

CITY OF PEORIA
C O N T R A C T
04-23

This agreement, made and entered into this 14th day of March A.D., 2023 by and between the City of Peoria, a municipal corporation, party of the first part, and JIMAX Landscape, LLC located at 3545 Southwest JIMAX Place, Peoria, IL 61605 his/their executors, administrators, successors or assigns, party of the second part.

WITNESSETH: That for and in consideration of the payments and agreements mentioned in the proposal hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the bond referring to these presents, the party of the second part agrees with said party of the first part, at his/their own proper costs and expense to furnish and deliver all the work, materials and supplies in accordance with the specifications contained in said proposal, and in full compliance with all of the terms of this agreement.

IT IS UNDERSTOOD AND AGREED that the, proposal, and statement or work and specifications are component parts of this contract and shall be deemed a part hereof. It is also understood and agreed that the contractor shall not assign, transfer, convey or otherwise dispose of this contract, or his right to execute it, or his right, title or interest in or to it or any part thereof, unless the previous written consent of the City Manager of the City of Peoria shall first be obtained thereto.

IN WITNESS WHEREOF, the said parties have executed these presents on the date above mentioned.

In accordance with the attached terms, pricing and scope of work, JIMAX Landscape, LLC will provide landscape stewardship services and maintenance to the City of Peoria.

The contract is to begin March 14, 2023 and will terminate December 31, 2023. The contract may be extended for three (3) additional one (1) year renewals at upon approval of both parties.

THE CITY OF PEORIA

By _____
City Manager

PARTY OF THE SECOND PART

By _____
(Member of firm or officer of corporation)

APPROVED FINANCE DEPARTMENT

By _____
(Kyle Cratty)

APPROVED LEGAL DEPARTMENT

By _____
(Patrick Hayes)

APPROVED USING DEPARTMENT

By _____
(Rick Powers)

ATTEST CITY CLERK

By _____
(Stefanie Tarr)



- Landscape Stewardship and Maintenance -

- JIMAX LANDSCAPE LLC -

REQUEST FOR PROPOSAL: 04-23

CITY OF PEORIA, ILLINOIS

OPENS: FEBRUARY 9, 2023 AT 2:00PM

HEREIN REFERRED TO AS JIMAX
JIMAX LANDSCAPE LLC- AN ILLINOIS LIMITED LIABILITY COMPANY

FEIN: 81-2957414

3545 SW JIMAX PLACE

PEORIA, ILLINOIS 61605

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JIMAX Landscape LLC Staff Assigned

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Jarrold Martis- *President*

Cell: 309-273-4106 Office: 309-218-1918

JIMAX.jmartis@gmail.com

Melissa Simanis- *Administrative Tech.*

Office 309-218-1918

JIMAX.MSimanis@gmail.com



Statement of Interest and Qualification Landscape Stewardship and Maintenance

Prepared by JIMAX Landscape LLC

For

City of Peoria Public Works

JIMAX Landscape LLC is a family owned business located at 3545 JIMAX Place, Peoria, IL. 61605 in the City of Peoria. The JIMAX Companies were founded by James Kosner in Downers Grove IL in 2006, and we have been in business for 17 years this March. Jarrod Martis joined the JIMAX family in 2009 and the JIMAX Companies in 2014 after finishing at the University of Illinois in Mechanical Engineering. Jarrod Martis was promoted to President of JIMAX Landscape LLC in 2015 and has shareholder responsibility with both JIMAX Corp. (demolition) and JIMAX Landscape LLC (landscape). The JIMAX Companies have worked diligently since 2012 with various departments at the City of Peoria, including Code Enforcement and Public Works, completing both emergency and nonemergency work. JIMAX continues to grow through acquisition of strategic commercial accounts and developing relationships with other municipal and county governments throughout Illinois. We continually invest in new equipment, innovate our processes, and utilize the latest technologies to better serve our customers through cost reduction, sustainability, and continuous improvement. JIMAX maintains a highly qualified workforce, with all requisite training and certifications. Safety training is emphasized at the beginning of each season with several days dedicated to review and implementation of safety procedures. Safety meetings are conducted weekly with our crews to reiterate these points. **It is our requirement at JIMAX to hire and maintain a minimum 50% minority work force from the zip codes where we are working. JIMAX is committed to creating and maintaining a Drug Free, Harassment Free workplace with a *Culture of Safety*, both for our workers and the community at large.**

JIMAX LANDSCAPE LLC has internally developed and implemented comprehensive work order tracking software, effective Mar 2017, enabling a fully digital solution of the entire process from acceptance of work order through its completion and return to the City. This system has drastically reduced error rate, completion time, and data loss for both JIMAX and the City of Peoria, where department personnel have access free of charge. Data analysis and work order look up tools enable immediate review or dataset analysis of any work order or group of work orders since implementation. All bed landscape locations are implemented into this system, allowing completion photos and timelines.

I) Scope of Services

JIMAX wishes to acknowledge the scope of work detailed in the Request for Proposal and give our confident assessment of our readiness to fulfill the goals and stipulations as outlined therein.

II) Approach to project

The request as outlined falls well within the scope of the professional and labor services offered by JIMAX to its' municipal and commercial customers. Our firm has managed large scale projects of a similar nature for the City of Peoria, as well as various other municipal entities, commercial customers,

and non-profit organizations. Our field staff is well trained to accommodate the services as needed, and our emphasis on innovation and an ever greater knowledge base allows us to grow to meet the needs of our customers in an efficient and timely manner, ensuring the necessary skill set for awarded work. JIMAX particularly understands that the needs of this contract are heavily logistics based and is uniquely situated to the requirements of those logistical constraints. The front-end work of delivering manpower and equipment to the job site and completing the outlined requirements is difficult enough, but the larger undertaking of the back-end logistics is where JIMAX can excel to provide the most efficient and cost-effective solution to the Stewardship process stream, with minimal scheduling or input required from City management staff, other than regular meetings and progress reports. JIMAX has developed a comprehensive maintenance schedule of this contract, including road spraying timing, maintenance bed timing, and turfgrass chemical application timing from its' experience managing the project for the last (8) years. In addition, JIMAX is the only company in Central Illinois to employ specialized Chlorophyll sensing Weed Seeker 2 technology, to reduce costs and increase control of roadside weeds, directly in response to solicitation by Public Works for such technology. In addition, the spray apparatus is equipped with a GPS rate controlled boomless and rear boom set up for full width brick road spraying and hillside and right of way shoulder spraying. JIMAX can achieve roughly 30' width in a centerline spray application, and roughly 40' offset in a shoulder spray operation. This allows exact herbicide application in roadside and brick road spraying, regardless of speed variation or pressure changes in the system. The system is designed in parallel, allowing high flow electric or gasoline powered pumps, enabling flow rates from 0-135 GPM, allowing per acre rates up to 120 gallon per acre at 10-15 mph.

In regard to office management, JIMAX has elected to not bill any office staff time, including routing, tracking, deliverables, pesticide/plant material research, purchase or delivery, or any other non field work. In addition, JIMAX employs GPS tagged equipment and hourly reporting to ensure billing is only for time worked on this project. Traditionally, the assigned crew for this project is dedicated to the work, and only completes City of Peoria stewardship work.

Work is correlated with crew assignments, field progress reports, and GPS location weekly, and can be delivered as needed to Project Supervisor on a biweekly schedule. Access is allowed to City personnel to GPS and JIMAX app web portal if desired to review crew progress.

III) Submission Responses –

JIMAX employs roughly 28 full time employees year round, with an increase in peak months to upwards of 40. Though labor issues have persisted for the past few years, which in addition to budget reductions and material shortages caused some areas to be at less than full potential, these constraints are easing, and we believe we are well staffed and equipped to move into 2023 summer season with all areas receiving focus as intended. Specifically for this proposal, JIMAX will specify a crew size of 2-4, with a dedicated 2 person crew at all times. Historically for landscape services for City of Peoria, a 2 person crew is dedicated throughout the summer months to handle the workload, with additional crews added as needed to accommodate the mid-summer increase in necessary manpower and for other specialty or spraying tasks. This proposal also leans to the professional services side, and thus will require additional oversight from top management and office personnel. JIMAX employs an executive team of 4, with 1 dedicated to data management and workflow logistics. This proposal will require office time, and a substantial commitment from higher level field management. However, our crews in the field are well trained on using their skills and knowledge to proceed with a best solution, not necessarily only what is included on the work order.

JIMAX headquarters is located at 3545 SW JIMAX Place, in Peoria Illinois. Office staff operates from this location, as well as from the field.

The contact Person for the submittal is Jarrod Martis, JIMAX Landscape President. Cell: 309 273 4106. Office: 309 363 2284. Email: Jimax.jmartis@gmail.com
Resumes are listed below.

Related Project Experience

JIMAX has been involved in numerous related and tangentially related projects. Our focus remains heavily geared toward our municipal and commercial customers, and we continually strive to improve process, efficiency, and knowledge base aspects to better serve these customers. JIMAX is involved in greening projects for non-profit grants in the State of Illinois, involving both ornamental and native plant selections and solutions. Grant greening operations have been conducted as part of the Blight Reduction Program funding for Comprehensive Community Solutions Inc, of Rockford Illinois and PCCEO, of Peoria Illinois. Specialist plantings have been conducted for community aesthetic improvement, in response to declining honeybee populations, and as a test bed for further improvement and research of sustainable, low maintenance vacant lot greening. As example to the above, greening has been improved with custom mixtures of grass planting, designed for maximum reliability in our climate and lowest possible long term maintenance. Lots have also been planted with varieties of clover, for low maintenance as well as the positive habitats for native and important honeybee populations. Finally, greening experiments have been conducted with more exotic solutions, including low growth Mint and Thyme cultivars for positive community aesthetic and low maintenance. We continue to strive for long term sustainability and cost effectiveness for our non profit and governmental entities. BRP greening practices have also included design of native planting rain gardens, done in the depression of basements from demolition projects.

JIMAX has maintained City of Rock Island surface streets and Corps of Engineers directed spray and maintenance operation for the Mississippi Levee. This work is critical to maintaining levee certifications and safety. Spray cycles are monthly, and include roughly 40 center lane miles of road and around 2 miles of levee sprayed with 60' lateral boomless

In addition to the above listed project experience, JIMAX has maintained the City of Peoria Stewardship and Maintenance contract for the past eight years. This work includes hand weeding, trimming of plants and shrubs as needed, and selective and non-selective herbicide treatment.

In 2016, with a reduction in Public Works staff, JIMAX had taken an expanded leadership role on this maintenance, again with no cost increases for the City of Peoria. We believe that under our direction, landscape maintenance activities have continued as effectively as when under direction of leadership from Public Works. The writer estimates that at this time, the landscaped areas as currently maintained are between 85 and 90 percent as installed quality.

Since 2012, JIMAX has held contracts for the Community Development departments of the City of Peoria and City of East Peoria. Those contracts include trimming, mowing, general maintenance, and pesticide application. While not exactly correlated, these contracts provide an excellent understanding of herbaceous pests in the Peoria area. JIMAX also believes that these contracts confirm our commitment to the Peoria area, as well as providing an excellent example of our management, logistic processing, labor effectiveness, and reliability for all related endeavors. JIMAX would like to note here that it maintains an internal tracking system, in parallel with Community Development, that can accurately manage our work load of 5000+ unique events with that department yearly. While the

knowledge and processes are not identical, numerous similarities are present, and our investments in capital equipment and training endeavors certainly carry over.

JIMAX believes that the contract amount is sufficient, given our historical data available. In addition, more efficient and cost effective sourcing of planting material, and in house production of mulch allows a greater impact with the same funding, especially in the materials budget. The success of past years' Warehouse District partnership with PeoriaCorps has allowed a far greater amount of work to be achieved, while still maintaining the budgeted amount.

References

City of Peoria Public Works
Sie Maroon, Assistant Public Works Director
smaroon@peoriagov.org
Landscape Services, Herbicide Application, Rain Garden Maintenance, detention basin maintenance, Right of Way clearing and maintenance

City of Peoria Community Development
Joe Dulin, Community Development Director
Weed and Litter abatement, Herbicide application, Vacated private lot maintenance

City of Rock Island Public Works
Luke Vanlandegen
309-732-2261
Levee/street spraying and maintenance, tree removal, landscaping, demolition

East Peoria Sanitary District
Mark Piquard, Management Supervisor
309-678-6775
Large scale levee mowing, native grass maintenance, chemical mowing with boomless

Billing Rate Schedule is attached separately. Our Master Equipment list is included for review as well. Please note that powered hand tools and miscellaneous hand equipment is not listed for brevity and as it is considered incidental to the work. JIMAX maintains a robust selection of powered hand equipment, including chainsaws, string trimmers, augers, blowers, compacters, sod machines and so forth.

Specialized Experience –

JIMAX employs three full time Pesticide Applicators. Our Applicators are licensed in Turf, Ornamental, Right of Way, Aquatics, and Mosquito. Chemical mixes Our project management and executive team includes 3 engineers, and project management for this proposal has research experience in the field of Biology and Crop Sciences. This research was conducted with the University of Illinois

Agricultural Research Service and USDA, and included research with soy, maize, and most notably, *Mischanthus* switchgrass for suitability in Illinois. As a result of this highly skilled leadership and experience, JIMAX has the wherewithal to prepare the deliverables, whether from an engineering, biological, or practical field perspective. JIMAX currently maintains a reference library for Supervisor and crew members, which includes invasive and pest species identification field manuals, tree field manuals, and native and ornamental planting reference texts. JIMAX is also a member of the Illinois Native Plant Society, which provides outreach programs, literature, and training experience.

Evaluation Criteria Delineated Responses

1. Technical Qualifications

Project Manager

Project Manager for current City of Peoria Landscape Services

Illinois Pesticide Applicator in Turf, Ornamental, Right of Way, Aquatics, Mosquito

Agricultural Research with UIUC ARS/USDA soyFACE Project
Involving effects of elevated ozone and CO₂ on soy and maize cultivars
Research on suitability of *Mischanthus* cultivars for Illinois climate and
commercial production for biomass energy content

University of Illinois Mechanical Engineering

Continual review of herbicide practices and industry advancement for best methods

Extensive field experience of pest and herbaceous control chemical application and plant
species identification

Extensive experience with ornamental landscape design, including native species

Tasks:

Overview of project details, capital expenditure, herbicide/pesticide application equipment, purchase, scheduling, and calibration, site evaluations and recommendations, planting design, sourcing, and purchase, meeting with City personnel, quality and site overview on a biweekly basis, community outreach

Project Crew Supervisor

Pesticide Applicator License Right of Way, Ornamental

Field experience with herbicide/pesticide application and plant identification (6+ years)

National Green Infrastructure Certification Program NGICP certificate

OSHA 30 hour completion

Machinery operator

Tasks: Day to day operations of crew, identification and management of invasive and native species, chemical application, review quality and crew on daily basis, management on site with maintenance, planting, instruct crew members of proper procedures and instill good stewardship practices in crew and community, field progress reporting, assistance in preparation of field/site reports for COP

Crew Member

Trained for safe practices, including pesticide PPE and safety concerns, Pesticide Operator

3+ years landscape experience

Trained on various species of concern for landscaped area maintenance

National Green Infrastructure Certification Program NGICP certificate

Tasks: Assist with landscaped area maintenance, identify and manage target species, chemical application, hand weeding, trimming, pruning, mulching

2) Experience/Quality of work

a) JIMAX has numerous recent plant maintenance projects similar in characteristic to this proposal. Most pertinently, JIMAX maintains the areas included on the current proposal listing. The writer believes this represents greater than half of the work as required in the reissued proposal.

1. University and Main Intersection

As noted, this project requires frequent maintenance due to the high visibility of this location. It is maintained on a 7-10 day cycle in order to maintain its appearance. Replantings mostly included native grass as needed. This work is included under the Landscape Services contract with Public Works, is conducted in roughly 6 monthly cycles, and has been ongoing for the past 8 growing seasons (April-Oct).

2. Pennsylvania and Glen Oak Roundabout

This location is included in the Landscape Services contract, and is conducted monthly. Special attention is given to native flowers and their maintenance, both at the beginning of the growth period and at the end of the growing season. Grasses at this location are also maintained with special attention at the beginning of the growth period each year. Maintenance has been conducted for the past 4 growth seasons.

3. North roundabouts (Allen, Alta, Radnor, Hickory Grove) – Maintain landscaping, trim, bagworm treatments, mulch. Additionally, grasses are trimmed down twice a year to provide visibility for lower vehicles

4. Walnut between Washington and Water

Particular care is given to native plantings in this location. It is a high visibility location and gets maintained with trimming of shrubs, grasses, and trees on each cycle to assure both quality of aesthetic value and plant growth requirements. This location is maintained on a 14 day cycle and has been ongoing for 8 years.

5. Warehouse District

Assist PeoriaCorps in their respective locations as requested, and maintain . Survey, plan, and source plant material for volunteer or PeoriaCorps planting. 2018 planting was a resounding success, achieving greater than 95% survival of material along the Washington corridor.

6. War Memorial and Knoxville

This location also requires special care in trimming for native plants and ornamentals. Roses, Grasses, Native Shrubs and Flowers are trimmed per their requirements at least twice per growing season to insure high aesthetic value and growth necessities. This area is maintained by volunteer groups, and any assistance necessary is conducted by JIMAX crews.

7. Pioneer and Allen Detention Basin

This detention basin is maintained yearly. JIMAX has completed numerous detention basin and Right of Way maintenance projects at the direction of Public Works. Included in the scope of this project was mowing and cleaning along the banks of the ditch to maintain vigorous growth of desired plants and reestablish acceptable aesthetics for this location. Special attention was given to maintaining growth of required erosion control species and removing unwanted, invasive growth. This work qualifies for both maintenance and plant stewardship requirements.

8. MacArthur Rain Garden

Trimming, weeding, and winter preparation work for MacArthur Rain Garden planting. This work occurs continually under direction from Public Works staff, and is conducted with the intent to reduce strain on less aggressive species present and encourage over wintering of the native species in this location.

9. Martin Luther King Right of Way Maintenance

Maintenance is conducted at this location to improve safety and visibility concerns on Public Roads adjacent. Work includes tree trimming and removal, removal of invasive and aggressive plant growth, and fostering a conducive habitat for more desirable erosion control plantings.

10. Allen and IL-6 Right of Way clearing

Right of way maintenance at this location included mowing of native grasses and wildflowers to improve safety and aesthetic concerns for the highway entrances and approach stretches. This work is conducted bi-yearly.

11. Washington St. City owned lot clearing

This work continues on a 6 week cycle, and includes wide area grass maintenance in an environmentally sensitive area. It includes mowing, trimming, cleaning, and herbicide treatment as needed. This work has continued for 6 years.

12. Rock River Deforestation and Reclamation

Deforestation of roughly .78 miles of Rock River water side slope, to remove invasive and aggressive species and restore ideal growing conditions for native tree species. Included was herbicide application for resprout and brush undergrowth and planting of native grasses and flowers. Project cost: \$77,000.00

3) Project Cost

Hourly Cost for labor, equipment is attached on Schedule A.

Crew set up time is non billable to City of Peoria, and a crew day generally consists of 7.25 hours

of work. Typical daily operations on this contract cost the City of Peoria \$776.75, for two full time crew members, support equipment, and vehicles. Vehicle time is not billed for the full day, only during operation. Office and management hours, including procurement of necessary materials, are not billed to City of Peoria. Please see further analysis included as Addendum 1.

All equipment is owned, operated, and maintained by JIMAX. Equipment list is attached. Equipment rentals can be sourced in the rare event the city requires circumstantial specialty tooling.

Also realized in this proposal is a cost reduction, both in hourly equipment rate as well as field efficiency with significant new capital invested, including (3) 2023 dump trucks, new 2023 custom spray truck and spray pumping apparatus, Toro wide acre custom spray rig (turfgrass), and GPS rate controller and boomless set ups, which reduces hourly operating costs for fuel and maintenance.

In addition, as a commitment to our ongoing assessment of industry best practices and to provide the best quality service with the lowest tax payer burden, JIMAX employed pre emergent herbicides in both landscaped and ROW concrete areas to achieve long term control while reducing labor costs. With this knowledge and chemical selection, JIMAX reduced bed maintenance labor roughly 35% and road spraying labor roughly 75%, more than offsetting the introduction of new landscaped areas into the maintenance plan without a cost increase. In addition, this allows more road spraying to be achieved in historically less maintained areas, including sidewalk areas on Route 150 from the bridge to Grand, greater residential area spraying in all Council districts, particularly on heritage brick streets, and overall quality increase in bed maintenance and upkeep planting in key high visibility areas. In addition, careful and considered applications of brush control herbicides in ROW areas has eliminated or greatly reduced the need to trim or deforest these areas, while simultaneously providing greater control and vehicular safety. We fully expect similar results this year, with the addition of the above noted efficiency gaining equipment, allowing a greater scope of services with identical or reduced cost.

Also, JIMAX leadership donates its time to this project with volunteer planting of the PEORIA sign on Washington St, assisting with volunteers working at the War and Knoxville landscaped area, and providing logistics and management in board roles with Keep Peoria Beautiful, including committee chair positions for the Great American Clean Up and leadership of the Adopt A Box program, providing equipment and volunteering for Washington St green infrastructure clean up and planting day and soliciting local businesses to take an active role in stewardship of these areas, under KPB and JIMAX direction.

In addition, JIMAX charges no markup on plant material purchasing for this contract, and only enough on chemical to cover delivery, remaining below IDOT specifications. In addition, all chemical and plant material is sourced tax exempt and specifically ear marked for this work.

Anticipated equipment for proposal

1. 2023 Weed seeker selective chemical application truck w/ boomless GPS controller
2. 2023 F550 dump truck qty. 3
3. Toro Wide Acre Turf Spray rig
4. Various Trailers
5. Mowers (2020-current MY)
6. Compact track loader with attachments (2022 Cat 259D)
7. Semi tractor and trailer/water tanker
8. Utility tractor and attachments

9. John Deere 6125R 125 hp tractor with 15 foot batwing brush cutter
10. Miscellaneous hand tools, incidental to labor charges
11. Bucket truck for tree trimming (65 or 85 foot)
12. Deforesting attachment and excavator
13. 12 Ton Water Truck with pumps
14. Tractor with Side arm Mower
15. Mini Hydraulic excavator
16. Wheel Loader with attachments
17. Municipal 4WD articulated tractor with attachment (115 hp)

List of Typical Crew – See 2022 Cost and Labor Analysis, Addendum 1

A typical daily crew consists of 2 crewmembers and 1 or 2 trucks, depending on work to be completed that day and volume of material to remove. A dump truck is taken to remove landscape waste and debris from bed cleaning. Occasionally, we find the need for more man power or different machinery. A tractor with boom sprayer is used for wide area application, compact track loaders and tractors have been used for mowing and detention basin clearing. Peak season and special event clean up usually requires a crew size of 4. Mulching operations generally necessitate a crew size of 5-6, with mulch blower and support equipment.

Project Details

A) Typically, crews are staged and prepped with daily tasks and necessary equipment and sent out to complete related tasks all day. This proposals' scope has a dedicated JIMAX crew, so they have a more narrow focus on tasks to complete and a higher level of expertise in their field. On site, crew members work with Supervisor and independently to achieve goals as outlined by City and JIMAX personnel. Project management meets with Supervisor daily to discuss notes and issues in the field, and personally checks work to confirm expectations and quality standards.

B) Weeds, pests, and diseases are identified in the field by Crew Supervisor on site. This is supported with field literature on common herbaceous pests and native ornamentals used in the Central Illinois area. Also available are manuals on disease and pests. These are traditionally supplied by University of Illinois extension offices and various nursery literature. If any doubt exists, a second opinion will be sought with another Supervisor or project management for a determination. Of course, crew members are also trained on identification and have much practical experience to back this knowledge up. The vast majority of on site weed and pest identification comes directly from the crew member level, with confirmation or questions directed to supervisor on site.

C) Site evaluation and recommendations will be submitted separately

Other considerations

A) JIMAX is very excited to not only commit a local work force to this proposal, but to also increase the knowledge base and experience of local firms. We are committed to being a diverse and qualified local firm for our City of Peoria community and residents. It should also be noted that through our local partners, all outside material and knowledge base will be sourced from local firms with local employees. This includes landscape materials, plant material, erosion control, equipment, tools, and

chemical. In addition to utilizing local expertise and labor force, JIMAX is actively involved in our Greater Peoria Area community organizations and outreach programs, frequently providing volunteer services to these groups.

JIMAX works continuously improving the Peoria Area supporting the following community initiatives:

- 1) Provide Labor and Equipment to Install the art installations with Big Picture
- 2) Provide JIMAX equipment for the drive through barriers at the City of Peoria July 4 celebration. 2017-current
- 3) Donate demolition and landscape work to Habitat for Humanity Peoria. 2016-current
- 4) Donate money and labor for the nonprofit Paws Giving Independence. Service dogs for Veterans. 2008-current
- 5) Operate and provide labor for the Peoria Tireless Project. 2016-2020
- 6) Contribute trucks and labor to the Great America Clean UP 2 times per year 2017-current
- 7) Peoria Historical Society board members and donated labor/services
- 8) Provide tractor, attachments and labor for springtime plow and disc for the 2016-2018 Peoria Community Gardens.
- 9) Donate labor and equipment to Fuller Center for Veteran home repairs, yard clean ups, and refuse removal
- 10) Donate labor and equipment for Peoria Police Department monthly clean up sweeps (ALL COUNCIL DISTRICTS)

B) JIMAX has always been committed to EEO goals and employment for all of Peoria's residents. We employ a diverse pool of employees, of all backgrounds. JIMAX has been an EEO verified vendor since 2012 and continues to improve our labor force skillset. Roughly 50% of our work force are residents of Council Districts 1 and 2, and we strive for at least 35% minority leadership positions in our crews. JIMAX employs seasonal veteran, minority, and female workers in the Peoria area, and continually reaffirm our commitment to our neighborhoods and communities throughout our city. In addition, JIMAX strives to hire from local training resources, including the PeoriaCorps program, insuring a diverse, local, and highly trained workforce.

C) JIMAX strives for sustainability in landscaping design, maintenance, and practices, including internal recycling and production of sustainable hardwood mulch, compost, and planting. All material sourced from the execution of this contract becomes a viable end product to reuse in the same areas.

ADDENDUM 1 – 2022 Labor and Cost Analysis

City of Peoria Landscape Stewardship and Maintenance (Citywide)

- **Crew set up time is non billable to City of Peoria, and a crew day generally consists of 7.25 hours of work. Typical daily operations on this contract cost the City of Peoria \$776.75, for two full time crew members, support equipment, and vehicles. Vehicle time is not billed for the full day, only during operation. Office and management hours, including procurement of necessary materials, are not billed to City of Peoria.**

Key focus Areas:

- Green infrastructure projects – Maintenance, weeding, cut back and trimming, litter, herbicide, leaf clean up
 - Washington St/Jefferson/Adams/all cross streets in Warehouse district sunken beds
 - Macarthur Ave rain garden/Valeska Hinton native prairie bed (very large area)
 - Sunken beds Main and University
 - Assist at Folkers sunken beds as needed
 - Nebraska bioswale
 - Richwoods High School bioswales
 - Adams Pilot project bioswales
- Landscape design and installation with set budgets per location
- War and Knoxville – Assist volunteers as needed/herbicide application/heavy machinery
- Sterling at I-74 – Trimming, weeding, herbicide application, planting as needed
- Sterling at Rockwood - Trimming, weeding, herbicide application, planting as needed
- Allen/Alta roundabout – Cut back grasses for visibility, weeding, herbicide, trimming
- Allen/Hickory Grove – New plantings, grass cut back, weeding, herbicide, trimming
- Alta/Radnor – Cut back grasses, weeding, herbicide, trimming (very large area to cover)
- Fulton Plaza – Maintain planter annual beds, litter, trimming
- City Hall – Annual pole planters, annual planters near doors, litter, trimming
- Sheridan – Annual pole planter install and maintenance
- Main St – Annual pole planters, annual and perennial cement planters at Sheridan
- University – Annual pole planters, cement planters at Col. Terr
- Glen Oak roundabout/New York – Weeding, herbicide, grass cut back, trimming
- City of Peoria Police Department – Leaf clean up, weeding, trimming, herbicide, parking lot spray, annual plantings
- Washington Rose bed – Rose pruning, weeding, herbicide, trimming, litter (large area)
- Washington and Eaton- “Peoria” plantings, annual plantings, brick and bed herbicide, weeding
- Main St at Hoops – Litter and help maintain annual plantings
- Washington Roundabout- Weeding, trimming, pruning, herbicide
- War/Grand - Herbicide application, tree trimming, shrub pruning, weeding
- Kumpf Blvd – Herbicide in medians, trimming, weeding
- Fulton St – Mulch, weed in all roadside beds, Jefferson to Monroe

- Walnut, Washington to Water
- Knoxville/74 Triangle bed, Top of hill at Illinois intersection (partial maint. by IDOT)

Secondary focus areas

- Dries Lane – concrete, gravel/rock area herbicide application. Assist Peoria Corps as needed
- Washington St PW/PPD Storage lot – Tree/brush cut back, herbicide application to lot areas
- Fire Station 14 – General maintenance, herbicide application
- Fire training Academy – Assist as needed, herbicide application
- ESDA – Herbicide application to lot, tower, rock areas. Minor tree/brush trimming
- 3560 SW Adams – Herbicide application, mowing
- Moss to MLK abandoned ROW – Tree cut back as requested, herbicide application
- MLK upper hillside – Trim back and herbicide application for vehicle clearance/sightlines
- Russell st turnabouts -Weeding, trimming, litter
- St James turnabouts – Weeding, trimming, litter
- City parking lots Main/One world/Spring/Adams – Litter/trim/leaf clean
- Madison and Abington -Rose pruning, litter, trimming, weeding, herbicide
- Western and MLK- Weeding, trimming, herbicide
- Spring St pocket parks- Planter maintenance, brick herbicide application, shrub trimming
- Welcome to Peoria Sign SW Adams – Trimming, weeding, herbicide, tree branch removal
- Nebraska/Columbia Terrace – Shrub trimming, weeding, brick paver herbicide application, corner planters
- Gwynn/Pryor – Pocket park, herbicide, litter, trimming
- Lehman at Newman- leaf clean up, herbicide, trimming, pruning
- Heart of Peoria Park W Nebraska – Leaf clean, litter, herbicide, trimming, weeding
- Bigelow – New tree plantings, stake and maintain/water for establishment

Mulch Applications

- Rolling yearly cycle of mulch installation
 - Generally, all locations will get mulched every other year
 - High visibility locations get mulch every year
 - Roughly 475 Cubic yards installed/year
 - Installed with 7 cubic yard mulch blower, heavy machinery, dump trucks etc
 - Installed with preemergent long term weed control
 - Produced by JIMAX grinding operations for COP and non-profit orgs/mulch giveaway

Fall preparation/cut back

- All areas treated for pests as needed
- Grasses and other shrubs cut back as needed, roses pruned, leaves removed, final winter preparations, litter removal
- All sites are prepared for winter, high visibility and secondary locations

Citywide ROW/Street herbicide application

- All arterials, secondaries, and numerous residential sprayed with long term residual control herbicide
- Use of advanced herbicide spraying apparatus for automatic undesirable growth recognition and spraying
- Hillside, detention basin, bridge underdeck, guardrail etc custom spraying as requested by COP PW
- High traffic areas with sign board and attenuator protection (Route 150, War Memorial, Knoxville)
- COP turfgrass herbicide as directed/needed for COP mow routes
- Guardrail string trimming/herbicide at 25 COP locations. Roughly 7200 feet in length
- Roughly 100 centerline road miles maintained
- High visibility locations sprayed 3-4 times/year
- Secondary and residential areas 1-2 times per year
- Pre-emergent and spot spray applications in all COP maintained landscape beds
- Spot spray/trim/clean up for COP pavement preservation operations
- Treatment for teasel/thistle/other difficult species in defined roadside areas
- Brick streets East Bluff and Macarthur areas sprayed full width with long term herbicide

Grinding Operations

- Disposal of COP brush/tree material from PW operations
- Production of mulch used for city property/mulch giveaway/non profit and neighborhood associations
- No cost to COP from these operations other than storms and material generation of a significant magnitude (ice storms, wind storms, heavy rain etc)
- Day to day material from COP is ground, processed, and delivered at no charge to the City

Labor Hours 2022

Total Labor Hours, Landscape Maintenance (exclusive of field supervisors) – 1206 hours

Field Supervisor Hours, Landscape Maintenance (Includes Crew lead and applicator hours) – 1108.75 hours

Total labor hours Landscape Maintenance (all staff) – 2314.75 hours

Mulch blower hours (includes 2 operators) – 62 hours

Grinding operations from storms (Includes 2 operators) – 33 hours

Chemical application truck hours for COP operations billed – 201 hours

Medium duty dump truck hours for COP operations (billed at approximately 30% time) – 564 hours

Labor Hours 2022 (continued)

Office staff, management personnel, procurement, research/certification time all not billed to City of Peoria. 1 hour/day per crew member for set up and take down time also not billed to City of Peoria

Office staff and management time estimated at 115 hours/year

Unbillable crew time estimated at 245 hours/year

Staff assigned

Full time COP assigned landscape maintenance field supervisor – Assigned March-Late Nov

Full time COP landscape maintenance assistant – April-Nov

Chemical Applicators (4 on staff, certified in 6 categories. Required to specify and mix chemicals in Illinois. Min 1 required per company to apply herbicide. Must be certified in EACH category to be sprayed) – Assigned to COP for 4 routes per year and requested COP assignments as needed. Long term herbicide substantially reduces labor hours for road spraying. Almost 65% reduced labor time with better application methods and chemical

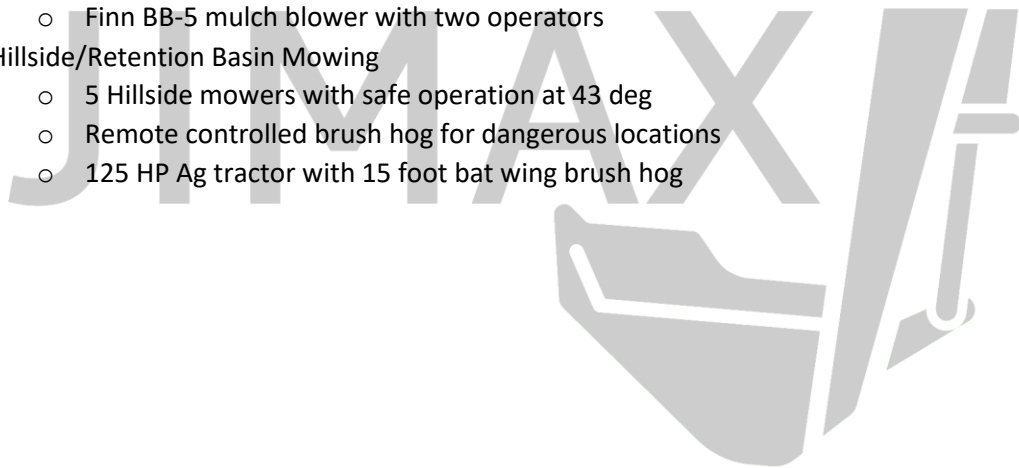
Chemical Operators (lower classification than applicator, certified to safely apply pesticides, but not specify or mix them – required for all persons spraying in Illinois) – Assigned for 4 routes per year

As needed staff – Mulch blower operators, heavy equipment operators, tree workers, extra landscape maintenance assistants in peak season, watering crew, planting staff, management and oversight, landscape design, hardscape workers, grinding operators, truck drivers, crane operators

Continued on next page

Standard Crew(s) assigned

- Maintenance crew – 1 landscape supervisor, NGICP certified and 1 assistant landscape laborer
 - Med duty dump truck, or water truck as needed for assignments
 - Misc. hand weeding tools, pruners and power equipment as needed
 - Full time assignment to COP, landscape maintenance on continuous cycle 5 days/week
 - As needed extra labor for June/July and larger landscape installation projects
- Herbicide application crew
 - Chemical application truck with automated WeedSeeker system, booms and boomless systems hand reels, pumps, herbicide tanks etc.
 - Tractor or self-propelled boom sprayer with wand – turfgrass and inaccessible areas
 - Granular or spray applications to landscape bed areas
- Mulch Application Crew
 - Medium duty dump trucks as required (x2)
 - Pre staged mulch piles with semi trailers
 - Skid steer loader and operator
 - Finn BB-5 mulch blower with two operators
- Hillside/Retention Basin Mowing
 - 5 Hillside mowers with safe operation at 43 deg
 - Remote controlled brush hog for dangerous locations
 - 125 HP Ag tractor with 15 foot bat wing brush hog



ADDENDUM 2 – Hourly Costs

Schedule A, Landscape Stewardship and Maintenance Cost Schedule

Hourly Pricing

Project Management Services (Site evaluations, recommendations) --- \$56

Project On Site Supervisor --- \$45

Labor with Hand tools --- \$38

Commercial Mower – \$26

Selective Spray Truck — \$60

Toro Multi-Pro 1200 wide acre sprayer - \$30

Dump Truck 2 ton — \$50

Dump Truck with operator 7 ton – \$85

Semi Tractor Trailer with operator--- \$100

Chipper – \$55

Bucket truck 65 or 85 foot – \$80

Mulch Blower – \$80

Landscape Vacuum – \$50

Hillside/remote controlled mower 45 degree operation with operator - \$95

Compact Track Loader and Attachments with Operator – \$95

Wide Acre Mower 15' deck- \$50

Vermeer Mini Track Loader w operator - \$80

Utility Tractor and Attachments with Operator --- \$76

Tractor with Side Arm Mow attachment and operator --- \$125

Wheel Payloader 4 CYD w/operator – \$130

20 Ton Hydraulic Excavator with 36” FECON Deforesting attachment and operator --- \$290

12 ton water truck with pumps – \$72

HG6000 Horizontal Grinder 775 hp with loading equipment and operator- \$505.00

Material Markup – 7%

Specific Site Evaluation and Recommendation to Return to As-Planted

ADAMS ST PLANTER BAL017 (North Corner Adams and Oak St.)

Evaluations:

Description of area

Bed is located on North corner of Adams and Oak Streets

Area receives strong sunlight, minimal restrictions from neighboring buildings and plantings

Not recommended for plantings requiring shade or part shade

As planted listing includes:

- (3) Gro-Low Fragrant Sumac
- (6) Zagreb Threadleaf Coreopsis

Notes

- Site is in need of trimming and general maintenance, including weeding of undesirable plants
- Site appears to have satisfactory plant growth and survival rates
- Soil is a sandy mixture with amendments for water retention and organic content

Recommendations

- Coreopsis is recommended for pruning in the spring, however it will be acceptable to prune in Autumn if it will better the timeline of maintenance
- Sumac should be pruned to reduce size and improve aesthetic characteristics. This operation can happen through Autumn and Late Winter
- Leaves and landscape waste should be removed before winter, in order to reduce organic matter decomposing throughout the dormant period
- Mulch can be applied in Spring for improved weed suppression and aesthetics

Pictures and drawings are attached for review

← ADAMS →



NOTES: BAL017

- A. GRO-LOW FRAGRANT SUMMAC
- B. ZAGREB THREDLEAF COREOPSIS

JIMAX LANDSCAPE LLC.

DRAWN BY: JAMES KOSNER

DATE: 17-10-2016

→ OAK →



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Pictures from BAL017 North Corner of Adams and Oak



Specific Site Evaluation and Recommendation to Return to As-Planted

ADAMS ST PLANTER BAR009 (South Side Adams St./BOX ADAMS RIGHT)

Evaluations:

Description of area

Bed is located on South side of Adams St. roughly equidistant from Oak and Persimmon Streets
Area receives strong mid day sunlight with partial shade, minimal restrictions from neighboring buildings and plantings until late afternoon

Plants requiring Sun or Part shade will thrive in this location

As planted listing includes:

- (4) Little Devil Ninebark
- (12) Stella De Oro Daylily
- (1) Fall Fiesta Sugar Maple

Notes

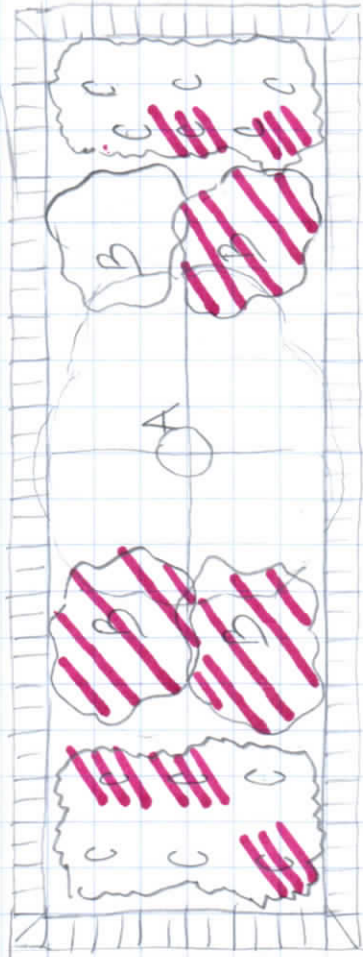
- Site is in need of trimming and general maintenance, including weeding of undesirable plants
- Site appears to have unsatisfactory plant growth and survival rates
- Soil is a sandy mixture with amendments for water retention and organic content
- Little Devil Ninebark plantings have not succeeded in this location, with 3 fully barren and the fourth devoid of 80% of leaf coverage
- Sugar maple is in good health
- Plantings have increased stress from salt runoff and plowing operations in winter

Recommendations

- Ninebark plantings are recommended to be removed from this location. Replanting can be successful in this location or a different species chosen for different characteristics
 - American Barberry (*Berberis canadensis*) is native to Illinois and exhibits similar characteristics and temperament to more traditional cultivars of Ninebark species as an alternative
 - Ninebark and Barberry are both suited to this location and will tolerate the soil
- Daylily requires dead leaving care in the Autumn, or complete pruning near the ground
- Sugar Maple may require slight hand pruning for shape and growth
- Leaves and landscape waste should be removed before winter, in order to reduce organic matter decomposing throughout the dormant period
- Mulch can be applied in Spring for improved weed suppression and aesthetics
- Soil mixture is well suited for drainage specifications of stormwater diversion, but poorly suited to plant health
 - Soil composition is far too sandy, with too little organic and water retention capabilities
 - Soil in replantings should be replaced in a larger diameter around the plantings

Pictures and drawings are attached for review

← ADAMS →



 = DEAD PLANTINGS

NOTES: BAR009

A. FALL FIESTA SUGAR MAPLE

B. LITTLE DEVIL NINEBARK

C. STELLA DE ORO DAYLILY

JIMAX LANDSCAPE LLC.

DRAWN BY: JAMES KOSNER

DATE: 17-10-2016

2

ASSET LIST - JIMAX Corp. & JIMAX Landscape LLC

1-Sep-19

item	year	PROPERTY	model	description					replacement	value	yrs	purchase	Status
1	1	2000 Clark st	16000 sq ft	2 acres					\$48,000.00	\$48,000.00	15	Aug-15	Active
2	2	2008 Clark st	none	1.2 acres					\$18,000.00	\$18,000.00	15	Dec-15	Active
		Clark 7 ac								\$80,000.00		Mar-22	
3	3	3545 SW JIMAX	10000 sq ft	2.32					\$145,000.00	\$145,000.00	15	Mar-18	Active
TOTAL									\$211,000.00	\$291,000.00			

item	year	TRUCKS Class 6	model	wheels	cab	engine trans	body	color	replacement	value	yrs	purchase	Status	
4	1	2007	dodge ram	1500	4x4 SRW	quad	gas auto	pickup	black	\$0.00	\$9,000.00	5	start	SOLD 2017
5	2	2012	dodge ram	2500	4x4 SRW	regualr	gas auto	flatbed 8'	white	\$30,000.00	\$16,000.00	5	start	Active
6	3	2006	ford	F350	2x4 SRW	regular	gas auto	flatbed 8'	white	\$0.00	\$6,500.00	5	start	SOLD 2017
7	7	2003	ford	F350	4x4 DRW	regular	diesel stick jarrod	pickup 8'	blue	\$38,000.00	\$9,000.00	5	start	Active
8	4	2008	ford	F450	4x4 DRW	crew cab	diesel auto jim	pickup 8'	white	\$58,000.00	\$17,000.00	5	start	Active
9	5	2008	ford	F550	4x4 DRW	regular	diesel auto	dump 8'	white	\$52,000.00	\$14,000.00	5	start	Active
10	6	2006	ford	F350	4x4 SRW	regular	diesel auto	mechanics 9'	white	\$43,000.00	\$8,000.00	5	Dec-15	Active
11	7	2004	ford	F350	4x4 SRW	extended	diesel auto columbus	flatbed 8'	blue	\$42,000.00	\$7,000.00	5	Sep-15	Active
13	8	2000	ford	F550	4x4 DRW	regular	diesel auto	dump 9'	red	\$52,000.00	\$8,000.00	3	start	Active
14	9	2002	ford	F550	4x4 DRW	regular	diesel auto	dump 9'	yellow	\$52,000.00	\$8,000.00	3	start	Active
15	10	1999	ford	F550	4x4 DRW	regular	diesel auto	bucket	white	\$0.00	\$8,000.00	3	start	SOLD 2017
16	11	1999	ford	F350	4x4 SRW	regular	diesel auto mexican	flatbed 9'	red	\$38,000.00	\$6,000.00	3	start	Active
17	12	2000	ford	F350	4x4 DRW	crew cab	diesel auto	pickup 6.5'	white	\$45,000.00	\$6,800.00	3	start	Reserve
18	13	1999	ford	F150	4x4 SRW	crew cab	gas auto	pickup 6.5'	tan	\$0.00	\$4,000.00	3	May-17	SOLD 2017
19	14	2018	ford	F450		reg	gas auto	flatbed	white	\$42,000.00	\$40,000.00	3	Mar-18	Active
20	15	2018	ford	f450		reg	gas auto	flatbed	white	\$42,000.00	\$40,000.00	3	Mar-18	Active
21	16	2018	ford	f450		reg	gas auto	flatbed	white	\$42,000.00	\$40,000.00	3	Mar-18	Active
		2015	ford	f250	4x4 SRW	ext	6.2L Auto	pickup	maroon	\$40,000.00	\$28,000.00		May-21	Active
		2021	Ford	f450	4x4 DRW	ext	7.3L Auto	flatbed	white	\$60,000.00	\$54,000.00		Apr-21	Active
		2021	Ford	f550	4x4 DRW	reg	7.3L Auto	dump, central	white	\$85,000.00	\$76,000.00		Aug-21	Active
		2012	Ford	f450	2x4 DRW	reg	6.8L auto	flatbed	white	\$42,000.00	\$19,000.00		Mar-21	Active
		2022	ford	f450	4x4	reg	7.3 auto	Flatbed	white	\$70,000.00	\$70,000.00		Oct-22	Active
		2022	ford	f450	4x4	reg	7.3 auto	dump, central	white	\$90,000.00	\$90,000.00		Oct-22	Active
		2022	ford	f550	4x4	reg	7.3 auto	dump, central	white	\$90,000.00	\$90,000.00		Oct-22	Active

item	year	TRUCKS Class 6	model	wheels	cab	engine trans	body	color	replacement	value	yrs	purchase	status	
22	14	2006	ford	F350	2x4 DRW	regular	diesel auto	flatbed 12'	white	\$42,000.00	\$8,900.00	0		Active
23	15	2008	ford	F450	2x4 DRW	regular	gas auto	chassis cab	white	\$40,000.00	\$10,000.00	3	Jan-16	Active
24	16	2006	ford	F550	2x4 DRW	regular	diesel auto	chassis cab	white	\$45,000.00	\$12,000.00	3	Jan-16	Active
25	17	2010	ford	F550	2x4 DRW	regular	gas auto	chassis cab	white	\$45,000.00	\$15,000.00	3	Jan-16	Active
26	18	2010	ford	F550	2x4 DRW	regular	diesel auto	chassis cab	white	\$45,000.00	\$15,000.00	3	Mar-17	Active
27	19	2006	ford	F250	2x4	regular	gas auto	pickup 8'	white	\$38,000.00	\$800.00		Jul-17	Reserve
28	20	1999	ford	F350	2x4	regular	diesel auto	chassis cab	white	\$38,000.00	\$1,500.00		Jan-17	Reserve
29	21	2001	ford	F350	2x4	crew	diesel auto	chassis cab	red	\$32,000.00	\$1,800.00		Jul-17	Reserve
	22	2007	Ford	F250	4x4	extended	gas auto	mechanics 9'	white	\$39,000.00	\$6,000.00		Jul-19	Active
	23	2013	Ford	F550	4x4 DRW	extended	diesel auto	Flatbed 13'	white	\$52,000.00	\$26,000.00		Jun-19	Active

										TOTAL	\$1,469,000.00	\$771,300.00		
item	year	Class 7 Trucks	model	wheels	cab	engine	trans	body	color	replacement	value	ysr	purchase	Status
30	1	1987	ford	L8000	2x6	regular	diesel auto	dump	green	\$65,000.00	\$4,200.00	3	start	Active
31	2	1979	ford	cab over	2x6	regular	diesel auto	flatbed	red	\$58,000.00	\$3,200.00	3	start	Sold
32	3	1989	ford	F800	2x6	regular	diesel manual 6sp	flatbed crane	black	\$89,000.00	\$9,000.00	3	Mar-16	Active
33	4	1995	ford	L9000	3x10	regular	diesel automatic	salt bed plow	white	\$120,000.00	\$5,400.00	3	Dec-16	Active
34	5	1995	ford	L9000	3x10	regular	diesel automatic	salt bed plow	white	\$120,000.00	\$5,000.00	3	Aug-17	Active
35	6	2003	sterling	tandem	3x10	regular	diesel manual 6sp	dump salt plow	red	\$86,000.00	\$17,500.00	3	May-17	Active
36	7	2006	gmc	4500	2x6	regular	gas manual 6 sp	60' bucket	orange	\$120,000.00	\$20,000.00	3	Mar-17	Active
	8	2012	international	8600	Tandem	Dump	Diesel manual 8 sp	dump	yellow	\$165,000.00	\$26,000.00		Mar-19	Active
	9	2013	Ford	f750		regular	6.7 cummins manual	90' bucket	orange	\$295,000.00	\$76,000.00		Oct-21	active
		2009							TOTAL	\$1,118,000.00	\$166,300.00			
item	year	Class 8 Truck Tractor	model	wheels	cab	engine	trans	body	color	replacement	value	ysr	purchase	Status
37	1	1996	peterbilt	379	3x10	conv no sleep	Cum 13 diesel 10sp	truck tractor	blue	\$0.00	\$0.00	3	start	SOLD 2018
38	2	2003	sterling	a9500	3x10	conv no sleep	CAT 12 diesel 10sp	truck tractor	yellow	\$0.00	\$0.00	3	Jun-16	SOLD 2018
39	3	1998	freightliner	fld 120	3x10	conv sleep	CAT 15 diesel 10 sp	truck tractor	red	\$0.00	\$0.00	3	Apr-16	SOLD 2019
40	4	2008	freightliner	fld 120	3x10	conv no sleep	MBE diesel 10 sp	truck tractor	white purple	\$125,000.00	\$10,800.00	3	Dec-16	Active
41	5	2000	western star	4900	3x10	conv no sleep	CAT 12 diesel 10sp	truck tractor	white	\$125,000.00	\$12,800.00	3	Feb-17	Active
42	6	2001	western star	4900	3x10	conv no sleep	CAT 12 diesel 10sp	truck tractor	white	\$125,000.00	\$12,500.00	3	Mar-17	Reserve
43	7	1999	sterling	a9500	3x10	conv no sleep	Cum 13 diesel 10sp	truck tractor	white	\$0.00	\$0.00	3	Jun-17	SOLD 2018
44	8	2014	international	prostar	2x10	conv no sleep	Cum 13 diesel 10 sp	truck tractpr	white	\$125,000.00	\$125,000.00	3	Dec-17	Active
45	9	2012	international	prostar	2x10	conv no sleep	Man 13L diesel 10 sp	truck tractpr	orange	\$125,000.00	\$11,900.00	3	Sep-17	Active
46	10	2012	international	prostar	2x10	conv no sleep	Man 13L diesel 10 sp	truck tractor	orange	\$125,000.00	\$10,000.00	3	Oct-17	Active
47	11	2012	international	transtar	2x10	conv no sleep	Man 13L diesel 10 sp	truck tractor	white	\$125,000.00	\$11,000.00	3	Oct-17	Active
		2012	international	prostae	2x10	conv no sleep	man 13L diesel 10 sp	truck tractor	orange	\$125,000.00	\$7,000.00	3	Oct 2019	Active
		2007	Kenworth	t800			CAT C12 10 sp	truck tractor	red	\$125,000.00	\$40,000.00		May-21	Active
		2003	Kenworth	T800			C15 18 spd		green	125000	40000		2022	
		1998	Kenworth	T800			N14 Red top		white	\$125,000.00	\$40,000.00		Jun-22	
		2015	international	Prostar			ISX 15L		red	\$145,000.00	\$32,000.00		Mar-22	
									TOTAL	\$1,520,000.00	\$353,000.00			
item	year	Class 8 Trailers	model	wheels	cab	suspension	body	color	replacement	value	ysr	purchase	Status	
48	1	2001	talbert	semi trailer	2axle DRW	35 ton	air ride	lowboy	red	\$68,000.00	\$13,900.00	5	start	active
49	2	1998	fontaine	semi trailer	3axle DRW	70 ton	spring	low boy	black	\$89,000.00	\$30,000.00	5	Jun-16	active
50	3	1978	rogers	semi trailer	2axle DRW	25 ton	spring	lowboy	yellow	\$68,000.00	\$7,500.00	5	Apr-16	sold
51	4	2003	trailstar	semi trailer	2axle DRW	28'	spring	dump	red steel	\$42,000.00	\$25,000.00	5	start	active
52	5	1974	evans	semi trailer	2axle DRW	26'	spring	dump	aluminum	\$0.00	\$0.00	5	Apr-16	Scrap 2018
53	6	1992	hil-bilt	semi trailer	2 axle DRW	24'	spring	dump	yellow steel	\$42,000.00	\$10,000.00	5	Jun-16	active
54	7	1967	dorsey	semi trailer	2 axle DRW	22'	spring	dump	red steel	\$42,000.00	\$5,000.00	5	Sep-16	active
55	8	2018	east	semi trailer	2 axle DRW	28'	spring	dump	black steel	\$42,000.00	\$42,000.00	5	Sep-17	active
56	9	2003	dierzen	semi trailer	2 axle DRW	22'	spring	dump	red steel	\$42,000.00	\$9,800.00	5	Aug-17	active
57	10	2007	trailco	semi trailer	2axle DRW	22'	spring	dump	gray steel	\$42,000.00	\$19,000.00	5	Aug-17	active
58	11	1997	trailstar	semi trailer	2axle DRW	45'	air ride	walking floor	aluminum	\$72,000.00	\$17,000.00	5	start	reserve
59	12	2001	travis	semi trailer	2axle DRW	48'	spring	walking floor	aluminum	\$72,000.00	\$23,000.00	5	Mar-16	active

60	13	1996	J&J	semi trailer	3axle DRW	39'	spring	dump	aluminum	\$56,000.00	\$18,500.00	5	Jan-17	active
61	14	1999	ravens	semi trailer	2axle DRW	45'	spring	walking floor	aluminum	\$72,000.00	\$33,000.00	5	Dec-16	sold
62	15	2018	east	semi trailer	2axle DRW	48'	spring	walking floor	aluminum	\$72,000.00	\$72,000.00	5	Sep-17	active
63	16	2018	east	semi trailer	2axle DRW	48'	spring	walking floor	aluminum	\$72,000.00	\$72,000.00	5	Sep-17	active
64	17	1999	usst	semi trailer	3axle DRW	37'	spring	dump	aluminum	\$58,000.00	\$9,800.00	5	Sep-17	active
65	18	2019	east	semi trailer	2axle DRW	48'	spring	walking floor	aluminum	\$72,000.00	\$72,000.00	5	Jan-18	active
66	19	2006	J&J	semi trailer	2axle DRW	45'	spring	walking floor	aluminum	\$32,000.00	\$9,000.00		Aug-18	reserve
67	20	1996	freuhauf	semi trailer	1 axle DRW	48'	air ride	van	aluminum	\$35,000.00	\$1,200.00	5	Jun-16	active
68	21	1978	freuhauf	semi trailer	2 axle DRW	45'	spring	van	aluminum	\$38,000.00	\$400.00	5	Oct-16	active
		2021	MTM	semi trailer		28'	spring	dump	steel	\$45,000.00	\$45,000.00		Oct-21	active
		2022	MTM							\$47,000.00	\$47,000.00		Mar-22	active
		2022	MTM							\$47,000.00	\$47,000.00		Mar-22	active
									TOTAL	\$1,267,000.00	\$629,100.00			
item	year	Class 6 Trailers		model	wheels	cab	engine trans	body	color	replacement	value	yrs	purchase	Status
69	1	1990	farm	gooseneck	3axle SRW	30'		96 deck over	black	\$0.00	\$0.00	3	start	SOLD 2017
70	2	2013	elite	gooseneck	2axle DRW	30'		96 deck over	black	\$9,500.00	\$8,200.00	3	start	active
71	3	1988	holden	bumper pull	3ax3axle SRW	28'		96 deck over	red	\$6,700.00	\$3,000.00	3	start	active
72	4		trailerman	bumper pull	2axle SRW	38'		96 equipment	black	\$6,700.00	\$3,200.00	3	start	sold
73	5		cronkite	bumper pull	2axle SRW	24'		96 equipment	black	\$6,700.00	\$3,800.00	5	start	active
74	6		big tex	bumper pull	2axle SRW	26'		96 equipment	black	\$6,700.00	\$3,800.00	3	start	active
75	7		no brand	bumper pull	2axle SRW	24'		96 equipment	black	\$4,800.00	\$2,800.00	3	start	active
76	8		no brand	bumper pull	2axle SRW	24'		96 equipment	black	\$4,800.00	\$2,800.00	3	start	active
77	9		tow man	bumper pull	2axle SRW	24'		96 equipment	black	\$4,800.00	\$3,000.00	3	Apr-16	active
78	10		M & M	bumper pull	2axle SRW			96 deck oover	black	\$4,800.00	\$3,800.00	3	Apr-17	active
79	11		shur pull	bumper pull	2axlw SRW	24'		102 deck over	black	\$4,800.00	\$3,000.00	3	May-17	active
80	12		tow master	gooseneck	2 axle SRW			dump trailer	black	\$7,700.00	\$4,200.00	5	Jun-17	active
81	13	2007	royal	bumper pull	1axle SRW	6'x12'		enclosed	white	\$0.00	\$0.00	3	start	SOLD 2017
82	14	2007	royal	bumper pull	1axle SRW	6'x12'		enclosed	white	\$0.00	\$0.00	3	start	SOLD 2017
83	15	2016	mesa ridge	bumper pull	2axle SRW	30'			brown	\$66,000.00	\$29,000.00	5	Mar-17	active
84	16	2018	PJ Trailer	bumper pull	2 axle SRW	24'		102 deck over	black	\$5,700.00	\$5,700.00	5	Mar-18	active
85	17	2018	PJ Trailer	bumper pull	2 axle SRW	24'		102 deck over	black	\$5,700.00	\$5,700.00	5	Mar-18	active
86	18	2018	PJ Trailer	bumper pull	2 axle SRW	24'		102 deck over	black	\$5,700.00	\$5,700.00	5	Mar-18	active
		2020	PJ Trailer	bumper pull	2 axle SRW		24	102 deck over	black	\$5,700.00	\$5,700.00		Jul-20	active
									TOTAL	\$156,800.00	\$93,400.00			
item	year	PLOWS		model	wheels	body	engine trans	body	color	replacement	value	yrs	Purchase	Status
87	1	2012	western	8-10'	wideout					\$8,500.00	\$5,500.00	5	start	active
88	2	2012	western	8-10'	wideout					\$8,500.00	\$5,500.00	5	start	active
89	3	2013	western	8-10'	wideout					\$8,500.00	\$5,500.00	5	start	active
90	4	2012	western	8-10'	wideout					\$8,500.00	\$5,500.00	5	start	active
91	5	2000	boss	8.5'	V-plow					\$5,600.00	\$3,800.00	3	start	active
92	6	2000	boss	8.5'	V-plow					\$5,600.00	\$3,800.00	3	start	active
93	7	2004	western	8.5'	ultramount	white drw				\$4,200.00	\$3,200.00	3	start	active
94	8	2000	western	8.5'	ultramount					\$4,200.00	\$2,800.00	3	start	active
95	9	1999	western	7.5"	unimount	mexican truck				\$300.00	\$2,000.00	3	start	active
96	10	2010	western	7.5'	HTS					\$3,200.00	\$2,000.00	3	start	active
97	11	1999	glendall	10'	highway plow	ford L8000				\$12,500.00	\$4,200.00	3	start	active

98	12	2000	meyer	9'	central hyd	yellow dump				\$4,800.00	\$2,800.00	3	start	active
100	13	2000	boss	9'	central hyd	red dump				\$4,800.00	\$2,800.00	3	start	active
101	14	2000	fisher	9'	central hyd	white dump				\$4,800.00	\$2,800.00	3	start	active
102	15	2012	protec	8'	boxplow					\$3,560.00	\$2,800.00	3	start	active
103	16	2014	veterans	8'	boxplow					\$2,000.00	\$1,700.00	3	start	active
104	17	1995	highway	12'	highway plow	ford L9000				\$12,500.00	\$4,200.00	3	Aug-17	active
105	18	1995	highway	12'	highway plow	ford L9000				\$12,500.00	\$4,200.00	3	Dec-16	active
106	19	2003	highway	10'	highway plow	sterling				\$12,500.00	\$4,200.00	3	May-17	active
107	20		boss	9' 2"	V-plow					\$3,800.00	\$2,500.00	3	Oct-16	active
108	21		boss	9' 2"	V-plow					\$3,800.00	\$1,000.00	3	Nov-16	active
109	22		boss	8' 6"	V-plow					\$3,800.00	\$1,500.00	3	Nov-16	active
110	23		boss	9'	straight					\$3,200.00	\$1,800.00	3	Nov-16	active
		2019	boss	9'2"	V-plow					\$4,800.00	\$4,800.00		Nov-18	active
			boss	9'2"	Stainless V					\$3,200.00	\$3,200.00		Nov-18	active
111	24		boss	10'	straight					\$3,200.00	\$2,000.00	3	Nov-16	active
112	25		western	8'	Vbox Salter	stainless	stryker	electric		\$6,400.00	\$6,400.00	3	Dec-17	active
113	26		western	11'	Vbox Salter	stainless		gasoline		\$11,000.00	\$750.00	3	Jan-19	active
114	27		western	11'	Vbox Salter	stainless		gasoline		\$11,000.00	\$1,500.00	3	Jan-19	active
115	28		salt dog	8'	Vbox Salter	stainless		gasoline		\$4,800.00	\$900.00	3	Nov-18	active
116	29		meyer	8'	Vbox Salter	poly		electric		\$3,800.00	\$900.00	3	Oct-17	active
			2021 PLOWS MUST ADD							\$120,000.00				
			2021 salters add		2022 salters add									
			2022 plows add		2022 snow rators									
										TOTAL	\$189,860.00	\$216,550.00		
item	year	MOWERS	model	wheels	body	engine trans	body	color	replacement	value	yr	purchase	status	
117	1	2013	Toro	grand stand	54"	gas				\$8,000.00	\$6,500.00	5	start	active
118	2	2006	Toro	zero turn	60"	diesel				\$10,500.00	\$6,000.00	5	start	active
119	3	2005	Toro	zero turn	60"	repower	gas			\$9,000.00	\$4,500.00	3	start	active
120	4	2005	Toro	zero turn	48"		gas			\$8,000.00	\$3,000.00	3	start	active
121	6	2011	Toro	grand stand	54"		gas			\$8,000.00	\$4,500.00	3	start	active
122	7	2009	Toro	grand stand	54"		gas			\$8,000.00	\$3,800.00	3	start	active
123	8	2000	Toro	proline	54"	repower	gas			\$3,200.00	\$2,000.00	3	start	active
124	9	1999	Toro	proline	48"		gas			\$3,200.00	\$1,800.00	3	start	parts
125	10	1999	Toro	proline	42"	repower	gas			\$3,200.00	\$1,800.00	3	start	parts
126	11	1999	Toro	proline	36"		gas			\$3,200.00	\$1,875.00	3	start	active
127	12	2012	Toro	push mower	commercial		gas			\$1,875.00	\$1,500.00	3	start	active
128	13	2008	Toro	push mower	professional		gas			\$895.00	\$500.00	3	start	active
129	14	2015	Toro	grand stand	54"		gas			\$8,000.00	\$3,500.00	3	Apr-17	active
130	15	2015	Toro	grand stand	54"		gas			\$8,000.00	\$3,500.00	3	Apr-17	active
131	16		Gravelly	z turn	60"		gas			\$9,800.00	\$4,500.00	3	Sep-16	active
132	17		Toro	ground master	72"		diesel			\$25,000.00	\$4,500.00	3	May-16	active
133	18		Toro	ground master	60"		gas			\$18,000.00	\$1,000.00	3	Jul-16	active
134	19		trackless	high pivot 115 hp	15' WAM		diesel			\$110,000.00	\$9,000.00	3	Apr-17	active
135	20	20'3	toro	grandstand	52		gas			\$8,000.00	\$2,800.00		Jul-17	active
136	21	2013	toro	grandstand	52		gas			\$8,000.00	\$2,800.00		Jul-17	active
137	22	2013	toro	grandstand	52		gas			\$8,000.00	\$2,800.00		Jul-17	active
		2016	toro	grand stand	52		gas			\$8,000.00	\$4,000.00		Jul-19	Active
138	23	2014	toro	grandstand	52		gas			\$8,000.00	\$1,800.00		Sep-18	active

		2006	woods	15' WAM pull			counted below, implements							
	24	2010	Deweze	ATM72 slope	72"		diesel		\$40,000.00	\$7,500.00		Mar-19	Active	
			wright 61 zk	2022			37 hp gas		\$16,500.00	\$16,500.00				
			wright 61 zk	2021			37		\$16,500.00	\$16,500.00				
			wright 61 zk	2021			37		\$16,500.00	\$16,500.00				
			wright 61 zk	2019			32 hp gas kohler		\$16,500.00	\$16,500.00				
			wright 72 zk	2013			37 hp gas		\$12,000.00	\$16,500.00				
			Deweze 144	2012	144"		94 hp diesel		\$22,000.00	\$16,500.00				
			kut kwik	2018	72		36 diesel		\$27,500.00	\$16,500.00				
									TOTAL	\$285,870.00	\$200,975.00			
	item	year	CONSTRUCTION	model	wheels	body	engine trans	body	color	new	value	yrs	purchase	status
	139	1	2013	Caterpillar	316E	excacator				\$255,000.00	\$136,000.00	7	Dec-18	active
	140	2	2014	Caterpillar	316E	excavator				\$255,000.00	\$142,000.00	7	Dec-16	active
			2015	Caterpillar	316E	excavator				\$255,000.00	\$162,000.00		Dec-20	active
	141	3	2013	Caterpillar	289C2	track loader				\$68,000.00	\$38,000.00	7	start	active
	142	4	2018	Caterpillar	299D2XHP	track loader				\$89,000.00	\$89,000.00	7	Nov-17	active
	143	5	2013	Caterpillar	259 C	track loader				\$52,000.00	\$39,870.00	7	start	active
	144	6	2016\	Caterpillar	930 K	wheel loader	medium			\$188,000.00	\$112,000.00	5	Dec-18	active
			2018	Caterpillar	950M	wheel loader				\$220,000.00	\$154,000.00		Mar-22	
			2022	Caterpillar	259D2	skid				\$60,000.00	\$60,000.00		Jun-22	
			2017	John Deere	6125M	tractor				\$165,000.00	\$94,000.00		May-22	
	145	7	2009	Bobcat	359	mini excavator				\$42,000.00	\$18,000.00	5	start	active
	146	8	2000	John Deere	444	wheel loader				\$68,000.00	\$24,000.00	3	Jun-16	active
	147	9	2000	JLG	60	boom lift				\$68,000.00	\$12,000.00	3	Jan-17	active
	148	10	2018	Vermeer	925 TX	Mini loader				\$38,000.00	\$38,000.00	2	Feb-18	active
		11	1999	Caterpillar	914G	wheel loader				125,000	\$15,000.00		Feb-19	Active
			2018	Caterpillar	299XHP Remote cont	track loader				\$130,000.00	\$89,000.00		Nov 2019	Active
			2016	Caterpillar	950M	wheel loader				\$235,000.00	\$140,000.00		Oct-21	active
			2011	Vermeer	HG6000	Grinder 775 hp				\$550,000.00	\$245,000.00		Mar-19	Active
			2021	Rayco	RG80	stump grinder				\$82,000.00	\$62,000.00		Sep-21	active
			2019	Morbark	BB5	wood chipper	1821			\$105,000.00	\$82,000.00		Sep-20	active
			2020	Finn	BB5	mulch blower				\$98,000.00	\$98,000.00			
										TOTAL	\$3,023,000.00	\$1,849,870.00		
	item	year	ATTACHMENTS	model	wheels	body	engine trans	body	color	new	value	yrs	purchase	status
	149	1	2005	Pladium	sweepster	broom				\$5,800.00	\$3,000.00	3	start	active
	150	2	2007	Pladium	60"	harley rake				\$5,800.00	\$3,500.00	3	start	active
	152	3	2014	Case	60"	snow bucket				\$2,800.00	\$2,400.00	3	start	active
	153	4	2007	Diamond	60"	grapple				\$5,700.00	\$2,200.00	3	start	active
	154	5	2014	Extreme	72"	brush cutter				\$4,200.00	\$3,500.00	3	start	active
	155	6	2007	Vermeer	BC1000	chipper				\$45,000.00	\$18,000.00	5	start	active
	156	7	2015	misc outdoor power	saws, blowers,weed wackers,spray washers, welders.compressors					\$21,500.00	\$21,500.00	3	start	active
	157	8		masey ferguson	50 hp	tractor				\$21,000.00	\$1,500.00	3	Jan-16	active
	158	9		masey ferguson	3pt	brush hog				\$3,800.00	\$500.00	3	Jan-16	active
	159	10		masey ferguson	3pt	seeder				\$4,200.00	\$2,000.00	3	Jan-16	active
	160	11		masey ferguson	3pt	pulverizer				\$1,500.00	\$1,000.00	3	Jan-16	active
	161	12		masey ferguson	3pt	2 bottom plow				\$1,800.00	\$500.00	3	Jan-16	active
	162	13		masey ferguson	3pt	rake				\$1,200.00	\$200.00	3	Jan-16	active
	163	14		masey ferguson	3pt	weed sprayer				\$2,300.00	\$1,500.00	3	Jan-16	active

164	15		ford	75 hp	tractor				\$21,000.00	\$8,500.00	3	Oct-16	active
165	16		ford	15'	3 finish mower				\$24,000.00	\$7,800.00	3	Oct-16	active
166	17		john deere	72"	brush hog				\$3,800.00	\$1,500.00	3	Mar-17	active
167	18		trimble	wwed seeker	selective				\$9,200.00	\$9,200.00	3	Jan-16	active
168	19		perma green	fertilizer appl	ride on				\$0.00	\$0.00	3	Jan-16	SOLD 2017
169	20		doosan	light tower					\$4,800.00	\$1,000.00	3	Oct-16	active
170	21		caterpillar	grapple	with bucket				\$5,600.00	\$5,200.00	3	Jul-16	active
171	22		pladium	sweepster	track loader					\$3,400.00	3	Mar-17	active
172	23		pladium	sweepster	wheel loader					\$7,600.00	3	Jun-16	active
173	24		john deere	water wagon	pressure sprayer					\$2,000.00	3	Jun-16	active
174	25	2009	Bobcat	demo hammer	hydraulic				\$12,500.00	\$6,000.00	3	start	active
175	26	2017	dennis cimav	deforester head	excavator				\$44,000.00	\$44,000.00	5	Mar-17	active
176	27	2010	Bobcat	deforester head	Loader				\$38,500.00	\$19,000.00	3	Jun-18	active
177	28	2018	Vemeer	Brush Mower	Mini Loader				\$3,400.00	\$3,400.00	3	Mar-18	active
178	29	2016	Caterpillar	demo hammer	hydraulic				\$48,000.00	\$21,000.00	3	Jun-18	active
		2010	Toro	Multipro 1200	Sprayer				\$42,000.00	\$6,000.00			
		2010	Miller	Pro 75ss	Stump grinder				\$24,000.00	\$7,750.00		Jul-19	Active
		2022	stump splitter							\$45,000.00		Mar-22	
		2022	MRX130	shear						\$62,000.00		Oct-22	
		2018	Shaver	SG75H	Stump grinder				\$6,500.00	\$6,500.00		Jun-18	Active

*not all listed

TOTAL	\$383,400.00	\$328,150.00
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GRAND TOTAL	\$9,623,930.00	\$4,899,645.00
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Request for Proposal

Issued By

CITY OF PEORIA
PURCHASING DIVISION

PEORIA CITY HALL

419 FULTON ST * ROOM 108
PEORIA, ILLINOIS 61602
PHONE (309) 494-8507 * FAX (309) 494-8510



Sealed proposals will be received electronically through
February 9, 2023 at 2:00 p.m. CST
for the goods or services described herein.

RFP # 04-23 Landscape Stewardship & Maintenance

Company Name _____

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These items must be included within your proposal.

- 1. Statement of Interest and Qualification* - See section 6 for details.
- 2. References Form* - (Attachment A)
- 3. Hourly costs for labor & equipment* - Please itemize.
- 4. Proposal Signature Page* - (Attachment B)

**SECTION 1
LEGAL NOTICE**

The City of Peoria is currently accepting proposals for the following goods or services:

LANDSCAPE STEWARDSHIP & MAINTENANCE

RFP # 04-23

1.1 Pre-Bid Meeting

No pre-bid meeting will be scheduled.

1.2 Bids will be received until:

February 9, 2023 at 2:00 p.m. CST

1.3 Location

*Peoria City Hall Purchasing Division
419 Fulton St. Suite 108
Peoria, IL 61602*

OR

RFP responses can be submitted electronically using the City of Peoria online bid portal.

<https://www.bidnetdirect.com/illinois/cityofpeoria>

**SECTION 2
GENERAL INFORMATION**

2.1 INTRODUCTION The City of Peoria has many landscaped plantings in the right-of-way (ROW) or on City-owned properties. These areas have had various levels of stewardship and maintenance. This project will evaluate each planting area and provide site-specific recommendations for improving the plantings to newly installed quality. Work activities will include weeding, removing dead plant material, install new plant material, mulching, herbicide and pesticide application and other activities as needed. Contractor shall provide all labor, tools, and equipment to provide the necessary services. Report writing is also included in this project. The contractor will perform the recommendations in the report to bring the plantings back to newly installed quality and then provide routine stewardship and maintenance to keep the plantings to newly installed quality.

2.2 PRE-BID MEETING - No pre-bid meeting will be scheduled for this RFP.

2.3 RFP SUBMISSION INFORMATION - There are two (2) options for RFP submittal.

A. Mailed Option - Sealed bids – one (1) original and three (3) copies – will be accepted by the City of Peoria, Purchasing Division, 419 Fulton Street, Room 108, Peoria, Illinois, 61602, until **2:00 p.m. on February 9, 2023.** **Bids shall be submitted in a sealed envelope or package with the bid title and bid number and marked on the outside. Please include your company name and return address on the outside of the envelope.**

B. Electronic Option - Bids can also be submitted electronically through BidNet. Only one (1) copy is needed. Please see Exhibit B in the documents for additional information and instructions.

Bids received after the stated date and time will not be considered. Faxed bids will not be accepted. Bids will be opened and publicly recorded immediately following the closing time set for the receipt of bids.

2.4 AWARD OF RFP - The RFP will be awarded to the proposal that is in the best interest of the City, based on the given requirements and specifications. Responses will be scored according to the given scoring matrix and awarded based on that scoring model. The City of Peoria reserves the right to award to either a single or multiple vendors. The City reserves the right to waive technicalities and accept the proposal that best suits its needs.

2.5 QUESTIONS - All questions regarding this solicitation must be submitted in writing. Questions should be submitted through BidNet. Proposers will receive notifications from BidNet when answers are posted through issuing addenda. ***Vendors may not contact any other City Departments or Staff with inquiries regarding this RFP.***

2.6 SCEHDULE OF EVENTS:

RFP Issued.....**January 20, 2023**
Pre-Bid Meeting.....**N/A**
RFP Opening.....**February 9, 2023**
Recommended Vendor Presented to City Council for Approval. **February 28, 2023**

SECTION 3 GENERAL INSTRUCTIONS TO PROPOSERS

- 3.1 ACCEPTANCE OF PROPOSALS** - The right is reserved, as the interest of the City may require, to reject any or all proposals and to waive any non-material informality or irregularity in the proposals received. All proposals will be in English. The City will award the proposals as described below or reject all bids within sixty (60) calendar days from the bid opening date.
- 3.2 ADDITIONAL COPIES OF SPECIFICATIONS** - Proposers may secure additional copies of the RFP from the [City of Peoria Online Bid Portal](#).
- 3.3 BIDNET DIRECT** - Proposers must register as a vendor on the City of Peoria's Online Bid Portal to access RFP Documents. There is no charge to register. In order to complete registration go to www.bidnetdirect.com/cityofpeoria - click on "Vendor Registration" in the upper right corner of the page. Enter your company information, and when prompted, select the "Limited Access" option. If you have questions of problems while registering, please call the BidNet Support Team at 800- 835- 4603 for direct assistance.
- 3.4 ENVELOPE IDENTIFICATION** - Proposers shall submit their response in a sealed envelope which shall be clearly labeled with the organization/individual name and address. Proposers should also indicate **RFP #04-23 Landscape Stewardship & Maintenance** in the LOWER LEFT- HAND CORNER OF THEIR ENVELOPE.
- 3.5 ELECTRONIC RESPONSES** – Proposers may submit all responses through the [City of Peoria Bid Portal](#). See *Exhibit B*. for instructions on how to submit a response or call the BidNet Support Team at 800-835- 4603 for direct assistance.
- 3.6 CLOSING TIME** - The RFP closing time will be based upon Central Standard Time or Central Daylight Time, whichever is in effect on the date the RFP is due.
- 3.7 WITHDRAWAL OF PROPOSALS** - Proposers may withdraw their responses at any time prior to the RFP closing time by telephone, fax, or written request. A telephone request must be confirmed in writing within 24 hours of the call and prior to closing time. No proposer shall withdraw their response for a period of sixty (60) calendar days from the RFP opening date. Negligence on the part of the proposer in preparing a response to the RFP confers no right of withdrawal or modification of a proposal after it has been opened. No proposal will be opened which has been received after the closing time specified in the RFP and it will be returned unopened to the proposer.
- 3.8 ALTERNATE PROPOSALS** - The specifications describe the supplies and/or service, which the City feels are necessary to meet the performance requirements of the City. Proposers desiring to submit a proposal on items which deviate from these specifications, but which they believe to be equivalent, are requested to submit alternate proposals. However, ALTERNATE TENDERS MUST BE CLEARLY INDICATED AS SUCH AND DEVIATIONS FROM THE APPLICABLE SPECIFICATIONS PLAINLY NOTED. The proposal must be accompanied by complete specifications of the items offered.

3.9 AWARD - An award will be made to the (responsive and responsible) proposal that is determined to be in the best interest of the City. Responses will be scored according to the given scoring matrix attached to the specifications and awarded based on that scoring model. The quality of the articles to be supplied, their conformity with specifications/scoring matrix and their suitability to the requirements of the City and the delivery terms will be taken into consideration in making the award.

3.10 PRICES - Unit prices shall be shown for each unit on which there is a bid and *shall include all packing, crating freight and shipping charges and cost of unloading supplies at destination unless otherwise stated in the bid response*. All prices shall be stated in U.S. dollars. Unit prices shall not include any local, state, or federal taxes. In case of mistake in extension of price, unit price shall govern. All prices must be typewritten or written in ink. No erasures are permitted. Mistakes must be crossed out and corrections typewritten or written in ink adjacent there to and initialed in ink by the party signing the proposal or his authorized representative.

3.11 SIGNATURES - Each proposal must be signed by the proposal with their usual signature. Bids by partnerships must be signed with the partnership name by one of the members of the partnership, or by an authorized representative, followed by the signature and title of the person signing. Bid responses by corporations must be signed with the name of the corporation, followed by the signature and title of person authorized to bind it on the matter. All signatures must be in ink.

By signing and submitting the response to this document, the Vendor/Contractor/Consultant is certifying they have not been barred from bidding by Federal, State or Local governments and have not been suspended or debarred from receiving federal funding.

3.12 INVESTIGATION - Proposers shall make all investigations necessary to thoroughly inform themselves regarding the supplies and/or service to be furnished in accordance with the proposal. No plea of ignorance by the proposal, of conditions that exist or that may hereafter exist because of failure or omission on the part of the proposal to make the necessary examinations and investigations, will be accepted as a basis for varying the requirements of the City or the compensation to the proposal.

3.13 SAMPLES - Samples of items, when required, must be submitted within the time specified and at no expense to the City; and if not destroyed in testing, they will be returned at the proposer's request and expense. Samples, which are not requested for return within thirty (30) days, will become the property of the City.

3.14 RESPONSES – A response is requested of all proposers even if it is a “no bid.” Do not include any personal information such as social security numbers that the proposer wishes to keep confidential.

3.15 RFP PROCESS – This process does not obligate the City to award a contract, or pay any cost incurred by the Vendor/Contractor/Consultant responding to this request. The City reserves the right to accept or reject any or all statements received because of this request. All information submitted in response to this request will become the property of the City.

Please be aware that it is the City’s policy to not compensate a proposer for any time or expenses incurred during the selection and negotiation process.

3.16 EQUAL EMPLOYMENT OPPORTUNITY (EEO) – To be awarded a contract all Suppliers, Vendors and Contractors to the City of Peoria **must** be registered in the City of Peoria’s Contract Compliance Program and have a current EEO Certification number. This program is unrelated to any State and Federal program.

3.16.1 EEO certification is secured by completing and submitting, under notary seal, an Employer Report Form CC-1 (with required sexual harassment policy attached) to the City’s Equal Opportunity Office. *Please note the Certificate of Compliance is valid for one (1) year and must be renewed annually.* The CC-1 form can be downloaded from the City’s website at <https://www.peoriagov.org/845/Forms-and-Downloads>.

3.16.2 In accordance with Chapter 17 of the Peoria Municipal Code, a fifty-dollar (**\$50.00**) processing fee will be charged with each original submission of the Employer Report Form CC-1 that results in an approved certificate as well as the Annual Renewal Application. The only exception to payment of the processing fee is neighborhood associations.

3.16.3 Although all vendors are encouraged to obtain Equal Employment Opportunity Certification, vendors do not need an Equal Opportunity Certification to respond to a bid. The EEO Certification Number is only required prior to the award of the contract.

3.17 GOOD FAITH EFFORTS REQUIREMENTS (projects exceeding \$50,000) –

Minority/Women Business Enterprise (M/WBE) Utilization – Bidders must demonstrate that they made good faith efforts to meet participation goals. Documentation supportive of their good faith efforts to utilize M/WBEs must be submitted at the time of bid.

3.17.1 *Compliance Reporting Minority/Female Worker Utilization* - The General Contractor and its subcontractors must provide to the City of Peoria documentation on their good faith efforts to comply with the workforce participation goals. This would include, but not limited to, weekly certified payroll reports. All information will be provided through ePrismSoft, an electronic web- based compliance tracking software. Access to ePrismSoft has been furnished by the City of Peoria. To activate access the General Contractor and subcontractors must register at www.eprismsoft.com. Use the help page, which is accessible before logging in, to get started. If needed, contact the Contract Supervisor for help.

Current Goals

MBE - 18% workforce utilization

WBE - 3% workforce utilization

SECTION 4 CONTRACT TERMS

- 4.1 **TAXES** - The City is exempt, by law, from paying State and City Retailers Occupation Tax, State Service Occupation Tax, State Use Tax and Federal Excise Tax. The City will execute tax exemption certificates whenever required. The unit prices should be exclusive of all taxes. In the event the unit price includes taxes, the bidder must show the amount of tax included in the unit price.
- 4.2 **PERFORMANCE BOND** – The successful Bidder will be required to furnish a performance bond equal to the full amount of the contract, whenever the contract exceeds five thousand dollars (\$5,000). The sureties on the bond are subjected to the approval of the Government Counsel. The cost of the bond shall be borne by the contractor. The bond shall be on a form supplied by the Government.
- 4.3 **LENGTH OF CONTRACT** – The contract will have an initial term of one (1) year with three (3) additional one (1) year renewal options.
- 4.4 **PAYMENT BOND (For Construction Contracts)** – The successful Bidder will be required to furnish a payment bond (labor and material bond) equal to the full amount of the contract, whenever the contract exceeds five thousand dollars (\$5,000). The sureties on the bond are subjected to the approval of the Government Counsel. The cost of the bond shall be borne by the contractor. The bond shall be on a form supplied by the Government.
- 4.5 **CITY’S AGENT**- The City of Peoria’s Purchasing Manager or his designee shall represent and act for the City in all matters pertaining to the RFP and contracts in conjunction thereto.
- 4.6 **PATENTS** - The successful bidder agrees to protect, defend, and save the City harmless against any demand for payment for the use of any patented material process, article or device that may involve the manufacturer, construction or form a part of the work covered by the contract.
- 4.7 **HUMAN RIGHTS ACT** - The contract will be subject to and governed by the rules and regulations of the Illinois Human Rights Act 775 ILCS 5/1-101 et seq. and as amended. And the provision of Chapter 775 of the Illinois Compiled Statutes 5/2-105 on Sexual Harassment policies.
- 4.8 **NON-COLLUSION** - With the executing of this bid the Bidder is certifying to non-collusion in the preparation and submittal. The bid must be properly executed upon submission, or it may not be considered for acceptance.
- 4.9 **DEFAULT** - In case of default by the contractor, the City will procure the articles services from other sources and hold the contractor responsible for any excess cost incurred.
- 4.10 **CANCELLATION** - The City reserves the right to cancel the whole or any part of the contract, if the contractor fails to perform any of the provisions in the contract or fails to make delivery within the time stated. The cancellation notice will be written and delivered by certified mail to contractors address on record. In the event the contract is canceled, the vendor may be declared an irresponsible vendor by the City Manager and as a result may be disqualified from doing business with the City for the period of one year in accordance with Section 10-102 of the Peoria City Code. The contractor will not be liable to perform if situations arise by reason of strikes, acts of God or the public enemy, acts of the City, fires, or floods.

4.11 BID-RIGGING OR BID-ROTATING - By the signing of this bid, the Bidder is certifying that the company is not barred from bidding because of a conviction for the violation of State of Illinois laws prohibiting bid-rigging or bid-rotating per Public Act 720ILCS, Section 5-33E-3 and 5/33E-4.

4.12 PRICES SPECIFIED – The successful bidder agrees to furnish the material or services according to the City’s plans, specifications, and conditions and at prices specified.

4.13 DELINQUENT PAYMENT - By signing this bid, the Bidder is certifying that the company is not delinquent in the payment of any indebtedness, tax, fee, liens, fines owed or accruing to the City of Peoria or in the payment of any tax administered by the Illinois Department of Revenue and is in compliance with the terms and conditions of Section 10-109 of the Peoria City Code; and Chapter 65 of the Illinois Compiled Statutes, Section 5/11-42.1-1.

4.14 INSURANCE – The successful Bidder shall obtain, at its own expense, all necessary insurance regarding its fiduciary responsibility to the City of Peoria. Said Bidder shall indemnify and hold harmless the City of Peoria, its officials, officers, directors, employees, heirs and assigns from any and all actions, claims, demands or suits at law or equity for damages, costs, loss or other injury as a result of the contract. The City does not assume any liability for acts or omissions of contractor and such liability rests solely with contractor. The contractor and all subcontractors shall secure and maintain such insurance policies as will protect the contractor or subcontractors from claims for bodily injuries, death or property damage which may arise from operations under this Contract whether such operations be by contractor, or anyone employed by contractor directly or indirectly. The following insurance policies are **required**:

A. Commercial General Liability -

- i. \$1,000,000 combined single limit per occurrence for bodily injury, and property damage and \$1,000,000 per occurrence for personal injury.
- ii. The City of Peoria, and its officers, officials, employees, agents, and volunteers, are to be named and covered as additional insureds as respects: liability arising out of the contractor’s work, including activities performed by or on behalf of the contractor; products and completed operations of the contractor; premises owned, leased, or used by the contractor, or automobiles owned, leased, hired, or borrowed by the contractor. The coverage shall contain no special limitations on the scope of protection afforded to the City of Peoria and its officers, officials, employees, agents and/or volunteers.
- iii. The contractor’s insurance coverage shall be primary and non-contributory as respects the City of Peoria and its officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the City of Peoria and/or on behalf of its officers, officials, employees, agents and/or volunteers shall be excess of contractor’s insurance and shall not contribute with it.

B. Workers Compensation Insurance –

- i. Such coverage as required by the Workers’ Compensation Act of the State of Illinois with coverage of statutory limits and Employers’ Liability Insurance with limits of \$500,000 per accident.

C. Commercial Auto -

- i. \$1,000,000 combined single limit per occurrence for bodily injury, and property damage and \$1,000,000 per occurrence for personal injury.

D. Certificates of Insurance –

- i. Certificates of insurance acceptable to the City indicating insurance required by the Contract is in force shall be filed with the City prior to contract approval by the City. These certificates shall contain a provision that coverage afforded under the policies will not be canceled until at least thirty (30) days prior written notice has been given to the City.

4.15 PRECEDENCE - Where special conditions are written in the specifications, these conditions shall take precedence over any conditions listed under the “Instructions to Bidders.”

4.16 GOVERNING – This contract will be governed by the laws of the State of Illinois. The Contractor/Vendor agrees that Chapter 10 of the Code of the City of Peoria is hereby incorporated by reference, as if set out verbatim.”

4.17 AFFIRMATIVE ACTION REQUIREMENTS - “The Contractor/Vendor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual harassment, ancestry, national origin, place of birth, age or physical or mental handicap(s) which would not interfere with the efficient performance of the job in question. The Contractor/Vendor will take affirmative action to comply with the provision of this division and will require any Subcontractor to submit to the City written commitment to comply with this division. The Contractor/Vendor will distribute copies of this commitment to all persons who participate in recruitment, screening, referral and selection of job applicants, prospective job applicants, member or prospective Subcontractors.”

4.17.1 The Contractor/Vendor agrees that the provision of Division 4 of Article III of Chapter 17 of the Code of the City of Peoria is hereby incorporated by reference, as if set out verbatim.”

4.18 EMPLOYEE EMPLOYMENT RESTRICTIONS - The Contractor agrees, as a condition of accepting this contract with the City of Peoria, that, for a period of one (1) year following completion of this contract, it shall be prohibited from hiring, directly or indirectly, any City employee or official who was involved, directly or indirectly in: (1) the selection and/or recommendation to select the Contractor for performance of this contract; (2) coordinating the efforts of the Contractor in the consummation or completion of this contract; or (3) monitoring or determining the performance of the Contractor. The Contractor further acknowledges and agrees that, upon the City's determination that a violation of this provision has occurred, the penalty imposed, at the sole discretion of the City, may include one or more of the following: (1) cancellation of any other contract(s) between the City of Peoria and the Contractor; (2) disqualification of the Contractor from bidding or being awarded future contracts with the City of Peoria for a period of two (2) years; and/or (3) payment of liquidated damages to the City of Peoria in the amount of Twenty-Five Thousand Dollars (**\$25,000.00**).

4.19 REFERENCE - All the contract terms shall be incorporated by reference into any written contract.

4.20 PREVAILING WAGES – Work under this contract is not subject to the provisions of The Prevailing Wage Act, 820 ILCS 130/0.01.

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SECTION 5 SCOPE OF WORK

- 5.1 OVERVIEW** - The City of Peoria has many landscaped plantings in the right-of-way (ROW) or on City-owned properties. These areas have had various levels of stewardship and maintenance. This project will evaluate each planting area and provide site-specific recommendations for improving the plantings to newly installed quality. Work activities will include weeding, removing dead plant material, install new plant material, mulching, herbicide and pesticide application and other activities as needed. Contractor shall provide all labor, tools, and equipment to provide the necessary services. Report writing is also included in this project. The contractor will perform the recommendations in the report to bring the plantings back to newly installed quality and then provide routine stewardship and maintenance to keep the plantings to newly installed quality.
- 5.2 BACKGROUND** - The City of Peoria is committed to building green infrastructure to manage stormwater runoff. Vegetation, including native plants, will be incorporated into many green infrastructure projects. The City understand that stewardship and maintenance are an integral part to providing functional and ascetically pleasing green infrastructure and landscaped areas. Currently, City staff does not have the resources to maintain the green infrastructure and landscaped areas and is looking for a contractor to provide these services. The City reserves the right to add or remove locations if/as needed. The City of Peoria reserves the right to use the areas as training for the PeoriaCorp Program. The City understands that there may currently be limited capacity within local firms for native plant stewardship experience. We encourage partnering with additional firms as needed to provide the necessary expertise for this project.
- 5.3 GENERAL SCOPE OF SERVICES** - The scope of services sought by the City of Peoria shall include the provision for all required labor, tools, materials, equipment, and expertise related to traditional landscape maintenance and native plant stewardship. The following should be included in the scope of services:
- 5.3.1** Perform a site-specific evaluation of each planting area.
 - 5.3.2** Provide a site-specific recommendation for each planting area to bring to newly installed quality.
 - 5.3.3** Prepare a report detailing the site evaluation and recommendations.
 - 5.3.4** Contract Supervisor may provide a detailed weekly/monthly schedule prior to work being performed for that week/month.
 - 5.3.5** Meet with City staff to review the evaluation and recommendations report and agree on work to be performed and dates of when work will begin and end.
 - 5.3.6** Implementation of recommendations agreed to by the City.
 - 5.3.7** Remove dead plant material including plants, shrubs, and trees.
 - 5.3.8** Install new plants, shrubs and trees.

- 5.3.9 Perform native plant stewardship.
- 5.3.10 Perform traditional landscape maintenance.
- 5.3.11 Herbicide and Pesticide application (Must be properly and currently licensed by the State of Illinois.)
- 5.3.12 Watering as needed.
- 5.3.13 Tree and shrub pruning.
- 5.3.14 Prepare final report which will include long-term stewardship and maintenance activities for each site.
- 5.3.15 All debris, sticks and litter (garbage) must be removed from the property. Litter pickup and removal is included in the unit price of landscaping maintenance at no additional charge.
- 5.3.16 Sweeping of sidewalk, streets or other areas affected by the work activities is required. No debris of any kind is to be left on the sidewalk or in the public right-of-way. [City Code 1957, §36-23 Sec. 26-25]
- 5.3.17 The project sites are identified on the attached map and list. Additional project sites may be added. PeoriaCorp will perform surface-level maintenance such as planting, weeding, pruning and litter pick-up from the SW side Washington Street from State to Maple, the Dries Lane Rain Garden and will also assist Keep Peoria Beautiful with the roundabout on Harrison Street.

5.4 **ESTIMATED BUDGET** - The contract will be based on Time and Materials. The not-to-exceed budget for labor and equipment is \$120,000 and the not-to-exceed budget for materials is \$30,000. If you are concerned with the amount of work required and the available budget, please address it in your submittal.

5.5 **PROJECT DURATION** - It is anticipated that, after a team is selected, the stewardship and maintenance project will start immediately and continue through November 30, 2023. Specific timelines will be mutually agreed upon between the selected team and the City.

5.6 **EQUIPMENT REQUIRED** - Contractor will be required to provide all necessary equipment for performing this work (truck, commercial riding mower, rotary mower, trimmers and edgers, digital camera and all necessary hand tools to satisfactorily perform the work). All contractor equipment will be equipped with proper safety and noise limiting devices and will be always maintained in a safe operating condition according to OSHA standards. Only trained operators will be permitted to operate equipment. Failure of equipment to perform properly and causing delay of the required work within the specified time will not alleviate the demand of meeting the requirements of this contract.

5.7 SAFETY PRECAUTIONS: The contractor is responsible for instructing employees on accident prevention and safety. Emphasis will be placed on the operation of equipment near populated and congested buildings

5.7.1 Contractor shall provide protective safety gear including, but not limited to, eye, foot, hearing, and other protection as necessary. Employees are required to use protective gear as required by their employer.

5.7.2 Rotary mowers, trimmers and other hazardous equipment shall not be operated without proper safety guards. All equipment is subject to safety inspections and must meet criteria set forth by the City of Peoria's staff.

5.7.3 The City will inspect the proposer's equipment before making an award to make sure of availability and quality and to evaluate the Contractors' capabilities. The Contractor will provide the Public Works Department a business telephone number which will be answered between 7:30 A.M. and 4:30 P.M., Monday through Friday, and will be in ready contact, or know the whereabouts of the contractor and after-hours telephone number which will provide evening and weekend access to the Contractor.

5.8 DEBRIS REMOVAL: The contractor will be required to remove minor debris. This includes trash, sticks, limbs, etc., as defined in the Scope of Services section. If there has been illegal dumping of immediately notify the Contract Supervisor to have the location cleaned.

5.9 DISPOSAL OF MATERIALS - The contractor will dispose of the litter from assigned publicly owned properties at an authorized EPA approved landfill or by other approved methods (i.e. dumpsters). The contractor will pay for all dumping fees. The contractor may not use City of Peoria facilities for disposal. Verification of proper disposal will be required.

5.10 BILLING - The billing shall be for actual work performed. Billing should include documentation of the date, address/location where the work was performed, including a description of any incidental work that was performed, as well as any other information requested by the City.

5.10.1 Invoices shall also include information on debris removal including the location (or address), a description of the debris removed, the date it was removed, and photos. The invoice and documentation shall be in a format approved by the City.

5.10.2 Billing shall not include any downtime due to equipment failure or other adverse conditions, nor shall it include any travel time to, from or on the job sites and/or the landfill site.

5.10.3 Invoices must be submitted within fourteen (14) days after the completion of the maintenance cycle.

5.10.4 Invoices submitted after fourteen (14) days will be subject to a 10% processing fee that will be deducted from the invoice paid.

- 5.10.5** If a planting site is not maintained under the terms of this contract, payment will be held until the issue has been corrected to the satisfaction of the City.
- 5.10.6** Invoices will not be processed until any damage to property, personal property or adjoining properties has been repaired or replaced. The Contractor shall submit invoices to the City's Contract Supervisor, Shawn Johnson, at 3505 N. Dries Lane, Peoria, IL 61604-1210, or email to [sdjohnson@peoriagov.org](mailto:sjohnson@peoriagov.org) or fax to the attention of Shawn Johnson at 309/494- 8855.
- 5.10.7** The project will be a Time and Materials contract. The team shall submit invoices every fourteen (14) days; such statements shall be inclusive of a detailed breakdown of all charges incurred. The detail shall indicate the personnel name, title, rate of pay, hours charged, and task worked. Equipment description, hours and hourly rate shall also be included. All direct costs shall be itemized. Multipliers will be clearly indicated and applied to total man-hours summated for the period. Invoices shall be based upon actual hours of performance.
- 5.10.8** Invoices shall be accompanied by progress reports. The invoices will not be considered complete, or deemed payable, without a progress report. The progress report will be inclusive of rates of completion for all tasks scoped and for rates of completion for all deliverable products.
- 5.10.9** No payment of invoices shall be made until any damage to property, private property or adjoining properties has been corrected.

SECTION 6

RESPONSE REQUIREMENTS

6.1 RESPONSE FORMAT TO RFP & EVALUATION OF QUALIFICATIONS - The submittal should be as concise as possible. The proposal response should be a maximum of ten (10) pages. Additionally, promotional information should be avoided. Teams are to submit a written *Statement of Interest and Qualification* which presents the team's qualifications and understanding of the work to be performed. Teams should also complete the attached *References Form* and *hourly costs for labor & equipment*.

- 6.1.1 Name, size, and brief description of the team, including the same information for any proposed Subcontractors. If Subcontractors are anticipated, describe the role proposed for each team or consultant involved in the project and the approximate percentage of work assigned to each.
- 6.1.2 Typical billing rate schedule for assigned personnel, including rate schedules for any proposed subcontractors.
- 6.1.3 Location of offices for the team and for proposed Subcontractors and the office location responsible for managing the project.
- 6.1.4 Name, address and phone number(s) of a contact person responsible for and knowledgeable of the submittal.
- 6.1.5 Resumes of key personnel anticipated being available for this project, including their proposed role on the project and company affiliation (if more than one company is involved).
- 6.1.6 Descriptions of related project experience and client name for each project for each company or Subcontractor proposed for this project
- 6.1.7 A brief summary of any specialized experience, qualifications or unique capabilities applicable to this project that you feel are important to the success of the project. (Please review the selection criteria included in this document).
- 6.1.8 All licenses held by project managers, crew supervisors, and crew members who will be working on this project (pesticide applicator or operator).
- 6.1.9 Provide specific examples of projects the team has maintained that includes native plants.
- 6.1.10 Provide an example of a site evaluation and recommendations.
- 6.1.11 Describe how the crew functions on a day-to-day basis.
- 6.1.12 Identify how weeds, pests and diseases are identified and by whom.

SECTION 7 EVALUATION CRITERIA

7.1 CRITERIA FOR EVALUATION - Proposers will need to address each of the evaluation criteria set in Section 7 carefully and thoroughly, as all submittals will be ranked on a point-value system. The evaluation will be based upon a head-to-head comparison with the other teams submitting. The selection will be based on the following:

- 7.1.1 Project Cost** – Evaluation will be based on hourly cost of labor, hourly cost of equipment, list of equipment anticipated to be used and if it is owned by Proposer/Contractor or not, costs list of typical crew members.
- 7.1.2 Experience/Quality of Work** – Evaluation will be based on experience with landscaping projects of similar size and scope along with quality of references submitted with proposal
- 7.1.3 Project Approach/Demonstrated Understanding** – Evaluation will be based on ability to staff project and local knowledge, commitment to EEO goals, and the overall quality of the submittal.
- 7.1.4 Qualifications** – Evaluation will be based on resumes of key personnel involved in the project, State of Illinois licenses held, equipment and assets to be used. Also, see minimum qualifications required (*Attachment D*).
- 7.1.5 Selection Procedure** - The City will review and analyze each proposal and reserves the right to select the proposer who offers the best value. The City shall select the contractor which, in the City's opinion, has made a proposal best suited to the needs and goals of the City and deemed to be in compliance with the terms of this RFP both responsive and responsible.
- 7.1.6 Scoring** - The selection committee consisting of City staff shall review each proposal to obtain scores. Scoring will be based on the points listed in the "Evaluation Criteria" section below. Each criterion in the evaluation will be ranked on a scale of 1 to 10, where 10 equals the highest ranking of submittals received. A rank of 10 for any criterion indicates the most qualified team for that criterion. Each numerical ranking will be multiplied by the weighted value below. A total point value for each submittal will be determined by the composite evaluation of the Selection Committee. The team with the highest overall point total will be ranked first.

CRITERIA	MAX	WEIGHT	TOTAL
<i>PROJECT/COST</i>	10	30	300
<i>EXPERIENCE/QUALITY OF WORK</i>	10	20	200
<i>PROJECT APPROACH</i>	10	20	200
<i>QUALIFICATIONS</i>	10	20	200
TOTAL MAX POINTS			600

ATTACHMENT A REFERENCES FORM

SEE ALSO PROPOSAL REFERENCES SECTION

List below businesses or other organizations for whom you have provided comparable services within the last three year:

Offeror's Name: Jarrold Martis

1. Organization: City of Peoria Community Development
Address: 419 Fulton St
City, State, Zip Code: Peoria IL 61602
Telephone Number: _____
Contact Person: Joseph Dulin
Date of Project: 2012-current
E-Mail Address: jdulin@peoriagov.org

2. Organization: East Peoria Sanitary District
Address: _____
City, State, Zip Code: _____
Telephone Number: 309-678-6775
Contact Person: Mark Piquard
Date of Project: 2011-current
E-Mail Address: markp.epsd@gmail.com

3. Organization: City of Rock Island Public Works
Address: 1309 Mill St
City, State, Zip Code: Rock Island IL 61201
Telephone Number: 309-732-2261
Contact Person: Luke Vanlandegan
Date of Project: 2017-current
E-Mail Address: vanlandegen.luke@rigov.org

**ATTACHMENT B
PROPOSAL SIGNATURE PAGE**

The executing of this form certifies understanding and compliance with the total bid package.

PROPOSAL SUBMITTED BY:

JIMAX Landscape LLC

Respondent

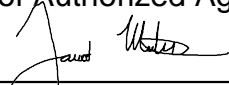
3545 SW JIMAX Place

Address

Peoria	IL	61605	309-273-4106
_____ City	_____ State	_____ Zip	_____ Daytime Telephone #

Jarrod Martis	jimax.jmartis@gmail.com
_____ Contact Person	_____ Email Address

Jarrod Martis	President
_____ Name of Authorized Agent or Officer	_____ Title



Signature of Authorized Agent or Officer

02/09/2023

Date

ATTACHMENT C LANDSCAPE LOCATIONS

<u>LANDSCAPED AREA LOCATIONS</u>	<u>NOTES</u>
University & Main	
Across from 1302351003	Detention basin
Low point of stream near 1303276029	Detention basin
Low point of stream near 1303276029	Detention basin
SE corner of Orange Prairie & Grange Hall Road	Detention basin
Russell & Underhill	Traffic Circles
Russell & Bourland	Traffic Circles
Russell & Frink	Traffic Circles
Russell & Garfield	Traffic Circles
Russell & Orange	Traffic Circles
Russell & Douglas	Traffic Circles
Harrison & Washington	Roundabout
Columbia & University	Planters
MacArthur & Richard Allen	Rain garden
California & Nebraska	Rain garden
East side Western Ave. hill	Below MLK Jr. Drive
SW Adams, Southwest Gateway sign	
NW corner of Gwynn & Pryor	DuSable Park
MacArthur Hwy.	Base of hill
Walnut from Water - Washington Washington at 1-74 exit	
Knoxville & 1-74	Top of hill
Pennsylvania & New York	
Glen Oak & Pennsylvania	Roundabout
SW corner of Spring & Monroe	Ben Henry Park
Madison & Abington	
Sheridan & Columbia	Bannon Park
307 W. Nebraska	Heart of Peoria Park
Newman & Lehman	
Dries Lane Facility	Rain Garden - Maintained by PeoriaCorp Sterling & 1-74
War Memorial & Rockwood	
War Memoria I & Knoxville War Memorial & Grand	
Fire Training Academy	
ESDA	
Allen & Hickory Grove	Roundabout
Wilhelm Bridge	Guardrail
Orange Prairie	Detention basin
Orange Prairie	Detention basin
Adams	Planter Box; BAL001
Adams	Planter Box; BAR001
Adams _____	Planter Box; BAR006
Adams	Planter Box; BAR005
Adams	Planter Box; BAR004
Adams	Planter Box; BAR003
Adams	Planter Box; BAR002
Adams	Planter Box; BAL009
Adams	Planter Box; BAL008
Adams	Planter Box; BAL007
Adams	Planter Box; BAL006
Adams	Planter Box; BALDOS
Adams	Planter Box; BAL004
Adams	Planter Box; BAL003
Adams	Planter Box; BAL002
Adams	Planter Box; BAL010

Adams	Planter Box; BAL011
Adams	Planter Box; BAL016
Adams	Planter Box; BAL017
Adams	Planter Box; BAV004
Adams	Planter Box; BAR007
Adams	Planter Box; BAR008
Adams	Planter Box; BAR009
Adams	Planter Box; BAV003
Adams	Planter Box; BAV002
Adams	Planter Box; BAV001
Adams	Planter Box; BAL014
Adams	Planter Box; BAL013
Adams	Planter Box; BAR012
Adams	Planter Box; BOL008
Adams	Planter Box; BAR011
Adams	Planter Box; BSR001
Adams	Planter Box; BSL001
Adams	Planter Box; BAR015
Adams	Planter Box; BAR014
Adams	Planter Box; BAR013
Adams	Planter Box; BAR012
Adams	Planter Box; BAL023
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Adams	Planter Box; BAR021
Adams	Planter Box; BAR023
Adams	Planter Box; BAR022
Adams	Planter Box; BAL029
Adams	Planter Box; BAR024
Oak	Planter Box; BOL001
Oak	Planter Box; BOR001
Oak	Planter Box; BOL011
Oak	Planter Box; BOL010
Oak	Planter Box; BOL009
Oak	Planter Box; BOL002

Oak	Planter Box;"BOL003
Oak	Planter Box; BOL004
Oak	Planter Box; BOL005
Oak	Planter Box; BOL006
Oak	Planter Box; BOL007
Oak	Planter Box; BOR004
Oak	Planter Box; BOR002
Oak	Planter Box; BOR003
State	Planter Box; BSL007
State	Planter Box; BSL004
State	Planter Box; BSL003
State	Planter Box; BSR004
State	Planter Box; BSR003
State	Planter Box; BSL006
State	Planter Box; BSLOOS
State	Planter Box; BSL002
State	Planter Box; BSR002
Washington	Planter Box; BWR001 - Maintained by PeoriaCorp
Washington	Planter Box; BWR002 - Maintained by PeoriaCorp
Washington	Planter Box; BWR003 - Maintained by PeoriaCorp
Washington	Planter Box; BWR004 - Maintained by PeoriaCorp
Washington	Planter Box; BWR005 - Maintained by PeoriaCorp
Washington	Planter Box; BWR006 - Maintained by PeoriaCorp
Washington	Planter Box; BWR007 - Maintained by PeoriaCorp
Washington	Planter Box; BWR008 - Maintained by PeoriaCorp
Washington	Planter Box; BWR009 - Maintained by PeoriaCorp
Washington	Planter Box; BWR010 - Maintained by PeoriaCorp
Washington	Planter Box; BWR011 - Maintained by PeoriaCorp
Washington	Planter Box; BWR012 - Maintained by PeoriaCorp
Washington	Planter Box; BWR013 - Maintained by PeoriaCorp
Washington	Planter Box; BWR014 - Maintained by PeoriaCorp
Washington	Planter Box; BWR015 - Maintained by PeoriaCorp
Washington	Planter Box; BWR016 - Maintained by PeoriaCorp
Washington	Planter Box; BWR017 - Maintained by PeoriaCorp
Washington	Planter Box; BWR018 - Maintained by PeoriaCorp
Washington	Planter Box; BWR031 - Maintained by PeoriaCorp
Washington	Planter Box; BWR032 - Maintained by PeoriaCorp
Washington	Planter Box; BWR033 - Maintained by PeoriaCorp
Washington	Planter Box; BWR034 - Maintained by PeoriaCorp
Washington	Planter Box; BWR035 - Maintained by PeoriaCorp
Washington	Planter Box; BWR036 - Maintained by PeoriaCorp
Washington	Planter Box; BWR019 - Maintained by PeoriaCorp
Washington	Planter Box; BWR020 - Maintained by PeoriaCorp
Washington	Planter box; BWR021- Maintained by PeoriaCorp
Washington	Planter Box; BWR022 - Maintained by PeoriaCorp
Washington	Planter Box; BWR023 - Maintained by PeoriaCorp
Washington	Planter Box; BWR024 - Maintained by PeoriaCorp

Washington	Planter Box; BWR025 - Maintained by PeoriaCorp
Washington	Planter Box; BWR026 - Maintained by PeoriaCorp
Washington	Planter Box; BWL028 - Maintained by PeoriaCorp
Washington	Planter Box; BWL029 - Maintained by PeoriaCorp
Washington	Planter Box; BWL030 - Maintained by PeoriaCorp
Washington	Planter Box; BWR027
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Washington	Planter Box; BWL021
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Washington	Planter Box; BWR036
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Washington	Planter Box; BWR038
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Washington	Planter Box; BWL020

**ATTACHMENT D:
GUARDRAIL TRIMMING LOCATIONS**

	STREET	LOCATION	MAP	DESCRIPTION	TOTAL FEET
West	Nebraska	I-74 and Bradley Park	10	guardrail both sides of street	1274
West	Nebraska	west of Lehman Road	10	guardrail south side of street	140
West	Forrest Hill	Lehman to Molleck	20	guardrail both sides of street	1092
North	Molleck	north of Forrest Hill	20	guardrail west side of street	220
West	Meadowbrook	access road	18	guardrail south side of street	236
West	Forrest Hill	east of Isabel	11	guardrail both sides of street	36
North	Parish	south of Forrest Hill	11	guardrail both sides of street	69
West	Donald	at N. Valley (behind Farm Bureau)	9	guardrail at SW corner	80
West	Merle Lane	west of Knoxville	17	guardrail both sides of street	54
North	Knoxville	at East Lake St.	17	guardrail on south side of street	54
East	Wilson	at Grand	16	guardrail on north side of street	65
	513 Harvard	Averyville subdivision	14	guardrail SE corner	290
North	Prospect	at Woodlawn	27	guardrail on east side of street	200
North	Prospect	at Humboldt	27	guardrail on east side of street	128
East	Bishop	east of Harvard	15	guardrail on both sides of street	104
	Charter Oak Rd.	median at railroad overpass	31	guardrail east and west sides	120
	Big Hollow Rd.	east of Charter Oak by salt bins	31	guardrail on both sides of street	658
West	Alta Lane	west of Attingham	48	guardrail both sides of street	484
West	Alta Lane	west of Radnor	48	guardrail both sides of street	452