

: OF THE CITY OF PEORIA, ILLINOIS :

HUMAN RESOURCES COMMISSION

Regular Meeting

CALL TO ORDER

The Regular Meeting was held by Human Resources Commission (HRC) in Room 404 at City Hall, 419 Fulton Street, Peoria, Illinois, on March 15, 2019 at 8:30 a.m. Chairperson Jessica Zobac called the meeting to order @ 8:30 a.m.

ROLL CALL

Roll call showed the following Commissioners were present: Jessica Zobac, Shandra Bond, Mark Brown, Farrell Davies, Brittney Ferrero, Lisa Fuller, Alexander Ikejiaku, Patrick Kirchoffer, Judy Oakford, Janice Zagardo, and Meiosha Zobac. Absent were Catherine Cross and Brett Kolditz.

Staff present: Kathryn Murphy and Kaylee Drea

MINUTES

The minutes for the February 15, 2019 meeting were reviewed.

MOTION:

Commissioner Kirchoffer moved that the minutes be approved. The motion was seconded by Commissioner Oakford. Approved unanimously by viva voce vote 11-0.

NEW BUSINESS

A. 2020 Priorities Discussion and Possible Vote

The Commission discussed the results of the completed surveys and considered possible priorities for 2020. Chairperson Zobac gave a brief overview of how the 2020 priorities will inform who applies for funding from the Commission.

Commissioner Brown and Commissioner Bond arrived at 8:35 a.m.

Chairperson Zobac asked the commission to consider focusing on a variety of different issues including employment training. Staff Member Murphy reminded the Commission that they chose seven priorities to fund last year.

Commissioner Davies suggested that the Commission consider funding eight priorities for 2020 including employment training. Commissioner Fuller shared the prioritization of the Community Health Needs Assessment for 2020. Commissioner Fuller noted that the Community Health Needs Assessment and the Commission shared mental health and substance abuse as priorities for 2020.

Commissioner Zagardo inquired if the Commission prioritized food banks, legal services, or disability assistance in 2019. Staff Member Murphy indicated that the main change for 2020 was adding the priority

of assisting victims of domestic violence if the Commission approved the suggestion by Commissioner Davies.

MOTION:

Commissioner Davies moved to accept the top eight priorities through employment training for the primary areas of funding. The motion was seconded by Commissioner Zagardo. Approved unanimously by viva voce vote 11-0.

B. 2020 Application/ Evaluation Process and Possible Vote

Staff Member Murphy presented two changes made to the 2020 application to the Commission per previous discussions. Staff Member Murphy pointed to a reworded question in the application. This question was reworded with the intention of encouraging smaller organizations to partner with larger organizations to leverage their impact in the community as well as to encourage larger organizations to mentor smaller organizations who may not have the capacity or expertise to effectively administer CDBG funds.

Staff Member Murphy also shared an improvement she made to the 2020 application to prevent applicants from miscalculating the number of unduplicated clients served each year. Commissioner Davies complimented Staff Member Murphy on the updated application.

Commissioner Zagardo inquired if there was a change to funding amount for 2020. Staff Member Murphy responded that she is waiting for HUD to inform her of the 2019 funding allocation, but that she used 2018 funding as an estimate for 2020. This estimate will be updated once 2019 funding is known. The Commission discussed the role that Congress and the federal government plays in CDBG funding.

Staff Member Murphy noted several changes made to the application timeline. She informed the Commission that the application will be released earlier to provide more time for applicants to complete the application and the training sessions will be changed accordingly to provide more time for organizations to respond to the request for applications.

MOTION:

Commissioner Kirchoffer moved to approve the changes to the application. The motion was seconded by Commissioner Oakford. Approved unanimously by viva voce vote 11-0.

C. Other Business

Staff Member Murphy reminded the Commission that as appointed officials who oversee funding they must complete a Statement of Economic Interest and return it to the Peoria County Clerk's office by May 1, 2019 or risk being fined.

Staff Member Murphy stated that the Commission will not need to meet again until November providing that City Council approves their funding priority recommendations but reminded the Commission that they are welcome to join staff for monitoring visits.

Staff Member Murphy informed the Commission that Associate Grants Coordinators Ben Krokum and Sara Maillacheruvu will be performing monitoring visits this year.

ADJOURNMENT

MOTION:

Commissioner Bond moved that the meeting be adjourned. The motion was seconded by Commissioner Ferrero. Approved unanimously by viva voce vote 11-0.

The meeting was adjourned at 8:54 a.m.

Meeting minutes prepared by:

Kaylee Drea

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