



Legislation Text

File #: 19-241, **Version:** 1

ACTION REQUESTED:

Communication from the City Manager and Chief Diversity and Inclusion Officer with a Request to APPROVE the SOLE-SOURCE CONTRACT for MINORITY COMPLIANCE SERVICES to Compliment the Minority Outreach, Project Tracking and Job Seekers Tool with Human Capital Development for a One (1) Year Contract Beginning August 1, 2019, and Ending July 31, 2020, in an Amount not to Exceed \$20,000.00.

BACKGROUND: The City in the past has utilized Human Capital Development's eprismsoft software for outreach to minority vendors, project tracking, electronic Certified Payroll submission, workforce analysis and tracking and reporting Minority Business Enterprise (MBE) and Woman Business Enterprise (WBE) participation. We also use Human Capital Development software to track attendees at our career event in support of our minority skilled trades and Equal Employment Opportunity (EEO) improvement and distressed job seekers initiative.

This request is to add a compliance services component to the current contracts. Compliance services will include working with vendors trending towards non-compliance, publish monthly compliance reports, assist City in goal attainment, and produce quarterly and annual reports with highlights of accomplishments and challenges.

By entering this contract, we will not only continue to have the current services we have through Human Capital but will also add trending analysis and in-depth reports.

FINANCIAL IMPACT: Funding for this project is provided in account 1016010-503999.

NEIGHBORHOOD CONCERNS: N/A

IMPACT IF APPROVED: The City of Peoria will have improved reporting information on MBE/WBE utilization.

IMPACT IF DENIED: The City will continue with the current contracts.

ALTERNATIVES: N/A

EEO CERTIFICATION NUMBER: 03068-200930

WHICH OF THE GOALS IDENTIFIED IN THE COUNCIL'S 2017 - 2032 STRATEGIC PLAN DOES THIS RECOMMENDATION ADVANCE?

1. Financially Sound City
2. Grow Peoria

WHICH CRITICAL SUCCESS FACTOR(S) FROM THE COMPREHENSIVE PLAN DOES THIS RECOMMENDATION IMPLEMENT?

1. Have an efficient government.
2. Grow employers and jobs.

DEPARTMENT: City Manager's Office