

**RESOLUTION FOR THE TOWN OF THE CITY OF PEORIA  
AUTHORIZING TOWNSHIP OFFICIALS TO CONTINUE A LOSS CONTROL POLICY  
WITH TOIRMA AND TO ENTER INTO A CONTRACT OF INSURANCE**

BE IT RESOLVED, by the Board of Town Trustees of the Town of the City of Peoria, and State of Illinois, in meeting assembled this 23rd day of June, A.D., 2020, that the Loss Control Policy adopted is hereby continued as the Loss Control Policy of the Town.

WHEREAS, it is necessary and in the best interest of the Town to make coverage more uniform and complete;

NOW, THEREFORE, BE IT RESOLVED by the Town Board as follows:

Section 1. That the foregoing recitals are hereby incorporated as though fully set forth.

Section 2. That the Town Supervisor and Town Clerk are hereby authorized to execute any and all documents necessary to continue the current Town Insurance coverage through TOIRMA at a cost of approximately \$10,000.00 per year.

Section 3. That this Resolution shall be effective immediately.

PASSED BY THE BOARD OF TRUSTEES OF THE TOWN OF THE CITY OF  
PEORIA, ILLINOIS, THIS 23RD DAY OF JUNE, 2020.

APPROVED:

\_\_\_\_\_  
Chairman, Town Board of Trustees

ATTEST:

\_\_\_\_\_  
Town Clerk

EXAMINED AND APPROVED:

\_\_\_\_\_  
Town Counsel

**TOWNSHIP OFFICIALS OF ILLINOIS RMA  
6/1/2020 - 5/31/2021 COVERAGE INFORMATION**

**Member:** CITY OF PEORIA TOWNSHIP

**Agreement #:** 12971495

**Inception:** 12/19/1997

**Member #:** 1011507

**County:** Peoria

**Population:** 104409

**Prot Class:** 3

**Return By:** March 1, 2020

YOUR TOWNSHIP COVERAGE CANNOT BE PROCESSED UNTIL THE ATTACHED  
UPDATED INFORMATION HAS BEEN RETURNED.

**PLEASE RETURN BY THE DATE REQUESTED**

1. Review all sections of the enclosed information and make necessary changes. Each section has an explanation on how to make corrections.
2. Sign all pages where *signature* is indicated.
3. **Return by the date requested above**, a return envelope is enclosed.
4. MAKE COPY OF PACKET FOR TOWNSHIP FILE.

**Thank you for your cooperation in completing the necessary forms for your continuing coverage.**

**TOWNSHIP OFFICIALS OF ILLINOIS RMA**  
**6/1/2020 - 5/31/2021 COVERAGE INFORMATION**

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**COMPREHENSIVE GENERAL LIABILITY QUESTIONS**

Listed below are the mandated responsibilities and other responsibilities that an individual township may undertake. Please indicate any involvement in the following:

1. Do you have a pet on the premises for which the township or township employees are responsible?  YES  NO  
 a. If answered yes, please indicate what type of pet: \_\_\_\_\_
2. Administration of General Assistance  YES  NO
3. Road Maintenance and Construction (Township Roads Only)  YES  NO  
 If your township does not have a road crew and contracts these duties out to a contractor, please explain on next page.
4. Which of the following applies to your Township:
  - a. Township Assessor  YES  NO
  - b. Multi-Township Assessor  YES  NO
  - c. Assessing Duties contracted  YES  NO
5. Contract for Police and Fire Protection or have Township Enforcement Officer  YES  NO
6. Counseling for Senior Citizens and Youth  YES  NO
7. Transportation Programs for Senior Citizens  YES  NO
8. Transportation Programs for Youth  YES  NO
9. Operate 1. Cemetery 2. Library 3. Park 4. Open Space 5. Food Pantry  YES  NO  
 (Be specific on description of involvement i.e. is cemetery maintenance contracted or do you use township employees?) Explain on next page.
10. Contract for Ambulance Service  YES  NO
11. Establish Mental Health Boards and Districts  YES  NO
12. Establish Hospitals (Separate Board)  YES  NO
13. Mosquito Control and Abatement  YES  NO
14. Establish Commission for Disabled  YES  NO
15. Establish Board of Health  YES  NO
16. Has zoning board since county does not have a zoning board but then only in unincorporated areas.  YES  NO
17. Own and Operate Community Building  YES  NO
  - a. Separate Board?  YES  NO
  - b. Appointed or Elected? \_\_\_\_\_

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**6/1/2020 - 5/31/2021 COVERAGE INFORMATION**

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**COMPREHENSIVE GENERAL LIABILITY QUESTIONS - CONTINUED**

- 18. Own and Operate Town Hall [ ] YES  NO
- 19. Operate Sewer and/or Water Systems [ ] YES  NO
- 20. Own or operate watercraft, snowmobiles, lake or dam, or landfill [ ] YES  NO
- 21. Does the Township accept credit cards for payments [ ] YES  NO
- 22. Do you have any Township Bridges over 20 feet in length [ ] YES  NO
- 23. Is biometric technology used, such as facial-recognition or fingerprint scanning? [ ] YES  NO

A "yes" answer to numbers 4 through 23 should be explained and briefly described in the space provided below.

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- *TOIRMA currently provides \$3,000,000 per occurrence for General Liability / Auto Liability and \$3,000,000 aggregate for Public Officials Liability.*
- *Higher limits of \$5,000,000 and \$10,000,000 are available upon request.*

**CALL (800)252-5059, EXTENSION 1204 or 1139 FOR DETAILS**

**NOTE:** *Your option to increase limits is only available at Inception into the Program or at Renewal. Additional contribution will be charged for higher limits.*

**TOWNSHIP OFFICIALS OF ILLINOIS RMA**  
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**PLEASE COMPLETE THE FINANCIAL INFORMATION REQUESTED**

THE FIGURES YOU REPORT ARE USED FOR YOUR BOND COVERAGE WHICH IS INCLUDED IN THE TOIRMA PACKAGE. IF YOU FAIL TO COMPLETE THIS SECTION YOUR BOND WILL BE BASED ON THE FIGURES WE HAVE ON FILE, WHICH MAY NOT BE ACCURATE.

Financial Information – INCLUDE ALL FUNDS from *Supervisor's/Treasurer's Statement of Financial Affairs* or *Auditor's Financial Statements* or *Comptroller's Annual Financial Report* from your last fiscal year-end.

Beginning Balance	+	<u>2,343,359</u>
Total Revenues	+	<u>2,607,076</u>
Total Expenditures	-	<u>1,953,487</u>
Ending Balance	=	<u>2,996,948</u>

DATE: 2/11/2020

SUPERVISOR: FRANK ABDNOUR PHONE: 309-674-8237

HIGHWAY COMMISSIONER: \_\_\_\_\_ PHONE: \_\_\_\_\_

OTHER CONTACT / TITLE: LYNN GREEN/BOOKKEEPER PHONE: 309-674-8615

DATE/DAY OF TOWNSHIPS MONTHLY MEETING: \_\_\_\_\_

**TOWNSHIP OFFICIALS OF ILLINOIS RMA**  
**6/1/2020 - 5/31/2021 COVERAGE INFORMATION**

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- **Copies of the Auto, Inland Marine, Property and Payroll control sheets that we have on file are attached for your review.**
- **Please review the attached sheets and make certain that all Township Vehicles, Equipment and Property are listed.**

1. LINE THROUGH ANY ITEM TO BE DELETED.
2. ADD ANY ITEM YOU MAY HAVE PURCHASED THAT IS NOT LISTED.
3. ADJUST ANY VALUES TO ALLOW FOR IMPROVEMENTS OR DEPRECIATION.

**AUTO** - All licensed vehicles should be listed at the current Actual Cash Value *except* for vehicles not more than three (3) years old. Vehicles not more than three (3) years old are covered on a Replacement Cost basis in the event of a total loss if actually replaced and must be listed at the original cost new.

**INLAND MARINE** - All portable type equipment with a value over \$1,000. Equipment which is not a permanent part of a vehicle, such as plows, mowers and spreaders are NOT covered by the physical damage section of the auto coverage and should be listed on the Inland Marine Control Sheet if the value exceeds \$1,000. All items under \$1,000 in value have automatic coverage. The automatic coverage will be 10% of the total amount scheduled, i.e., if the total of all items scheduled on Inland Marine is \$50,000, you will have \$5,000 automatic coverage for items less than \$1,000 in value.

**PROPERTY** - All buildings, contents and Property-In-The-Open. Do not include items listed on the Inland Marine or Auto as contents. Contents refers to furniture, office equipment, etc. Property-In-The-Open, such as fences, fuel pumps, etc., must be listed to be covered.

In order to keep current with changing costs associated with building materials and labor, starting in 2021, we will annually and automatically change your building values according to the CoreLogic Commercial Express Program. The changes are applied to the coverage type you have previously selected {Replacement Cost (RC), Functional Replacement (FR), Actual Cash Value (ACV)}. Please note that "Functional Replacement" buildings have a value which is valued by member. Also, our system is not able to evaluate structures marked as "Property-in-the-Open" (like signs and fences), Salt Storage Domes, Mausoleums, or structures that contain mechanical equipment (such as a well); these items are also considered valued by member. Please call Beth Eyrich (217-444-1139) or Danielle Smith (217-444-1204) if you would like to increase the Functional Replacement value for a building or "Property-in-the-Open" structure, or discuss the value of any building or property structure.

**\*\*PLEASE ADD ADDRESS, CITY, AND ZIP CODE TO ALL DESCRIPTIONS. IF THEY ARE LISTED, DOUBLE CHECK TO MAKE SURE THEY ARE CORRECT.\*\***

**PAYROLL** - Estimated payrolls for 2020. We have used the 2019 payroll that you submitted and increased that by 3%. These estimates should be fairly accurate if you have not had major changes in employment. If you wish to change a figure, line through and insert the corrected figure.

**TOWNSHIP OFFICIALS OF ILLINOIS RMA  
AUTO SCHEDULE**

**Member** City of Peoria/Peoria  
**Member Number** 1011507  
**Inception** 12/19/1997

**Important!** All Licensed Vehicles should be listed at the current Actual Cash Value (ACV) except for vehicles not more than three (3) years old. Vehicles not more than three (3) years old are covered on a Replacement Cost (RC) basis in the event of a total loss if actually replaced and must be listed at the original cost new.

Department	Description	Year Make	VIN	Current Value	Effective Date	Comments
	No Vehicles			\$0		

**TOTALS:** Units 0 \$0

**TOTALS:** Units 0 \$0

**Signature:** Lynn Green **Date:** 2/11/2020

**TOWNSHIP OFFICIALS OF ILLINOIS RMA  
INLAND MARINE SCHEDULE**

**Member** City of Peoria/Peoria  
**Member Number** 1011507  
**Inception** 12/19/1997

**Important!** See GRM-5 in the General Risk Management Section of the Program Manual for an explanation of Replacement Cost(RC), Functional Replacement(FR) and Actual Cash Value(ACV) options.

Department	Item	Year Make	Serial	Current Value	Effective	Comments
Value	Type	Date				
	No Inland Marine			\$0		
<b>Total:</b>		<b>Units:</b>	<b>0</b>	<b>\$0</b>		
<b>Total:</b>		<b>Units</b>	<b>0</b>	<b>\$0</b>		
		<b>+ 10% Unscheduled Items</b>		<b>\$0</b>		
		<b>Total Value (All Departments):</b>		<b>\$0</b>		

**Signature:** *Lynne Green*

**Date:** 2/11/2020

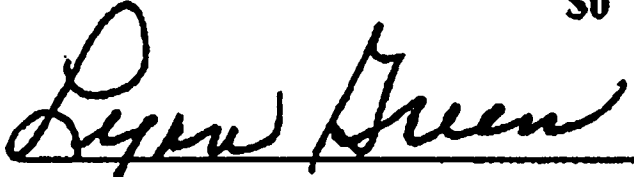


**TOWNSHIP OFFICIALS OF ILLINOIS RMA  
PROPERTY SCHEDULE**

Member City of Peoria/Peoria  
Member Number 1011507  
Inception 12/19/1997

**Important!** See GRM-4 in the General Risk Management Section of the Program Manual for an explanation of Replacement Cost(RC), Functional Replacement(FR), Actual Cash Value(ACV) options and Property-In-The-Open(P/O).

P/O	Description	Building Value	Contents Value	Total Effective Value	Effective Date	Comments	Occup Code / Const Code	Year
<b>TOWNSHIP</b>								
	ASSESSOR'S OFFICE 205 SW ADAMS ST PEORIA, IL	\$0	\$145,000 RC	\$145,000	12/4/2019	VALUED BY MEMBER / IH UPDATE		2020
	CLERK'S OFFICE 419 FULTON ST #401 PEORIA, IL	\$0	\$18,000 RC	\$18,000	12/4/2019	VALUED BY MEMBER / IH UPDATE		2020
	COPIER - SAMSUNG 205 SW ADAMS ST PEORIA, IL	\$0	\$1,500 RC	\$1,500	12/4/2019	VALUED BY MEMBER / IH UPDATE		2020
	COPIER SYSTEM - VERSALINK C405 - COLOR 205 SW ADAMS ST PEORIA, IL	\$0	\$2,000 RC	\$2,000	12/4/2019	VALUED BY MEMBER / IH UPDATE		2020
	COPIER SYSTEM - XEROX - WORKCENTRE 7225PT (A3) 205 SW ADAMS ST PEORIA, IL	\$0	\$5,500 RC	\$5,500	12/4/2019	VALUED BY MEMBER / IH UPDATE		2020
<b>TOWNSHIP TOTALS:</b>		<b>\$0</b>	<b>\$172,000</b>	<b>\$172,000</b>				
<b>TOTALS:</b>		<b>\$0</b>	<b>\$172,000</b>	<b>\$172,000</b>				

Signature: 

Date: 2/11/2020

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**PROPERTY-IN-THE-OPEN**

In reviewing statements of values and various property lists from members, we find that many townships have not listed their property-in-the-open.

**PROPERTY-IN-THE-OPEN MUST BE LISTED TO BE COVERED**

Examples of property-in-the-open are listed below:

- Cemetery buildings and signs
- Fencing around township owned property
- Fencing in parks and cemeteries
- Flag poles and radio towers
- Fuel pumps
- Generators

- Guardrails (not on bridges)
- Mausoleums
- Park benches and picnic tables
- Playground equipment in parks
- Signs (other than street and traffic signs)

The above items develop significant property values for your township. Each township should specifically list their property-in-the-open in order to assure payment for losses on these items. Values can be determined by contacting various suppliers of the above equipment for cost estimates.

After these values have been determined, the townships should determine if they want their coverage to be on a replacement cost basis, actual cash value basis, or a functional replacement cost basis. *Only list Property-In-The-Open items not already listed on the Property Control Sheet.*

Location / Description of Property	Method of determining value: i.e. estimate or professional appraisal	Value
<i>NONE</i>	—	—

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**PAYROLL INFORMATION**

Classification	# FT Employees	# PT Employees	State	Class Code	2018/2019 AUD Payroll	2020/2021 EST Payroll	12 Month Estimated Payroll
CLERICAL OFFICE EMPLOYEES, NOC	12	13	IL	8810	\$511,431	\$548,786	<u>521660</u>
MUNICIPAL EMPLOYEES, NOC	2	2	IL	9410	\$251,538	\$253,679	<u>256568</u>
					\$762,969	\$802,465	

Please list any additional employees not included in the payroll above, along with their job duties and estimated payroll.

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Please provide your Federal Employer Identification Number (FEIN): 376001762