **Emergency Safe Shelter** will stay consistent with annual goals identified in the 2020 Subgrantee Agreement and the subgrantee's original application for funding.
- g. **Changes in Project.** This Budget Revision shall not be altered or amended except in writing signed by the parties hereto.

[SIGNATURES ON NEXT PAGE]

IN WITNESS THEREOF, I have hereunto set my hand and seal this 3rd day of December, 2020.

Christine Kahl

SOUTH SIDE OFFICE OF CONCERN

SOUTH SIDE OFFICE OF CONCERN

STATE OF ILLINOIS,)
) SS
COUNTY OF PEORIA)



I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that Christine Kahl, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that she signed, sealed, and delivered the said instrument as a free and voluntary act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.

GIVEN under my hand and notarial seal, this 3 day of DECEMBER 2020.

Mary Williams
Notary Public

CITY OF PEORIA, an Illinois Municipal corporation,

By: [Signature]
City Manager

Attest: [Signature]
City Clerk

Approved as to Content:
Chrissie L. Peterson
Legal Department

Approved as to Form:
[Signature]
Community Development