

**CITY OF PEORIA  
C O N T R A C T**

20-15

This agreement, made and entered into this 1<sup>st</sup> day of June A.D., 2015 by and between the City of Peoria, a municipal corporation, party of the first part, and DH Pace Co. dba Pinnacle Door, 1001 Morrissey Drive, Bloomington, IL 61701, his/their executors, administrators, successors or assigns, party of the second part.

**WITNESSETH:** That for and in consideration of the payments and agreements mentioned in the proposal hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the bond referring to these presents, the party of the second part agrees with said party of the first part, at his/their own proper costs and expense to furnish and deliver all the work, materials and supplies in accordance with the specifications contained in said proposal, and in full compliance with all of the terms of this agreement.

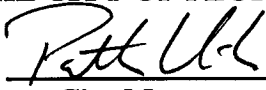
**IT IS UNDERSTOOD AND AGREED** that the instructions to bidders, proposal, and bid and specifications are component parts of this contract and shall be deemed a part hereof. It is also understood and agreed that the contractor shall not assign, transfer, convey or otherwise dispose of this contract, or his right to execute it, or his right, title or interest in or to it or any part thereof, unless the previous written consent of the City Manager of the City of Peoria shall first be obtained thereto.

**IN WITNESS WHEREOF**, the said parties have executed these presents on the date above mentioned.

Pinnacle Door will provide overhead door preventative maintenance, repairs and service for the City of Peoria per the attached bid specifications and pricing beginning June 1, 2015 and ending May 31, 2018.

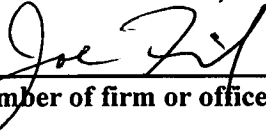
Repairs and Service to be performed on an as need basis.

**THE CITY OF PEORIA**


By   
City Manager

**PARTY OF THE SECOND PART**

DH Pace Co. dba Pinnacle Door  
(Name of individual, firm, or corporation)

By   
(Member of firm or officer of corporation)


**APPROVED FINANCE DEPARTMENT**

By   
(Name of Individual)

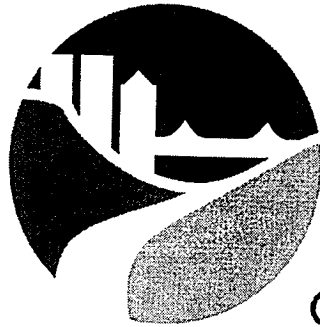
**APPROVED LEGAL DEPARTMENT**

By   
(Name of Individual)

**APPROVED USING DEPARTMENT**

By   
(Department Head)

**REQUEST FOR BIDS**  
**Overhead Door Maintenance**  
**#20-15**



Pre-Bid Meeting Tuesday,  
April 14, 2015 2:00 pm  
City of Peoria, City Hall  
Room 404, 419 Fulton  
Street, Peoria, IL 61602

CITY OF  
**PEORIA**

**ISSUED BY**  
**DIVISION OF PURCHASING**

**CITY OF**  
**PEORIA, ILLINOIS**

**Sealed Requests for Bids will be received at the office of**  
**The PURCHASING MANAGER**

**Room 108, City Hall,**  
**419 Fulton Street, Peoria, Illinois until 2:00 P.M.**

**Thursday, April 23, 2015**  
**for furnishing the materials, or services**  
**described herein.**

**PLEASE RETURN ENTIRE**  
**DOCUMENT AS YOUR RESPONSE.**

SUBMITTED BY:

*DH PACE / DBA*  
*Pinnacle Dome*

## INSTRUCTIONS TO BIDDER (1)

**ACCEPTANCE OF BIDS** - The right is reserved, as the interest of the City may require, to reject any or all bids and to waive any nonmaterial informality or irregularity in the bids received. All bids will be in English. The City will award the bid as described below or reject all proposals within sixty (60) calendar days from the bid opening date.

**ADDITIONAL COPIES OF SPECIFICATIONS** - Bidders may secure additional copies of the bid specifications from the City Purchasing office.

**BID ENVELOPE IDENTIFICATION** - Bidders shall submit their proposal in a sealed envelope (sealed bid) which shall be clearly labeled with the company name and address. Bidders are requested to indicate in the LOWER LEFT HAND CORNER OF THE ENVELOPE THE ITEM BEING BID, BID NUMBER, DATE AND TIME THE BID IS DUE.

**MAILING OF BIDS** - Two copies of all bid proposals are to be mailed or delivered to the City Purchasing Manager, Room 108, City Hall, 419 Fulton Street, Peoria, Illinois, 61602-1276. Proposals will not be accepted by FAX, e-mail, internet, telephone or telegraphic means. The City Purchasing Manager can be contacted at (309) 494-8582.

**CLOSING TIME** - The Bid closing time will be based upon Central Standard Time or Central Daylight Time, whichever is in effect on the date the bid is due.

**AWARD** - An award will be made to the lowest qualified (responsive and responsible) proposal that complies with the terms and conditions of the specifications provided that it is in the best interest of the City to accept the proposal. Awards will be made on per item basis unless otherwise stated. The quality of the articles to be supplied, their conformity with specifications, their suitability to the requirements of the City and the delivery terms will be taken into consideration in making the award.

**WITHDRAWAL OF BIDS** - Bidders may withdraw their proposals at any time prior to the bid closing time by telephone, fax or written request. A telephone request must be confirmed in writing within 24 hours of the call and prior to closing time. No bidder shall withdraw his bid for a period of sixty (60) calendar days from the bid opening date. Negligence on the part of the bidder in preparing a proposal confers no right of withdrawal or modification of a proposal after it has been opened. No bid will be opened which has been received after the closing time specified in the bid proposal and it will be returned unopened to the bidder.

**ALTERNATE BIDS** - The specifications describe the supplies and/or service, which the City feels are necessary to meet the performance requirements of the City. Bidders desiring to bid on items which deviate from these specifications, but which they believe to be equivalent, are requested to submit alternate bids. However, ALTERNATE TENDERS MUST BE CLEARLY INDICATED AS SUCH AND DEVIATIONS FROM THE APPLICABLE SPECIFICATIONS PLAINLY NOTED. The bid must be accompanied by complete specifications of the items offered.

**PRICES** - Unit prices shall be shown for each unit on which there is a bid and shall include all

packing, crating freight and shipping charges and cost of unloading supplies at destination unless otherwise stated in the bid proposal. All prices shall be stated in U.S. dollars. Unit prices shall not include any local, state or federal taxes. In case of mistake in extension of price, unit price shall govern. All prices must be typewritten or written in ink. No erasures are permitted. Mistakes must be crossed out and corrections typewritten or written in ink adjacent thereto and initialed in ink by the party signing the bid or his authorized representative.

**DISCOUNTS** - Cash discounts for payment within twenty (20) days or more will be considered in the awarding of the bid. Discounts of less than twenty (20) days will not be considered in the bid evaluation. Where the net bid is equal to a bid with a cash discount deducted, the award shall be made to the net bid. Discounts will be figured from the date of delivery and acceptance of the articles, or in the case of incorrect invoice, from the date of receipt of corrected invoice.

**SIGNATURES** - Each bid must be signed by the bidder with his usual signature. Bids by partnerships must be signed with the partnership name by one of the members of the partnership, or by an authorized representative, followed by the signature and title of the person signing. Bids by corporations must be signed with the name of the corporation, followed by the signature and title of person authorized to bind it on the matter. All signatures must be in ink.

**INVESTIGATION** - Bidders shall make all investigations necessary to thoroughly inform themselves regarding the supplies and/or service to be furnished in accordance with the bid proposal. No plea of ignorance by the bidder, of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the bidder to make the necessary examinations and investigations, will be accepted as a basis for varying the requirements of the City or the compensation to the bidder.

**EQUAL EMPLOYMENT OPPORTUNITY** – To be awarded a contract all Suppliers, Vendors, Contractors to the City of Peoria, County of Peoria and/or the Peoria Park District **must** be registered in the City of Peoria's Contract Compliance Program and have a current EEO Certification number. This program is unrelated to any State and Federal program. The number is secured by completing and submitting, under notary seal, an Employer Report Form CC-1 (with required sexual harassment policy attached) to the City's Equal Opportunity Office. *Please note that the Certificate of Compliance is valid for one year and must be annually renewed.* Though the form may be included in the bid package, it can be requested on-line from the City's website ([www.ci.peoria.il.us](http://www.ci.peoria.il.us)). Click on Department Focus, Equal Opportunity Office, Forms, then select "Employer Report" or "Renewal". The forms can also be obtained by writing or calling:

**City of Peoria  
Equal Opportunity Office  
419 Fulton Street  
Peoria, IL 61602  
(309) 494-8530 Voice  
(309) 494-8532 TTY**

In accordance with Chapter 17 of the Peoria Municipal Code, a fifty-dollar (\$50.00) processing fee will be charged with each original submission of the Employer Report Form CC-1 that results in an approved certificate as well as the Annual Renewal Application. The only exception to payment of the processing fee is neighborhood associations.

Although all vendors are encouraged to obtain Equal Employment Opportunity Certification, vendors do not need an Equal Opportunity Certification to respond to a bid proposal. The EEO Certification Number is only required prior to the award of the contract.

**SAMPLES** - Samples of items, when required, must be submitted within the time specified and at no expense to the City; and if not destroyed in testing, they will be returned at the bidders request and expense. Samples, which are not requested for return within thirty (30) days, will become the property of the City.

**RESPONSES** – A response is requested of all bidders even if it is a “no bid”. Do not include any personal information such as social security numbers that the bidder/proposer wishes to keep confidential.

### CONTRACT TERMS

**TAXES** - The City is exempt, by law, from paying State and City Retailers Occupation Tax, State Service Occupation Tax, State Use Tax and Federal Excise Tax. The City will execute tax exemption certificates whenever required. The unit prices should be exclusive of all taxes. In the event the unit price includes taxes, the bidder must show the amount of tax included in the unit price.

**CITY'S AGENT**- The City Purchasing Manager shall represent and act for the City in all matters pertaining to the bid proposal and contract in conjunction thereto.

**PATENTS** - The successful bidder agrees to protect, defend and save the City harmless against any demand for payment for the use of any patented material process, article or device that may enter into the manufacturer, construction or form a part of the work covered by the contract.

**HUMAN RIGHTS ACT** - The contract will be subject to and governed by the rules and regulations of the Illinois Human Rights Act 775ILCS5/1-101 et seq. and as amended. And the provision of Chapter 775 of the Illinois Compiled Statutes 5/2-105 on Sexual Harassment policies.

**NON-COLLUSION** - With the executing of this bid the Bidder is certifying to non-collusion in the preparation and submittal. The bid must be properly executed by the bidder or the bid will not be considered for acceptance.

**DEFAULT** - In case of default by the contractor, the City will procure the articles services from other sources and hold the contractor responsible for any excess cost incurred.

**CANCELLATION** - The City reserves the right to cancel the whole or any part of the contract, if the contractor fails to perform any of the provisions in the contract or fails to make delivery within the time stated. The cancellation notice will be written and delivered by certified mail to contractors address on record. In the event the contract is canceled, the vendor may be declared an irresponsible vendor by the City Manager and as a result may be disqualified from doing business with the City for the period of one year in accordance with Section 10-102 of the Peoria City Code. The contractor will not be liable to perform if situations arise by reason of

strikes, acts of God or the public enemy, acts of the City, fires or floods.

**PRICES SPECIFIED** – The successful bidder agrees to furnish the material or services according to the City's plans, specifications and conditions and at prices specified hereon.

**BID-RIGGING OR BID-ROTATING** - By the signing of this bid, the Bidder is certifying that the company is not barred from bidding on this bid as a result of a conviction for the violation of State of Illinois laws prohibiting bid-rigging or bid-rotating per Public Act 720ILCS, Section 5-33E-3 and 5/33E-4.

**DELINQUENT PAYMENT** - By the signing of this bid, the Bidder is certifying that the company is not delinquent in the payment of any indebtedness, tax, fee, liens, fines owed or accruing to the City of Peoria or in the payment of any tax administered by the Illinois Department of Revenue and is in compliance with the terms and conditions of Section 10-109 of the Peoria City Code; and Chapter 65 of the Illinois Compiled Statutes, Section 5/11-42.1-1.

**PERMITS AND LICENSES** - The successful bidder shall obtain, at his own expense, all permits and licenses which may be required to complete the contract.

**INSURANCE** - Contractor will be required to carry a minimum \$500,000 Bodily Injury & Property Damage combined occurrence insurance and Workers' Compensation Insurance as required by the State of Illinois. Certificate of Insurance shall be furnished prior to starting work.

**PRECEDENCE** - Where special conditions are written in the specifications, these conditions shall take precedence over any conditions listed under the "Instructions to Bidders".

**PREVAILING WAGES** – Work under some contracts will obligate the Contractor and Subcontractors not to discriminate in employment practices. Provisions of the Prevailing Wage Act, 820 ILCS 130/0.01 et.seq., may apply to this project. Additional information can be obtained by calling (217) 782-6206. Applicable prevailing wage rates can be found at [www.state.il.us/agency/idol/](http://www.state.il.us/agency/idol/) for examination. Also applicable to this project are project provisions of the Employment of Illinois Workers on Public Works Act, 30 ILCS 570/0.01 et.seq., which requires that Illinois residents of 30 days or more be hired for Public Works Projects and improvements if the State Unemployment rate exceeds 5% for two (2) consecutive months.

During the term of the awarded contract or as long as work continues, whichever is longer, and on a monthly basis, the Contractor shall submit in person, by mail or electronically, a certified payroll to the Designated Representative of the City of Peoria. The certified payroll shall consist of a complete copy of the following records: a list of all laborers, mechanics, and other workers employed by them to perform the work hereunder. The records shall include the following information for each worker:

- name
- address
- telephone number when available
- social security number
- classification or classifications

- the hourly wages paid in each pay period
- the number of hours worked each day, and
- the starting and ending times of work each day.

The certified payroll shall be accompanied by a statement signed and sworn to by the Contractor or subcontractor which avers that:

- (1) such records are true and accurate
- (2) the hourly rate paid to each worker is not less than the general prevailing rate of hourly wages required by the Prevailing Wage Act (820 ILCS 130/0.01 et.seq.), and
- (3) the Contractor or subcontractor is aware that filing a certified payroll that he or she knows to be false is a Class B Misdemeanor.

Upon two (2) business days' notice, the Contractor and each subcontractor shall make available for inspection the records identified above to the City, its officers and agents.

**GOVERNING** – This contract will be governed by the laws of the State of Illinois.

**AFFIRMATIVE ACTION REQUIREMENTS** - "The contractor/vendor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual harassment, ancestry, national origin, place of birth, age or a physical or mental handicap which would not interfere with the efficient performance of the job in question. The contractor/vendor will take affirmative action to comply with the provision of this division and will require any subcontractor to submit to the city written commitment to comply with this division. The contractor/vendor will distribute copies of this commitment to all persons who participate in recruitment, screening, referral and selection of job applicants, prospective job applicants, member or prospective subcontractors."

"The contractor/vendor agrees that the provision of Division 4 of Article III of Chapter 17 of the Code of the City of Peoria is hereby incorporated by reference, as if set out verbatim."

#### **EMPLOYEE EMPLOYMENT RESTRICTIONS – THE CONTRACTOR**

**THE CONTRACTOR** agrees, as a condition of accepting this contract with the City of Peoria, that, for a period of one (1) year following completion of this contract, it shall be prohibited from hiring, directly or indirectly, any City employee or official who was involved, directly or indirectly in: (1) the selection and/or recommendation to select the CONTRACTOR for performance of this contract; (2) coordinating the efforts of the CONTRACTOR in the consummation or completion of this contract; or (3) monitoring or determining the performance of the CONTRACTOR. The CONTRACTOR further acknowledges and agrees that, upon the City's determination that a violation of this provision has occurred, the penalty imposed, at the sole discretion of the City, may include one or more of the following: (1) cancellation of any other contract(s) between the City of Peoria and the CONTRACTOR; (2) disqualification of the CONTRACTOR from bidding or being awarded future contracts with the City of Peoria for a period of two [2] years; and/or (3) payment of liquidated damages to the City of Peoria in the amount of TWENTY FIVE THOUSAND DOLLARS (\$25,000.00).

REFERENCE - All of the contract terms shall be incorporated by reference into any written contract.

## **OVERHEAD DOOR MAINTENANCE**

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### **SCOPE OF WORK**

This work shall require the successful bidder to supply all materials, labor, equipment (such as vehicles, ladders and manlifts) and tools associated with the maintenance, preventive maintenance, repair and installation of overhead doors and to obtain necessary materials and other incidental items that are required for the maintenance or replacement of existing overhead doors, operators and associated dock levelers at City facilities.

### **PRE-QUALIFICATION OF BIDDER**

All potential bidders are encouraged to attend a pre-bid conference on April 14, 2015, at 2:00 p.m. at Room 404 City Hall 419 Fulton Street, Peoria, IL 61602. A tour of all buildings listed on Exhibit A will follow. No other facility tour will be provided following this pre-bid meeting. Contact Chris Switzer, Purchasing Manager at 494-8582 with questions regarding this pre-bid conference.

### **BID OPENING**

Price Proposals are due to the Office of the Purchasing Manager, Room 108 at City Hall, by 2:00 p.m. local time on April 23, 2011. The bid closing time will be based upon Central Standard Time or Central Daylight Time, whichever is in effect on the date the bid is due. Proposals will be opened and publicly read shortly after in a room to be determined in City Hall.

### **CONTRACT ADMINISTRATOR**

This contract shall be administered by the City of Peoria, Director of Public Works or the designated representative. The designated representative for administration of this contract shall be the Facilities Maintenance Manager, Operations & Maintenance Division, 3505 N. Dries Lane, Peoria, Illinois 61604, phone: 494-8851.

All actions or modifications concerning contract language, extensions, cost adjustments or other technicalities regarding the contract shall be administered by the City of Peoria, Purchasing Manager, 419 Fulton Street, Peoria, Illinois 61602, phone: (309) 494-8582.

### **LENGTH OF CONTRACT**

The term of this contract shall be for three (3) years. The contract will commence on May, 2015 and will terminate on April 30, 2014 unless otherwise extended in accordance with provisions of this contract. The contract may be extended for two additional years based at the discretion of the City of Peoria.

### **CONTRACT EXTENSION**

Upon expiration of this contract, and at the discretion of the City of Peoria, the bidder may be required to extend the terms of this contract for a maximum of two (2) one-year extensions. In



the event, the City of Peoria desires to extend the term of this contract, a notification will be sent by certified mail to the contractor's address of record, 30 days prior to termination of this contract.

## **OVERHEAD DOOR MAINTENANCE**

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### **CONTRACTOR QUALIFICATIONS**

The contractor shall be licensed by the State of Illinois. The contractor shall provide a minimum of five (5) references to confirm satisfactory performance and experience in overhead door service and repair during the last five (5) years. References shall include experience in commercial overhead door installation and maintenance.

### **PERSONNEL QUALIFICATIONS**

The contractor shall utilize workers who are classified as journeymen in this trade.

### **PREVENTIVE MAINTENANCE**

The contractor shall perform preventive maintenance on each of the overhead doors as listed on the attached Exhibit 1. Preventive maintenance shall be performed annually during the month of October each year. Pricing for preventive maintenance shall include all labor, materials and equipment to perform the tasks as listed. Preventive Maintenance shall include the following tasks;

- Inspect all overhead doors per the location listing.

- Adjust and tighten all tracks, rollers, fittings and connections.

- Lubricate all wearing parts.

- Test and adjust all safety devices, controls and actuators to ensure proper working condition.

- Inspect and adjust all cables, operators and springs to ensure proper working condition.

- Submit written report of inspection and findings noting all doors tested, inspected, repaired not later than November 15 and May 15 of each year.

### **ADDITIONAL WORK**

The contractor shall perform new installations and replacements of existing overhead doors as may be requested during the term of this contract. Pricing for such additional work as may be directed shall be based on the hourly rates and materials charges set forth in the contract. The city reserves the right to obtain competitive bids for specific projects. However, the City may award such projects to the contractor at the contract rate.

### **ESTIMATED AMOUNT OF WORK**

The City does not make any guarantees to the contractor regarding the amount of work, which may be available under this contract. It is estimated that the annual value of work under this contract will be approximately \$20,000.00.

### **AUTHORIZING WORK**

Normally, only those staff persons of Facility Operations are authorized to order additional work.

If an unauthorized City employee requests the contractor for an **emergency condition**, the contractor shall proceed with the work, and notify the contract administrator as soon as practical. Except under emergency conditions, a printed work order will be issued by Facility Operations at the time of requesting work and prior to the contractor providing service. In emergency conditions, a printed work order will be provided after the fact.

## **OVERHEAD DOOR MAINTENANCE**

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### **ROUTINE SUPPLIES**

The City will not provide, nor pay for routine supplies that may be required for any job. Routine supplies include such items as tape, connectors, screws, bolts, hand tools, gloves. These supplies shall be stocked and carried on a fully equipped service vehicle that shall provide for a twenty-four (24) hour, seven (7) day a week repair service. The contractor, when submitting the unit price quotes, should take into consideration that these supplies should be included in the cost of overhead. No other compensation for these routine supplies will be allowed.

### **WAGE ADJUSTMENTS**

If during the term of this contract the prevailing rate of wages, as found by the City of Peoria, Illinois and the Illinois Department of Labor, is adjusted, then this contract shall be adjusted only by that adjusted rate. No multipliers or other additions to the adjusted rate shall be allowed during the term of this contract. All bidders should bid based on the prevailing wage rate in effect as of May 1, 2014.

### **BASIS OF PAYMENT FOR MATERIALS**

Any contractor stock used on this contract other than routine supplies shall be included on the monthly invoice.

The cost of materials, as required for authorized work, shall be paid for on a cost plus ten (10%) percent cost markup. The material invoice shall contain the date(s) that the parts or materials were incorporated into the job, the signature of the person who has been pre-authorized by the City to perform the work, and the work order number. No other compensation for picking up or supplying these materials will be allowed.

The contractor shall not utilize materials purchased for use on City of Peoria projects for other work. Failure to comply with these provisions will be grounds for immediate termination of the contract.

### **BASIS OF PAYMENT FOR LABOR**

The basis of payment except for preventive maintenance work shall be the established rate per hour and shall include all wages, benefits, overhead, profit, equipment, tools, travel and other incidental items required to complete the work. The basis of payment for preventive maintenance shall be the unit price bid per overhead door. The City shall pay a minimum charge of one (1) hour for authorized work orders. Work beyond the one (1) hour minimum shall be invoiced in .25 hour increments based upon the time of arrival at the work site and the time of departure from the work site. **No additional compensation for travel time shall be paid beyond the one-hour minimum charge for work.**

## **INVOICING**

The contractor shall prepare and submit an invoice monthly. The invoice shall include the following information: Work order number, names of workers, date and time of arrival at the job site, date and time job completed, total number of hours in each category, copies of all material invoices and a copy of the signed work order. All invoices shall be submitted to the City of Peoria, Facility Operations Division, 3505 N. Dries Lane, Peoria, Illinois 61604.

## **OVERHEAD DOOR MAINTENANCE**

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### **METHOD OF PAYMENT**

The City of Peoria shall pay the contractor from invoices submitted and approved for completed work. Invoices, which are submitted without the required documentation, will not be considered for payment and will be returned to the contractor for re-submittal.

### **FAILURE TO COMPLY**

The City will not pay for any additional service for which the provider fails to submit the required work order authorization and required time sheet verification.

### **RESPONSE TIME**

All routine and preventive maintenance work under this agreement shall be performed during regular City of Peoria working hours and days. The contractor shall respond with on-site personnel within two (2) hours following notification of any emergency condition. Breakage or repair work the contract representative determines is not of an emergency nature may be scheduled for work by mutual agreement between the contractor and the City of Peoria contract representative.

### **CANCELLATION**

If the contractor fails to perform work to the standards as determined by the City of Peoria and recognized within the community as being standard, or does not complete the assigned work within reasonable times as determined by the City of Peoria, then the City of Peoria has the right to cancel the contract upon a ten (10) day written notification, delivered by certified mail to the contractor's address of record. In the event the contract is canceled, "...the vendor may be declared an irresponsible vendor by the City Manager...and as a result may be disqualified from doing business with the City for the period of one year in accordance with City Ordinance Section 10-102."

**CITY OF PEORIA**  
**OVERHEAD DOOR MAINTENANCE BID PRICE PROPOSAL**

	<u>YEAR 1</u>	<u>YEAR 2</u>	<u>YEAR 3</u>	<u>EXTEN. 1</u>	<u>EXTEN. 2</u>
<b>Hourly Rate for Overhead Door Service:</b>					
Individual Technician	\$ 80.00	\$ 86.00	\$ 88.00	\$ 91.00	\$ 94.00
Technician Team	\$ 160.00	\$170.00	\$175.00	\$180.00	\$185.00
<b>Overtime Rate:</b>					
Individual Technician	\$ 120.00	\$126.00	\$131.00	\$135.00	\$139.00
<b>Overtime Rate:</b>					
Technician Team	\$200.00	\$255.00	\$263.00	\$271.00	\$279.00
<b>Total Extended Price From Exhibit</b>					
	\$7,785.00	\$7,985.00	\$8,185.00	\$8,385.00	\$8,585.00

*Execution of this form certifies understanding and compliance with the total bid package.*

**BID SUBMITTED BY:**

DH Pace Company, dba Pinnacle Door Company

Will acquire if successful bidder  
Peoria E.E.O. Certificate of Compliance Number

1001 Morrissey Drive  
 Address

Bloomington                      IL                      61701  
 City                                      State                      Zip

309-829-3667

309-829-3667 (24/7)  
 After Hours Telephone Number

Daytime Telephone Number

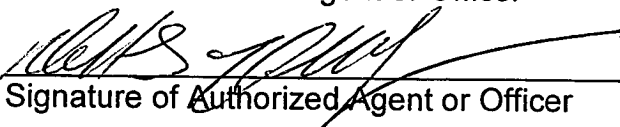
Rhett S. Hillard

Contact Person (Please print or type)

Rhett S. Hillard

Name of Authorized Agent or Officer

Sales Manager  
 Title

  
 Signature of Authorized Agent or Officer

4/23/2015

Date

**MARK ENVELOPE:    BID NO. 20-15**

**EXHIBIT 1  
PREVENTIVE MAINTENANCE**

LOCATION	ADDRESS	# DOORS	UNIT PRICE	EXTENSION
E.S.D.A.	3615 Grandview Dr	3	\$107.00	\$321.00
Fire Training Tower	7130 N Galena Rd	3	\$107.00	\$321.00
Fire Station - Central	505 NE Monroe St	14	\$82.50	\$1,155.00
Fire Station #3	1204 W Armstrong W	2	\$118.50	\$237.00
Fire Station #4	2711 S Jefferson St	4	\$98.75	\$395.00
Fire Station #8	832 W Hurlburt St	7	\$81.00	\$567.00
Fire Station #10	3316 N Wisconsin W	2	\$117.00	\$234.00
Fire Station #11	1025 W Florence W	2	\$117.00	\$234.00
Fire Station #12	3004 N Adams St	3	\$107.00	\$321.00
Fire Station #13	2114 W Richwoods Blvd	2	\$115.50	\$231.00
Police Sub-Station #2	2011 W Altorfer Dr	2	\$115.00	\$230.00
Fire Station #15	717 W Detweiller Dr	2	\$115.00	\$230.00
Fire Station #16	2105 W Northmoor Rd	3	\$87.00	\$261.00
Fire Station #17	7015 Skyline Dr	2	\$115.00	\$230.00
Fire Station #19	5719 N Frostwood Pwky	2	\$115.00	\$230.00
Fire Station #20	2020 Wilhelm Rd	2	\$115.00	\$230.00
Municipal Building	542 S Adams St	2	\$56.50	\$113.00

**EXHIBIT 1  
PREVENTIVE MAINTENANCE**

LOCATION	ADDRESS	# DOORS	UNIT PRICE	EXTENSION
RFP Maintenance Garage	121 Morton St	2	\$75.50	\$151.00
Parking Deck - Twin Towers	456 Fulton St	2	\$75.50	\$151.00
Police Headquarters	600 S Adams St	5	\$38.00	\$190.00
Police Storage	1515 SW Washington St	2	\$75.50	\$151.00
Public Works Complex	3505 N Dries Ln	22	\$41.00	\$902.00
Public Works Storage	1601 SW Washington	16	\$43.75	\$700.00
	TOTAL	106		\$7,785.0

**SAMPLE OF INFORMATION PROVIDED ON CD. DOOR 1 OF 107**

**Building Tab**

Building Name: City of Peoria - Public Works  
Area Contact:  
Direct Telephone No.

**Equipment Tab**

Unit Designation: Rolling Steel  
Equipment No. Door No. 1  
Location in Building  
Door Group: IBD  
Door Type: IAR

Manufacturer North American

Comments (required special equipment, safety equipment, etc.):

**Additional Technical Information Button**

Model No. 23752A  
Size (width X height): 10'6 X 12'  
Right Hand X  
Left Hand  
Safety Edge (Electric or Pneumatic):  
Jamb (Steel, Wood, Concrete) Steel  
Jamb Condition  
Headroom  
Side Room  
Obstructions  
Fire Door Ratings: (hrs)  
Operator Type T-5011 w/chain hoist  
Slat Size  
Slat Style  
Closer Type  
Hardware

Notes:

Keyed operation from outside  
Concave 3"



# City of Peoria

419 Fulton Street  
Peoria, IL 61602

## Legislation Details (With Text)

**File #:** 15-172      **Version:** 1      **Name:** Contract for Overhead Door Maint Contract  
**Type:** Contract      **Status:** Consent Agenda  
**File created:** 5/12/2015      **In control:** City Council  
**On agenda:** 5/26/2015      **Final action:**  
**Title:** Communication from the City Manager and Director of Public Works with a Request to Award the CONTRACT for the Annual City-Wide OVERHEAD DOOR MAINTENANCE CONTRACT to PINNACLE DOOR COMPANY, for an Estimated Annual Cost of \$19,185.00.

**Sponsors:**

**Indexes:** Goal 1 - Financially Sound City Government, Effective City Organization, Have an efficient government., Invest in our infrastructure and transportation, Keep taxes and fees competitive

**Code sections:**

**Attachments:** 1. Bid Summary and Anticipated Exp - Overhead Door

Date	Ver.	Action By	Action	Result
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**ACTION REQUESTED:**

Communication from the City Manager and Director of Public Works with a Request to Award the CONTRACT for the Annual City-Wide OVERHEAD DOOR MAINTENANCE CONTRACT to PINNACLE DOOR COMPANY, for an Estimated Annual Cost of \$19,185.00.

**BACKGROUND:** As part of the continuing maintenance of the City of Peoria's building asset, repair of components is periodically required. This contract provides individual hourly rates for door repair issues and annual inspection of overhead doors at City of Peoria facilities. The Purchasing Division distributed ten (10) proposal packages and received two (2) bid responses as follows:

Bidder	Hourly Rate	Team Rate	Overtime Rate	Team OT Rate	Annual Maintenance
Pinnacle	\$ 80.00	\$160.00	\$120.00	\$200.00	\$7,785.00
Overhead Door	\$110.00	\$220.00	\$165.00	\$330.00	\$5,775.00

The attached sheet shows a summary of anticipated expenditures.

The contract is for a three-year period with an option for two (2) one-year extensions at the discretion of the City. The preventive maintenance portion of this contract has been reduced to once a year rather than twice a year, as in past contracts, for a cost cutting measure.

**FINANCIAL IMPACT:** Funding for these services is budgeted in the 2015 Facilities Operation budget item 101-3123-546.37-18.

**NEIGHBORHOOD CONCERNS:** N/A

**IMPACT IF APPROVED:** The building overhead door systems will continue to be timely maintained in a safe and serviceable manner.

**IMPACT IF DENIED:** The building overhead door systems will deteriorate to the point of replacement rather than maintenance. Costs of repairs will increase with further deterioration

**ALTERNATIVES:** N/A



**EEO CERTIFICATION NUMBER:** Pinnacle Door Company has current EEO#03331-160630.

**WHICH OF THE GOALS IDENTIFIED IN THE COUNCIL'S 2014 - 2029 STRATEGIC PLAN DOES THIS RECOMMENDATION ADVANCE?**

1. Financially Sound City Government, Effective City Organization

**WHICH CRITICAL SUCCESS FACTOR(S) FROM THE COMPREHENSIVE PLAN DOES THIS RECOMMENDATION IMPLEMENT?**

1. Have an efficient government.
2. Invest in our infrastructure and transportation.
3. Keep taxes and fees competitive.

**DEPARTMENT:** Public Works