



ESG Letter of Intent

City of Peoria Community Development Department | Grants Management Division

Introduction

This letter should be completed by organizations wishing to pursue Emergency Solutions Grant (ESG) funding from the City of Peoria for emergency shelter operations or rapid rehousing programming. Please complete this letter and **submit to Kevin Nowlan, HOIHCOC Director, no later than 5pm, September 29, 2017.** Letters and agency HMIS data will be reviewed by the HOIHCOC Governing Board and a funding recommendation will be provided by the Board to the Peoria City Council. HOIHCOC recommendation does not guarantee agency funding. Board-recommended agencies must fill out a program application that will be returned to the Continuum and submitted to the City as part of a Continuum-wide application package for ESG funds. Final authority regarding the funding award rests with the Peoria City Council.

Total ESG Funding Available:

\$ 127,751

Cap for Emergency Shelter:

\$76,650.60

Letter of Intent

HOIHCOC Governing Board:

This letter of intent is being submitted for consideration as a part of the funding competition for City of Peoria ESG funds. Please see the below information, request and affirmations.

Organization Information

Name of Organization:			
Name of Program:			
Mailing Address:			
Contact Person and Title:			
Phone Number:		Email:	
DUNS Number:		Employer FEIN:	

Request

Please enter the amount of funding your agency is requesting for the below components. Please be aware that a detailed budget will be required as a part of the application should your agency be recommended by the HOIHCOC Governing Board.

1. **Emergency Shelter Operations:**
(includes maintenance, rent, security, insurance, utilities, food/meals)

2. **Rapid Rehousing:**
(includes direct assistance through rent, security deposits, etc. as well as program costs for housing search and housing stability case management)

3. **HMIS:**
(includes only user participation fees)

Affirmations

Check the box in order to affirm that each of the below statements is true and correct with regard to your agency.

- Agency representative has read and understands the federal regulations governing the ESG program at 24 CFR part 576 and agrees to conduct programming in compliance with these regulations.
- Agency is a voting member of the HOIHCOC.
- ESG is a reimbursement based grant; agency is capable of accruing expenses for eligible costs prior to reimbursement.

- ESG requires 100% match from the agency. The agency will be able to meet the match requirement. Please describe source of matching funds below. (See Match Guide and Report attached to 2018-2019 ESG Application for more detail on match requirement).

- Agency understands that the HOIHCOC Governing Board will review the agency’s HMIS data focused primarily on the agency’s capacity to connect clients to permanent housing and for those clients to remain stably housed as the primary performance indicator for this funding competition. If agency does not currently enter data into HMIS, agency understands that it must coordinate with the HOIHCOC Director to attach relevant agency data to this letter of intent for review by the HOIHCOC Governing Board.

- Agency projects that it will connect the below amount of clients to permanent housing and that these clients will remain stably housed, if awarded ESG funds:

Note: Should the agency be awarded ESG funds this goal will be monitored on a quarterly basis. For emergency shelter programs, this number will be tracked via ESG CAPER question 23a Exit Destinations – All Persons; Permanent Destinations. For Rapid Rehousing Programs, it will be tracked by individuals moving into permanent units supported by RRH funds as part of the program. This should be the definition of clients served under HMIS reporting for ESG Rapid Rehousing Program.

Name

Title

Signature

Date