

**AMENDMENT
SUBGRANTEE AGREEMENT – EMERGENCY SOLUTIONS GRANT
EXTENSION AND SECOND BUDGET REVISION**

Pursuant to the Subgrantee Agreement executed December 10, 2015 by and between SOUTH SIDE OFFICE OF CONCERN (“SUBGRANTEE”), AND THE CITY OF PEORIA, ILLINOIS, an Illinois unit of local government (“City”) for the Emergency Solutions Grant (ESG) funds the proceeds of which are to be used to provide Rapid Re-Housing Assistance and eligible costs for contributing data to the local Homeless Management Information System (HMIS) for South Side Office of Concern under the City ESG funds (“Project”), this Amendment increases funding for the 2017 Rapid Rehousing Program and extends the duration of the Subgrantee Agreement.

1. GENERAL CONDITIONS.

This Amendment and the Project shall be subject to the applicable terms and conditions of the Emergency Solutions Grant under the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 [Docket No. FR-5474-I-01].

This Amendment carries out reallocation action recommended by the Heart of Illinois Homeless Continuum of Care Governing Board and Approved by Peoria City Council on June 27, 2017 (Council Item # 17-171) resulting in the increase of 2017 Project funds for the South Side Office of Concern Rapid Rehousing Program.

This Amendment alters the Duration of the Subgrantee Agreement which commenced on January 1, 2016 and will now conclude on June 30, 2018.

All other terms, conditions, assurances, certifications and requirements included in the Subgrantee Agreement are not altered by this Amendment

2. TERMS AND CONDITIONS OF THE BUDGET REVISION FOR THE PROJECT.

The Project shall be subject to the following terms and conditions of this Budget Revision:

- i. Project Cost. As of this Amendment, the overall Project Cost shall be Fifty Four Thousand Two Hundred Eighty and 06/100 Dollars (\$54,280.06), which represents an increase of \$25,667.72 as a result of a reallocation action by the Peoria City Council as recommended by the HOIHCOC. Project funds shall be paid directly to the Subgrantee or third party landlords/utility providers during the Project in the amounts specified below:

COST CATEGORY DISCRIPTION	BUDGET AMOUNT
Staff Costs to Subgrantee (Reimbursement) Comprised of: Housing Relocation and Stabilization Services – Service Costs	\$14,000
Direct Assistance to Client (To Landlord or Utility Provider) Comprised of: Housing Relocation and Stabilization Services – Financial Assistance Costs and Tenant-Based Rental Assistance	\$39,780.06
HMIS – User Participation Fees	\$500
TOTAL	54,280.06

- b. Cost Category Definitions. The definitions listed below will help to identify allowable costs for each of the Cost Categories. Any costs not specifically named below should be verified to be allowable by the City prior to incurring the cost.

COST CATEGORY	DEFINITIONS
Staff Costs to Subgrantee (Reimbursement) Comprised of: Housing Relocation and Stabilization Services – Service Costs	<ul style="list-style-type: none"> • Staff activity in support of Housing Search and Placement and Housing Stability Case Management
Direct Assistance to Client (Paid to Landlord or Utility Provider) Comprised of: Housing Relocation and Stabilization Services – Financial Assistance Costs and Tenant-Based Rental Assistance	<ul style="list-style-type: none"> • Short and Medium Term Rental Assistance • Security Deposits • Utility Arrears • Rental Arrears
HMIS	<ul style="list-style-type: none"> • Participation fees charged by HMIS Lead Agency of the HOIHCoc

- c. Budget Revisions/Amendments. The Subgrantee shall not obligate, encumber, spend or otherwise utilize ESG funds for any activity or purpose not included or not in conformance with the budget as apportioned and as submitted to the City unless:
- i. The Subgrantee has received explicit written approval from the City to undertake such actions, or
 - ii. Budget changes may be among approved project activities and among approved budget categories so long as the specific project activity has been approved, there is no change to the total grant amount, and the changes to the budget are documented.
- d. Payment/Program Procedure. The City shall maintain possession of the Project funds during the Duration of the Agreement and until approval to make disbursement is given by the City.
- i. Subgrantee will submit a Request for Reimbursement to the City to receive Project funds as awarded. Subgrantee agrees to provide any supporting documentation requested by the City in order to process the reimbursement.
- e. Matching Requirement. The Subgrantee agrees to provide cash contribution match equal (\$1 to \$1 match requirement) to the amount awarded under this Budget Revision. Matching contributions must be provided after January 1, 2017 and expended between January 1, 2017 and December 31, 2017. Match in the form of cash contributions may be obtained from any source, including Federal source other than the ESG program, as well as state, local and private sources. However, the following requirements apply to matching contributions from a Federal source of funds:
- i. The Subgrantee must ensure the laws governing any funds to be used as matching contributions do not prohibit those funds from being used to match ESG funds.
 - ii. If ESG funds are used to satisfy the matching requirements of another Federal program, then funding from that program may not be used to satisfy the matching requirements under this section.
- f. Changes in Project. This Budget Revision shall not be altered or amended except in writing signed by the parties hereto.

[SIGNATURES ON NEXT PAGE]

