

: OF THE CITY OF PEORIA, ILLINOIS :

CDBG Public Services Advisory Commission

Regular Meeting

CALL TO ORDER

The Regular Meeting was held by the CDBG Public Service Advisory Commission in person with an option to attend virtually, on March 17, 2023, at 8:30 a.m. Chairperson Kirchhofer called the meeting to order @ 8:30 a.m.

ROLL CALL

Roll called showed the following Commissioners were present: Brett Kolditz, Patrick Kirchhofer, Sherry Cannon, Aaron Kilgore, Alexander Ikejiaku, Jonelle McCould, and Lisa Fuller. Absent: Jada Hoerr, Patrick Wilmington, and Elizabeth Birkey.

Aaron Kilgore, Lisa Fuller, and Brett Kolditz attended the meeting virtually.

Staff present: Irina Riggerbach and Ben Miller

MINUTES

The minutes for the February 17, 2023 meeting were reviewed.

MOTION:

Commissioner Cannon moved that the minutes be approved. The motion was seconded by Commissioner McCloud. Approved unanimously by viva voce vote 10-0.

REGULAR BUSINESS

A. 2022 Public Facilities Update

Staff Member Riggerbach provided an overview of projects completed and others still in progress. The only projects still waiting to be completed are the Minority Business Development Center and George Washington Carver Center. Additionally, the Crittenton Center is still on hold until the weather changes to make their replacement playground equipment easier to install.

B. 2023 Public Facilities Update

Staff Member Riggerbach gave an update for the 2023 Public Facilities applications. As of this meeting seven applications have been submitted, while eleven more are in progress. Staff Member Riggerbach provided an overview of the 2023 Public Facility applications and made note that all applications are due at 2pm March 17, 2023. Staff Member Riggerbach made mention that there is an extra criterion on the evaluation, to provide an extra point towards organizations that did not receive funding in 2022.

Commissioner Cannon inquired on if there are organizations reapplying this year, that received funding last year.

Staff Member Riggerbach noted that Crittenton Center, Minority Business Development Center, and the George Washington Carver Center all received funding in 2022, and have reapplied for 2023.

Chairperson Kirchofer asked what the total budget is for this round of Public Facilities funding.

Staff Member Riggerbach discussed that the total allocation is still being evaluated. There is some ARP money, that still needs to be determined on how much can be allocated.

Staff Member Riggerbach informed the committee there is a limit to how much money can be allocated

towards vans since only ARP money can be used to provide funding towards vans.

Commissioner Cannon asked if this is the program that allows a \$75,000 request.

Staff Member Riggenbach confirmed that applicants may receive between \$50,000-75,000 for capital improvements for the facilities.

Chairperson Kirchofer clarified that this is a two-year program that will likely end after this round for 2023.

Commissioner Cannon asked for confirmation that there is a total of 18 applicants.

Staff Member Riggenbach confirmed there are 18 at this time.

Chairperson Kirchofer inquired on the timeline to evaluate these applications.

Staff Member Riggenbach believes there is a month to evaluate the applications and is sending an email after the meeting for how many total applications were submitted and the dates for when evaluations are due.

C. Violence Prevention Update – Jennie Urquiza-Whitiker presentation

Staff Member Urquiza-Whitiker provided an overview of the programs and explained that all organizations are moving forward on their grant funded applications.

Chairperson Kirchofer provided a rundown of the current budget for the Organizations involved in the Violence Prevention program. Chairperson Kirchofer inquired on what the Peoria City/County Health Department's program is.

Staff Member Urquiza-Whitiker provided an overview on the Peoria City/County Health Department's program to invite the nationwide program Cure Violence into the East Bluff. This program will be bid out to a local subrecipient to continue the program, which is why they have not requested any reimbursement.

Chairperson Kirchofer asked how long the Cure Violence program associates will be in the area to train Peoria on utilizing their program.

Staff Member Urquiza-Whitiker estimated that Cure Violence will be in the area for at least a year.

Commissioner McCloud asked for a summary of the programs involved in the Violence Prevention program.

Staff Member Urquiza-Whitiker discussed that the Friendship House is conducting a program intended to reduce juveniles in the justice system in a variety of ways. A new connection is being created for children to take a mark off their record by doing community service alongside the Police Department.

Commissioner McCloud asked if most of the budget is allocated for staff for the Friendship House program.

Staff Member Urquiza-Whitiker confirmed that most of the budget for the Friendship House is for staffing. Staff Member Urquiza-Whitiker provided an overview of Goodwill's program to implement Mental Health Support at all of the schools in District 150 and to provide assistance for social and emotional assistance. Staff Member Urquiza-Whitiker discussed HOI Big Brothers and Big Sisters program. They are looking to add 75 students on to their program.

Chairperson Kirchofer asked if they have found enough Big Brothers for the program.

Staff Member Urquiza-Whitiker stated they have not found enough Big Brothers, and they are still struggling to find mentors.

Chairperson Kirchofer asked if Big Brothers Big Sisters do not find enough mentors, will the money still be spent.

Staff Member Urquiza-Whitiker explained that most of the money allocated for Big Brothers Big Sisters is for salaries to help push for more mentors and that the Peoria Police Chief is looking into introducing programming that would pull police officers into volunteer work as mentors .

Chairperson Kirchofer asked for more information regarding the Dream Center's program.

Staff Member Urquiza-Whitiker clarified that the Dream Center would be utilizing funding to add on to current youth programming, Dream Center Youth. This program offers after school programs to teach youth about bike repair, small motor repair, t-shirt screen printing, and are looking to expand their programs further.

Commissioner Ikejiaku inquired on how the timeframe of this program, and if it follows a fiscal year?

Staff Member Urquiza-Whitiker expanded on the time frame and confirmed their grant cycle is from July 2022 to December 2023.

Commissioner Cannon asked if there will be any more money allocated to the Cure Violence program.

Staff Member Riggensbach informed the committee that the Violence Prevention Application will be opened again, and every organization listed can reapply for additional funding.

Commissioner Cannon inquired on if the max amount of funding is \$250,000.

Staff Member Riggensbach believes there is a discussion to increase the total amount.

Staff Member Urquiza-Whitiker discussed that the Police department noticed some of the organizations were missing funding rewards by small point margins. In addition, the Police Department will be opening grant writer workshops for Community Based Organizations to be more successful in their applications.

Commissioner Kilgore asked if Goodwill's Youth Metal Health Support programming be partnering or coordinating with other organizations across the community.

Staff Member Urquiza-Whitiker stated that in their agreement, it does not reference that Goodwill will be partnering with other organizations.

Commissioner Kilgore inquired if that is something the Commission can request applicants in the future, to find synergies and connections between organizations where they can.

Staff Member Urquiza-Whitiker agreed with Commissioner Kilgore and expanded on the topic explaining that the Police Department is writing a grant to create a new Social/Emotional Unit to attach to first responders through Unity Point.

Commissioner McGhee inquired if the Cure Violence program will be able to spend the \$250,000 before the next round of funding is provided and if they have started the program.

Staff Member Urquiza-Whitiker explained that the Peoria City/County Health Department has started the program, but part of what they need to do is bid out if they are going to use Cure Violence programming or not. The grant money they received was for a Violence Prevention Initiative and they have looked through a bunch of different programs, including Cure Violence. Their hold up for spending the funding was getting the Cure Violence contract approved.

D. 2024 CDBG Public Service Application

a. Discuss Priorities & Possible Vote

Chairperson Kirchofer opened the conversation to discuss the priorities to be voted on.

Commissioner Cannon asked if there was a set amount of funding available.

Staff Member Riggensch mentioned that they will not know the exact dollar amount until 2024 when they receive the allocation from HUD. But normally the funding is around \$275,00 with slight increase each year.

Chairperson Kirchofer inquired on how many priorities were there in the previous year.

Staff Member Riggensch stated there was 7 priorities, but the committee can include as many or as few as desired.

Commissioner McCloud asked when they need to make a decision for the properties by.

Staff Member Riggensch stated ideally the Commission would vote on the priorities at this meeting so the application and priorities can go before City Council for approval.

Commissioner Ikejiaku commented on the decision to include a high number of priorities may not be beneficial to assist in full funding for originations.

Staff Member Riggensch added that the more priorities, the more organizations are eligible to apply.

Commissioner Cannon stated that the Commission did reduce the max funding to \$30,000 and are only allowing agencies to apply for one program.

Commissioner Kilgore stated that to select ten priorities seems to be the fairest vote since the Commission had to rank their top ten.

Staff Member Riggensch provided clarification on what will be included with the 10 priorities, multiple agencies can apply under the same priority.

MOTION:

Commissioner Cannon motioned to fund 10 priorities. The motion was seconded by Commissioner Kilgore. Approved unanimously by viva voce vote 10-0.

b. Possible Vote on Application

Staff Member Riggensch displayed the new updated Health Needs Assessment question to the committee.

Chairperson Kirchofer read the updated question and opened the floor for discussion.

Commissioner McGhee pointed out an update to fix a date on the application.

Commissioner McGhee asked if tax audits are required for their applications, and if they are missing do we keep them in consideration.

Staff Member Riggensch stated that it is a requirement to include an audit, and if an application was submitted without a tax audit it will be incomplete.

Commissioner Cannon mentioned if she finds an application missing audit documentation, she will pass it along to Irina to notify her of the incomplete form.

MOTION:

Commissioner McGhee motioned to approve the application. The motion was seconded by Commissioner Cannon. Approved unanimously by viva voce vote 10-0.

E. Other Business

Commissioner Cannon inquired on if the Crittenton Center has stopped their nursery daycare center.

Staff Member Riggerbach stated that their Child Development center program has ended due to staffing issues, but they still have the Crises Nursery.

F. Public Comments

No public comment was received.

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ADJOURNMENT

MOTION:

Commissioner McCloud moved that the meeting be adjourned. The motion was seconded by Commissioner Kilgore. Approved unanimously by viva voce vote 10-0.

The meeting was adjourned at 9:08 a.m.

Meeting minutes prepared by:

Ben Miller

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